

JOE LOMBARDO
Governor

STATE OF NEVADA



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Executive Director

**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD**

NOTICE OF PUBLIC MEETING

Wednesday, January 14, 2026 ~ 4:30pm

Location: Board Office ~ 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523

Supporting materials relating to this meeting will be physically available but in an effort to reduce costs and preserve resources, attendees are encouraged to access electronic copies on the Board's website at

<https://www.nvspeechhearing.org/about/Minutes.asp>

Teleconference Access

ZOOM VIDEO & AUDIO:

<https://us02web.zoom.us/j/84740648683?pwd=H2fbijxyCDoOZbaXU6ZgIA00EXIBTo.1>

AUDIO ONLY BY TELEPHONE: (253) 205-0468

Meeting ID: 847 4064 8683 **Passcode:** 079603

If you are outside the United States or need toll-free telephone access, please contact the Board office at board@nvspeechhearing.org or (775) 787-3421 to request a toll-free number no later than 3:00pm Pacific on the day of the meeting.

Public Comment

Any person wishing to make public comment may attend the meeting and provide comment as follows:

- 1) In person at the physical location(s) listed above, 2) Virtually through the Zoom teleconference video link listed above, or 3) Telephonically through the Zoom telephone number listed above. Please see additional public comment instructions at the end of this agenda.

AGENDA

The STATE OF NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY AND HEARING AID DISPENSING BOARD may: (a) address agenda items out of sequence (b) combine agenda items or (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Action by the Board on any item may be to approve, deny, amend, or table.

1. Call to Order, Confirmation of Quorum

2. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. **Approval of the Minutes: Board Meeting and Public Hearing of October 15, 2025** *(for possible action)*
4. **Welcome New Member: William Fox, AuD, with Consideration for Appointment to Both Advisory Committee on Fitting and Dispensing Hearing Aids and as ASLP-IC Temporary AuD Representative** *(for possible action)*
5. **Disciplinary/Administrative Matters and Applications for Board Review** *(for possible action)*
 - a. Jenessa Bolenbaugh: Application for an apprentice license to practice hearing aid fitting & dispensing for Board review, submitted August 25, 2025 *(for possible action)*
 - b. Alexandria Kelly: Application for an apprentice license to practice hearing aid fitting & dispensing for Board review, submitted October 5, 2025 *(for possible action)*
 - c. Case #UP25-05 Morgan Partyka, License #SP-3316 (Expired): Administrative Unlicensed Practice Case and License Reinstatement Application *(for possible action)*
6. **Work Session on Licensing, Website, and Policy Revisions, Fee Waivers, and Licensee/Stakeholder Outreach & Education Related to AB177 & ASLP Interstate Compact** *(for possible action)*
 - a. Update on AB177/AB230/LCB File R026-25 Workplan, Application/Website Revisions, and Manual Conversion of Dispensing Audiologist Licenses *(for possible action)*
 - b. Review and Consideration to Amend LCB File R026-25 (NAC 637B), adopted October 15, 2025 Based on Objection by the Legislative Commission with Consideration to Authorize Board Chair and/or One or More Board Members to Appear on Behalf of the Board in Front of the Legislature or Committee *(for possible action)*
 - c. Consideration to Waive/Refund Fees for Dispensing Audiologists and/or NDE SLPA Applicants *(for possible action)*
 - d. Consideration to Approve Revised Apprentice Sponsorship & Training Agreement *(for possible action)*
 - e. Consideration to Approve Drafted Correction to *Board Policy 05 - License Renewal, Conversion, & Reinstatement* *(for possible action)*
 - f. Request to Consider Definition of SLPA Degree Requirements in Assembly Bill 177 *(for possible action)*
7. **Executive Director's Report with Consideration to Approve Revised FY26 Budget**
 - a. Licensure Statistics *(for possible action)*
 - b. FY26 Q2 Financial Report, FY24-25 Final Audit, and FY26 Budget Revised for Review & Approval *(for possible action)*
 - c. Update on Proposed Regulations from the Office of Boards & Commissions
 - d. Reminder of Attorney General Boards & Commissions Training, January 28, 2026
 - e. Board Member Appointments/Reappointments *(for possible action)*
 - f. Complaints *(for possible action)*
8. **Report from Legal Counsel** *(informational only)*
9. **Reports from Board Chair and Members**
 - a. Report from Board Chair and Board Members *(for possible action)*
 - b. 2025 Proposed Meeting Schedule: Wednesday, April 15, 2026 at 4:30pm. In-Person: Las Vegas hosted by Adrienne Williams & Zoom *(for possible action)*
 - c. Future Agenda Items *(for possible action)*
 - 1) New Board Member Welcome *(for possible action)*
 - 2) Other Items As Proposed *(for possible action)*

10. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

11. Adjournment *(for possible action)*

PUBLIC COMMENT

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the Board Chair, additional public comment may be heard when that item is reached. The Board Chair may allow additional time to be given a speaker as time allows and in their sole discretion. (NRS 241.020, NRS 241.030). Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126).

ACCOMMODATIONS

Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 787-3421 or email at board@nvspeechhearing.org no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

AGENDA POSTING & DISSEMINATION

This meeting has been properly noticed and posted in the following locations:

- Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board [Website](#) and Office, 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523
- State of Nevada Public Notices Website: www.notice.nv.gov

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

SUPPORTING MATERIALS

Supporting material relating to public meetings of the Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board is available at the Board's administrative office located at 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523 on the Board's website at <https://www.nvspeechhearing.org/about/Minutes.asp> or by contacting Jennifer R. Pierce, Executive Director by phone at (775) 787-3421 or email at board@nvspeechhearing.org. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775) 787-3421 or board@nvspeechhearing.org.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 1

Call to Order, Confirmation of Quorum

Call to Order, Confirmation of Quorum.

Action: Meeting Called to Order



AGENDA ITEM 2

Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).

CHAIR/VICE CHAIR: PLEASE READ THE FOLLOWING PRIOR TO CALLING FOR PUBLIC COMMENT:

I will now review the instructions for providing public comment during this meeting:

Any person wishing to make public comment may attend this meeting and provide public comment in one of the following ways:

1. Attend the meeting and provide public comment in-person at the physical location; OR
2. Attend the meeting and provide public comment virtually through the Zoom teleconference video link listed on the agenda; OR
3. Attend the meeting and provide public comment telephonically through the Zoom telephone number listed at the end of the meeting agenda with additional public comment instructions.

Public comment is welcomed by the Board.

- Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted.
- A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda.
- At the discretion of the Board Chair, additional public comment may be heard when that item is reached.
- The Board Chair may allow additional time to be given a speaker as time allows and in their sole discretion.
- Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment.
- **Any public comment specific to the Public Hearing on LCB File R026-25 may be held until that agenda item.**

Action: None – Informational Only



State of Nevada
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 3

Approval of the Minutes: Board Meeting and Public Hearing of October 15, 2025

The minutes of the Board Meeting of October 15, 2025 are presented for approval.

Attachment on next page: *Minutes Not Yet Approved 2025 10 15.*

Action: Approve, Table, or Take No Action on the Matter



State of Nevada
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

MINUTES OF PUBLIC MEETING

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

Board Meeting and Public Hearing on Regulations LCB File #R026-25 October 15, 2025

Members Present: Adrienne Williams, Branden Murphy, Shawn Binn, Timothy Hunsaker, Jennifer Joy-Cornejo

Members Absent: Lynee Anderson, Vacant SLP

Staff Present: Jennifer Pierce, Executive Director
Stacey Whittaker, Licensing Coordinator
Henna Rasul, Sr. Deputy Attorney General, Board Counsel

Public Present: Katie Allen (NSHA/Licensee), Shannon Figueroa (Licensee), Christy Fleck (Licensee), Karen Gaines, Michelle Gordon (Licensee), Karen Klopfer (Licensee), Zoe Lindberg (Licensee), Edyl Zarah Peck (Licensee), Deanna Pollock (Applicant), Thomas Rainford (Licensee), Shanda Roderick (NCSD), Katie J. Rose (Applicant), Sabrina Schnur (Cartwright NV Government Affairs), Sarah Simminger (Applicant), Verona Sutton-Dunn (CCSD/Licensee), De Yates, Christine Zinn (Licensee), Kelby (No Last Name Given), Laura (No Last Name Given)

Call to Order, Confirmation of Quorum

Chair Adrienne Williams called the meeting to order at 4:31pm. A roll call confirmed a quorum was present.

Public Comment

Chair Williams introduced the agenda item and read the instructions for a member of the general public to call in to the meeting and provide public comment, pursuant to NRS 241.023(5). Chair Williams called for public comment, advising that any pertaining to the Public Hearing on LCB File R026-25 could be held until that agenda item. There was no public comment.

Approval of the Minutes: Board Meeting and Public Workshop of July 9, 2025

Chair Williams asked if there were any corrections or revisions to the minutes of the meeting of July 9, 2025 and hearing none, called for a motion. Timothy Hunsaker made a motion to approve the minutes as written, and Branden Murphy seconded the motion, which passed unanimously.

Disciplinary/Administrative Matters and Applications for Board Review

Case #UP25-02 Sarah Simminger, License #SP-3635 Provisional (Expired): Administrative Unlicensed Practice Case and License Reinstatement Application: Chair Williams introduced the agenda item and called for questions or comments from the members. Timothy Hunsaker clarified the length of time of unlicensed practice, which was just over 30 days given the retroactive expiration after the 30 day grace period. Ms. Simminger was in attendance via Zoom and Chair Williams offered her the opportunity to make a statement. Ms. Simminger read from a statement to the Board, extending her sincere apologies and explaining the mistake that led to the license expiration and subsequent unlicensed practice. Ms.

Minutes have not yet been approved and are subject to revision at the next meeting.

Simminger assured the Board that she had learned from the experience and would ensure it did not happen again. Chair Williams called for a motion and Timothy Hunsaker made a motion to approve the reinstatement application without conditions and impose an administrative fine of \$200 for the unlicensed practice. Shawn Binn seconded the motion, which passed unanimously.

Case #UP25-04 Deanna Pollock, License #SP-2135 (Expired): Administrative Unlicensed Practice Case and License Reinstatement Application: Chair Williams introduced the agenda item and called for questions or comments from the members. Shawn Binn disclosed that she needed to recuse herself, and after direction from Counsel Rasul, explained that she previously worked with and trained Ms. Pollock. Ms. Pierce shared that Ms. Pollock reported though her license expired in June 2025, she did not work over summer break, so technically she practiced without a license between August 18, 2025 and October 3, 2025. Jennifer Joy Cornejo asked about the Board's reminder emails and Ms. Pierce confirmed that the database sends automatic reminder emails, and Board staff send additional emails manually, but nothing is sent via postal mail. Ms. Pollock was in attendance via Zoom and Chair Williams offered her the opportunity to make a statement. Ms. Pollock explained that she was in the process of changing email accounts over the summer and had not forwarded Board emails to her new address. Additionally, she spent much of the summer out of town traveling to access medical care for her child with a chronic illness. Ms. Pollock apologized and assured the Board she would not have continued practicing if she had been aware of the lapse. Chair Williams called for a motion and Jennifer Joy-Cornejo made a motion to approve the reinstatement application without conditions and impose an administrative fine of \$200 for the unlicensed practice. Timothy Hunsaker seconded the motion, and the motion passed unanimously. Shawn Binn abstained from voting per her recusal.

Katherine Rose: Application for a license to practice audiology for Board review, submitted July 25, 2025: Chair Williams introduced the agenda item and acknowledged that Ms. Rose was in attendance in person at the Reno Board office. Given that Ms. Rose holds a Master's degree in audiology, has not practiced or held a license in over 20 years, and had a disciplinary record in another state, the matter was brought before the Board pursuant to NAC 637B.0355(4). Chair Williams called for questions or comments from the members and hearing none offered Ms. Rose the opportunity to make a statement. Ms. Rose thanked the Board for considering her application and acknowledged that she has not held an active license for 20 years. She shared that she remains deeply committed to the field and its vital role in helping people communicate and improve their life through quality hearing healthcare. She reported that she has continuously maintained the ASHA Certificate of Clinical Competence since 1992 and her long hiatus from practice was due to raising a family and supporting her spouse in his career. She stated that she is now ready to return to clinical practice on a part-time basis, and is motivated to do so in service of her rural community where access to hearing health care is limited. Ms. Rose shared a written summary of her professional roles, which Ms. Pierce read aloud and would be added to the license file. Ms. Rose acknowledged that the audiology profession has changed significantly and she will need to get caught up and be aware of what she is not proficient in. She shared that she has been approached by a hearing aid dispensing business in her community and would be comfortable with dispensing after January 1, 2026 and educational audiology, but would not be interested in working with cochlear implants, or doing balance or electrophysiological testing. Chair Williams called for a motion and Jennifer Joy-Cornejo made a motion to approve the license application. Timothy Hunsaker seconded the motion, which passed unanimously.

Jenessa Bolenbaugh: Application for an apprentice license to practice hearing aid fitting & dispensing for Board review, submitted August 25, 2025: Chair Williams introduced the agenda item and noted that Ms. Bolenbaugh was not in attendance. Ms. Pierce confirmed that she was provided with notice in accordance with the Nevada Open Meeting Law but did not confirm that she planned to attend and had not responded to the last email sent to her asking for additional information to support her application.

MINUTES OF PUBLIC MEETING

Minutes have not yet been approved and are subject to revision at the next meeting.

The matter was brought before the Board pursuant to NAC 637B.0355(4) and NAC 637B.0398(4) as Ms. Bolenbaugh applied for a hearing aid specialist apprentice license, owns a hearing aid dispensing business with her husband who will also be her Sponsor, recently sat as her husband's test subject for the dispensing practical exam, and did not provide all required/requested information in her initial application or when asked in a follow up email. Board members expressed concern that Ms. Bolenbaugh's application and responses lacked transparency and did not appear "forthcoming", given the need for integrity in healthcare. Consensus among members was to table the matter for the next meeting and specifically request that Ms. Bolenbaugh appear to answer questions regarding her application. Chair Williams tabled the matter, and no action was taken.

Recommendation for Dismissal - Case #S25-02: Chair Williams called for questions or comments, and hearing none, called for a motion. Branden Murphy made a motion to dismiss the case as recommended and Timothy Hunsaker seconded the motion, which passed unanimously.

Public Hearing to Consider Public Comment on the Proposed Adoption, Amendment, or Repeal of Regulations NAC 637B, LCB File R026-25

Chair Williams introduced the agenda item, directed the Board and the public to the drafted regulations, and called for public comment. No oral comment was offered, and Ms. Pierce confirmed that no written comment was received. Chair Williams closed the Public Hearing.

Consideration to Adopt, Amend, or Repeal Proposed Regulations NAC 637B LCB File R026-25 Based on Comments Received at Public Hearing

Chair Williams called for comments or questions from members and hearing none, called for a motion. Shawn Binn made a motion to adopt the regulations as drafted, and Jennifer Joy-Cornejo seconded the motion, which passed unanimously.

Work Session on Licensing, Website, and Policy Revisions, Fee Waivers, and Licensee/Stakeholder Outreach & Education Related to AB177 & ASLP Interstate Compact

Chair Williams introduced the matter and asked Ms. Pierce to summarize each item.

Update on AB177/AB230 Workplan and Application/Website Revisions & Plan to Manually Convert Dispensing Audiologist Licenses: Ms. Pierce provided an update on the AB177 workplan and reported that after some difficulty with the database vendor not being ready for testing as promised, staff were able to begin testing revised applications on October 1, 2025 and are proposing to make them available online beginning Monday, December 15, 2025, barring any delays. This will ensure time to test the applications live before the holidays, though new applications under AB177 won't be issued until January 1, 2026. No action was taken on the matter.

Discussion on AUD-D License Conversion & Waiver and/or Reimbursement of Fees Impacted by AB177: Ms. Pierce explained the process to manually convert current dispensing audiology licenses to standard audiology licenses, keeping the original number but dropping the word "dispensing", with plans to do so on January 1, 2026. Ms. Pierce briefly summarized options for reimbursing licensees for endorsement fees paid, but there was no discussion, and no action was taken on the matter.

Consideration to Approve New SLP Assistant Clinical Training Plan Forms: Ms. Pierce explained that in January 2025, the Board reviewed a draft version of the Clinical Training Plan forms that will be used on approval of the proposed regulations in NAC 637B regarding SLPA clinical training requirements. Chair Williams called for comments or questions and hearing none, called for a motion. Branden Murphy made a motion to adopt the forms as drafted and delegate authority to the Executive Director to make

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conforming changes to them as needed based on the regulations. Jennifer Joy-Cornejo seconded the motion, which passed unanimously.

ASLP-IC Update (AB230) & Report-Out on ASLP-IC Annual Commission Meeting: Adrienne Williams and Jennifer Joy-Cornejo reported out on their experience attending the September 20, 2025 ASLP-IC Annual Commission Meeting as delegates, and Chair Williams also discussed the NCSB Conference. Ms. Pierce summarized that the Compact now anticipates opening privilege applications in late 2025 as it works to stand up its licensing data system and complete testing with states that will be early adopters. The Board's request to conduct FBI criminal background checks was sent to FBI through the Nevada Department of Public Safety (DPS) on July 9, 2025, and on October 2, 2025 DPS confirmed it has not yet received a response from the FBI. No action was taken on this matter.

Board Policy Revisions for Review & Approval: Ms. Pierce summarized that revisions to four of the Board's eight policies have been revised to reflect changes to AB177 and have been pre-screened by Board Counsel. Additional revisions related to the ASLP-IC may be considered at a later meeting. Chair Williams called for comments or questions and hearing none, called for a motion. Shawn Binn made a motion to approve the revised policies as drafted with an effective date of January 1, 2026. Branden Murphy seconded the motion, which passed unanimously.

Consideration of Licensee & Stakeholder Outreach & Education Plan Related to AB177 & AB230, Including Partnering with NSHA and Other Stakeholders: Ms. Pierce presented the draft guidance statement that will be revised as needed and sent out as we approach the January 1, 2026 effective date for AB177. There were no questions or comments, and no action was taken on this matter.

Executive Director's Report

Licensure Statistics: Ms. Pierce directed the Board to the written Executive Director's Report and summarized that FY26 Q1 saw a net increase of 14 licenses, a 1% increase from the prior quarter. Ms. Pierce noted that this is the second lowest average since FY16, and expired licenses were fewer than totals in Q1 for the last two years. No action was taken on this matter.

FY25 Q4 and FY26 Q1 Financial Summaries: Ms. Pierce directed the Board to the FY25 Q4/End of Year Summary, which is the final version of the report provided at the July 2025 meeting, as it includes all final June 2025 expenses paid through August 2025. As was expected, net income was negative, at -\$19,724 due to the lobbying costs associated with the legislative session. In FY26 Q1 revenue totaled \$57,280.74 (26.16% of budget) and expenses totaling \$46,896.67 (20.70% of budget). Deferred revenue totaled \$90,446.64 with a net income of \$10,384.07. Deviations from budget included no invoices received from the Attorney General's office which has been experiencing billing issues that were exacerbated by the state cybersecurity incident. Additionally, out of state travel costs are over budget and proposed for an increase later in this agenda item. No action was taken on this matter.

FY24-FY25 Biennial Audit Update with Consideration to Delegate Authority to Board Chair & Executive Director to Accept Audit & Submit to LCB: Ms. Pierce reported that the FY24-FY25 biennial audit is underway by Connie Christiansen of Christiansen Accounting Network. The report is due to the Legislative Counsel Bureau (LCB) Audit Division by December 1, 2025 and Ms. Christiansen reports that the audit is on track with plans to finalize in early November 2025. Chair Williams called for comments and questions, and hearing none, called for a motion. Jennifer Joy-Cornejo made a motion to delegate authority to the Board Chair and Executive Director to accept and submit the final report to LCB. Shawn Binn seconded the motion, which passed unanimously.

FY26 Budget Revised for Review & Approval: Ms. Pierce directed the Board to the draft revised FY26 budget, adjusted as follows: increased out-of-state travel and board salaries to cover the annual ASLP-IC

MINUTES OF PUBLIC MEETING

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and NCSB (National Council of State Boards of Examiners) meeting & conference open to any interested Board members; in-state travel increased to cover annual in-person Board meetings, alternating April meetings between Las Vegas and Reno; and decreased costs for exam materials per the AB177 removal of AUD exam requirements. Chair Williams called for comments and questions, and hearing none, called for a motion. Branden Murphy made a motion to approve the revised budget as drafted. Shawn Binn seconded the motion, which passed unanimously.

NCSB Annual Conference Report-Out: Chair Williams did not report out as she had already done so in the prior agenda item. No action was taken on this matter.

Update on Proposed Regulations from the Office of Boards & Commissions: Ms. Pierce shared that the Department of Business & Industry's scheduled Public Workshop was cancelled and is now proposed for late November 2025. There were no questions, comments, or suggestions for feedback on the proposed regulations, and no action was taken on the matter.

Chair Williams called for comments and question on the following remaining sub-items in this agenda item, including the Update on CMS Reimbursement for Provisional SLP Licensees, Nevada Commission for Persons who are Deaf and Hard of Hearings' 2025 October Town Hall Tour and 2025 Engagement Conference, Board Member Appointments/Reappointments and Update on Appointment of Banking Signatories, and Complaints. Per the written Executive Director's Report, we are still awaiting appointments for the AUD & SLP seats held by Timothy Hunsaker and Andrea Menicucci, and were recently advised that no decision has been made by the Governor. Regarding complaints, there was one open complaint case following the July 2025 meeting, and two new complaints received to date, totaling three open cases. One open case is awaiting a future meeting date to revisit a Consent Decree, and one open case was approved for dismissal in this meeting, leaving two open cases. Three reports of unlicensed practice were received following the July 2025 meeting, of which one case remains open and in the investigation phase. The remaining two cases were related to reinstatement applications, both approved earlier in this meeting, leaving one case open. There were no questions or comments, and no action was taken on these matters.

Report from Legal Counsel

Henna Rasul, Board Counsel had no new information to report on legal matters.

Reports from Board Chair and Board Members

There were no reports from the Board Chair or members. Ms. Pierce summarized her proposal to schedule the next two meetings in 2026, with a routine teleconference meeting hosted in Reno on January 14, 2026, and a full-in person meeting in Las Vegas on April 15, 2026, hosted by Adrienne Williams. All members present agreed to the proposed dates.

Public Comment

Branden Murphy publicly praised Chair Williams for doing an excellent job running her first meeting as the Board Chair.

Adjournment

Chair Williams adjourned the meeting at 5:53pm.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 4

Welcome New Member: William Fox, AuD, with Consideration for Appointment to Both Advisory Committee on Fitting and Dispensing Hearing Aids and as ASLP-IC Temporary AuD Representative

The Board Office received notice of Dr. Fox's appointment from 11/1/2025 to 10/31/2028. Dr. Fox met with executive Director Pierce to complete Board Orientation and Training on 11/6/2025. Welcome Dr. Fox!

It is recommended that the Board formally appoint Dr. Fox to both the Advisory Committee on Fitting and Dispensing Hearing Aids and as the ASLP-IC Temporary AuD Representative.

Action: Approve, Table, or Take No Action on the Matter



AGENDA ITEM 5

Disciplinary/Administrative Matters and Applications for Board Review

5.a. Jenessa Bolenbaugh: Application for an Apprentice License to Practice Hearing Aid Fitting and Dispensing; Submitted August 25, 2025.

Ms. Bolenbaugh's application is before the Board for review based on the following:

- [NAC 637B.0398\(4\)](#) states that "An apprentice shall not maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed without the approval of the Board." When asked this question in the application, Ms. Bolenbaugh answered "no" and when questioned further, Ms. Bolenbaugh stated that she is not listed on the business license as an owner. Board staff was familiar with Ms. Bolenbaugh through her husband's licensing, and knew of her as the business co-owner/office manager. The business website and other public information clearly name her as a co-owner.
- Ms. Bolenbaugh indicated that her husband, Aaron Bolenbaugh, HAS License #HAS-4155 would be her sponsor. While this is not prohibited, proposed regulations include a new section requiring apprentice & assistant applicants to disclose family/dating relationships with sponsors & supervisors.
- Prior to her application, Board staff were aware that Ms. Bolenbaugh previously held a HAS license in Oregon, and when asked, she confirmed this but has not provided sufficient details of all licenses held in other states, with license number, state, and start/end dates.
- Ms. Bolenbaugh initially did not provide 5 years of employment history, and has not provided complete details as requested.
- Ms. Bolenbaugh initially did not list her maiden name, as was listed on her diploma.
- Ms. Bolenbaugh sat as the test subject for her husband's dispensing practical exam in March 2025. Board policy states that this individual may not be a person who would be a candidate for this examination in the foreseeable future.

Ms. Bolenbaugh was provided with required notice of the October 15, 2025 meeting but did not attend. The Board opted to table the matter and request Ms. Bolenbaugh's presence at the next meeting to answer questions regarding the application. Notice of this meeting was sent on November 13, 2025 and the Board Office received the Certified Mail Return Receipt card dated 11/17/2025, but has not been contacted by Ms. Bolenbaugh and she has not provided the additional information requested in the August 27, 2025 email sent by Ms. Pierce.

Attachment on next page: *Application Packet Bolenbaugh*

Action: Approve, Table, or Take No Action on the Matter



PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAERER
Deputy Directors

JENNIFER R. PIERCE
Executive Director

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
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Initial Application - Application Type

While you are in the online application process please do **not** use the back button in your browser. If at any time you need to make a correction to a prior page or exit the application process, please either click the "Save for Later" or "Exit" button located at the bottom of the page.

License Information

I am applying for

- ☐ Speech-Language Pathologist*
- ☐ Audiologist*
- ☒ Hearing Aid Specialist*

Application Type

- ☐ Standard*
- ☐ Provisional*
- ☐ Temporary*
- ☒ Apprentice*

Initial License Application

Applicant Information

Please complete the information below. Your name should be entered how it is to appear on your license.

First Name*

Jenessa

Middle Name

Last Name*

Bolenbaugh

Suffix

Social Security Number /
Taxpayer Identification Number*

Date of Birth*

Gender*

[REDACTED]

[REDACTED]



Female

Other Names you have used

Jenessa Bolenbaugh

Place of Birth*

Polson, Montana

Contact Information

Mailing Address*

[REDACTED]

City*

Reno

State*

NV

ZIP Code*

[REDACTED]

Contact Phone Number*

[REDACTED]

Alternate / Cell Phone

E-mail Address*

[REDACTED]

Initial License Application - Education, Certification, & Licensing

Education Information

The education listed below should be the highest level of education earned. Please enter graduation month and year; day of the month may be approximate if you do not remember the exact day.

Educational Institution*

Polson High School

City*

Polson

State*

MT

Date Graduated*

05/31/2003



Degree Awarded*

HS Graduate / Equivalent

Sponsor Information

Sponsor Name*

Aaron Bolenbaugh

Sponsor License #*

HAS-4155

Employer Name*

Reno Hearing Center

Address*

1699 S. Virginia Street

City*

Reno

State*

NV

ZIP Code*

89519

Phone Number*

406-241-9001

Email*

aaron@renohearing.com

Initial License Application - Employment

Employment Information/Location

Please add each current and previous employer in any state from the past FIVE years OR the last employer if more than FIVE years have passed. Select the "add" button to add additional employer information.

Employment Information/Location*

Reno Hearing Center

Address*

1699 S. Virginia Street

City*

RENO

State*

NV

ZIP Code*

89502-2820

Business Phone*

775-825-6006

Business Fax

999-999-9999

Email Address

[REDACTED]

Start Date*

06/01/2024



End Date

mm/dd/yyyy



Current Employer*

Yes

Click the add button to add additional current or previous employer information.

Do you currently maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed?

☐ Yes*

☒ No*

Initial License Application - Business License & Child Support

Nevada Business License Information

- ☐ I do NOT have a Nevada state business license number.*
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State in compliance with the provision of NRS Chapter 76 and my application is pending.*
- ☒ I have a Nevada Business License number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.*

Name on Business License*

Aaron Bolenbaugh

Business License Number*

NV19891019976

Child Support Information

- ☒ I am not subject to a court order for the support of a child.*
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*

Initial License Application - Legal & Military

Legal Information

If the answer to any of the questions below is "Yes", you will be required to provide full details.

Has there ever been a complaint filed, investigation or legal action taken against your professional license for any reason? ☐ Yes ☒ No

Are there any pending legal actions, complaints, investigations or hearings in process? ☐ Yes ☒ No

Have you ever had a professional license, certification or registration denied, restricted, suspended or revoked? ☐ Yes ☒ No

Have you ever relinquished responsibilities, resigned a position or been fired while a complaint was pending against you? ☐ Yes ☒ No

Have you ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations not involving drugs or alcohol.) ☐ Yes ☒ No

Military Service / Veterans Status

Select one of the following options.

☒ None *

☐ Active/Reserve Military *

☐ Veteran *

☐ Military Spouse *

☐ Veteran Spouse *

Initial License Application - Declaration & Documents

Declaration

- ☒ I declare, under penalty of perjury, all the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to my application, education, training, experience or my fitness to practice the profession for which I am applying.

Photograph

Please upload a photograph. Driver's License is acceptable.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[Jenessa ID 0001.pdf](#)

Education Documentation

Please upload a copy of your diploma or transcripts.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[Jenessa High School Diploma 000...](#)

Apprentice Sponsorship & Training Agreement

Please upload the signed agreement. The form is available on the website or you may print a copy [Apprentice Sponsorship & Training Agreement](#)

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[Jenessa Apprintice app 0001.pdf](#)

Initial License Application - Payment Option

Payment Option

Licensing fees may be paid online with a debit or credit card (**preferred**), or you may mail a check or money order to the Board office. Please note that check/money order payments may delay issuance of your license.

Total Due 250

Please select a payment option.

☒ **Credit Card***

☐ **Check***

Initial License Application - Receipt

Receipt

Your confirmation number is 47734.

Name: Jenessa Bolenbaugh

Total: \$250.00

Card: ****2613

Date/Time: 8/25/2025 8:15:22 AM

You have successfully submitted the application. Allow 5-7 business days to process your application.

If you are connected to a printer, you may print this invoice for your records by clicking the word "Print" at the end of the sentence. However, a copy of this invoice will be sent to your email address. [Print](#)

When the Download PDF button turns green, click below to download or save a PDF of your application.



Polson



Montana

Polson High School


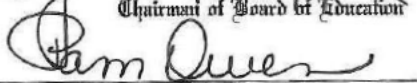
This Certifies That

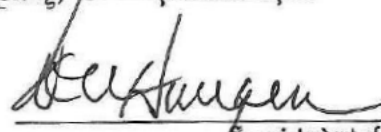
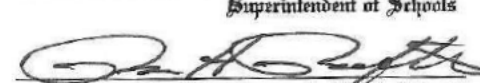
Jenessa Rose Repnak

has completed the course of study as prescribed for the high school of
District No. 23, Lake County, Montana, and is therefore awarded this

Diploma

Given this thirty-first day of May, Two thousand three


Chairman of Board of Education

Clerk of Board of Education


Superintendent of Schools

Principal of High School



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

www.nvspeechhearing.org Email board@nvspeechhearing.org

Apprentice Sponsorship & On-Site Training Agreement

Requirements

On-Site Training and Work Experience

An Apprentice shall participate in the in-service training program under the direct supervision of a Sponsor for a minimum of two (2) years. The Sponsor must have the same employer as the Apprentice. The on-site training and work experience portion of the in-service training must include:

1. A minimum of 16 hours per week and 30 weeks per year and may be completed in conjunction with the academic portion of the in-service training.
2. The evaluation of the Apprentice's achievement of the following **core competencies**:
 - Sanitation protocols
 - The identification and documentation of the needs of a client
 - Visual inspections of the ear and otoscopic examinations
 - Audiometric testing
 - The results of hearing evaluations
 - Ear impressions, preparations, and molds
 - Physical and electronic checks of hearing aids
 - The fitting, programming, troubleshooting, adjusting, and repairing of hearing aids
 - Client documentation

Academic Training

The academic portion of the in-service training of an Apprentice must be specific to the training and education necessary to perform competently the duties and responsibilities necessary for the practice of fitting and dispensing hearing aids and must include, without limitation, training and education concerning:

- Laws and rules relating to ethics
- Federal laws and rules governing hearing aids
- Infection controls
- Basic hearing science
- Hearing instrument science and fitting practices; and
- Audiometric testing and masking

Please indicate what academic program will be utilized to fulfill this requirement:

☒ IHS Distance Learning Program ☐ Other: _____

Documentation

An Apprentice and their Sponsor shall jointly review and document the progress of the Apprentice in achieving the core competencies. All work completed by an Apprentice must be reviewed daily and signed by the Sponsor and the Apprentice.

Sponsorship Agreement

As the Sponsor, I hereby agree to:

1. Provide direct supervision to the Apprentice.
2. Determine the competency level of the Apprentice to perform tasks relating to fitting and dispensing hearing aids.
3. Evaluate the work of the Apprentice.
4. Document the training provided to and the direct supervision of the Apprentice.
5. Provide written notification to the Board if:
 - The Apprentice is no longer under the sponsorship of the Sponsor;
 - The Apprentice and Sponsor no longer have the same employer;
 - The Apprentice withdraws from or terminates his or her in-service training;
 - The Sponsor withdraws as a Sponsor for the Apprentice;
 - The Apprentice has completed one (1) year of in-service training under the direct supervision of the Sponsor and the Sponsor believes that the Apprentice is competent to work without physical on-site supervision; or
 - The Apprentice successfully completes all of the requirements for in-service training.

Sponsor Name: Aaron Bolenbaugh License #: HAS-4155
 Employer: Reno Hearing Center
 Signature: A. Bolenbaugh Date: 8.21.25

Apprentice Acknowledgement

Apprentice Name: Jenessa Bolenbaugh
 Employer: Reno Hearing Center
 Signature: Jenessa Bolenbaugh Date: 8.21.25

This document serves as a training guideline and agreement between the Apprentice and their Sponsor for the duration of the apprenticeship program.

Oregon Health Authority/Health Licensing Office - License Confirmation

Board	HAS	
	Advisory Council on Hearing Aids	
License Type	T	
	T - Hearing Aid Specialist, Temporary	
License Number	10196768	
License Issued	1/22/2019	Method
	Application	
Licensee Name	BOLENBAUGH, JENESSA R	
City/State/Zip	RENO, CO 89521	
License Status	Expired - Not Renewable	
License Active through	01/31/21	
Unresolved Disciplinary Action		

Enter Email Address to Request Renewal PIN Number

* If the email entered matches our records, you will receive an email with your PIN Number *

* If it seems that our email is not reaching your email box, please take a moment to review your junk folder and mark our emails as "Not Junk" if you find them there.*

"Disciplinary Action" codes indicate an outstanding "Compliance" issue against this license. This means that a final order has been issued following the due process of law, but the license holder has not yet completed the payment of fines or other sanctions. "Active" status indicates the license is in good standing. Closed cases where no civil penalty was involved or closed cases where the civil penalty was paid are not shown. All final disciplinary orders on HLO licensees may be obtained through a public records request to the agency. If you have additional questions regarding a particular license record, call HLO Enforcement at (503) 378-8667 ext. 4310 or email hlo.info@state.or.us (<mailto:ohla.info@state.or.us>?subject=Compliance%20Issues&body=Please%20Enter%20your%20question%20or%20request)

The information on this Web Site is provided for your convenience. If you have any questions or cannot find the license information that you are seeking, please contact the Health Licensing Office - 1430 Tandem Ave, NE, Suite 180, Salem, OR 97301. Ph:(503) 378-8667.

Oregon Health Authority/Health Licensing Office - License Confirmation

Board	COS	
	Board of Cosmetology	
License Type	IC	
	IC - Cosmetology Independent Contractor	
License Number	10168296	
License Issued	2/20/2015	Method
	Examination	
Licensee Name	BOLENBAUGH, JENESSA R	
City/State/Zip	RENO, CO 89521	
License Status	Dormant	
License Active through	02/29/16	
Unresolved Disciplinary Action	None	

Enter Email Address to Request Renewal PIN Number

* If the email entered matches our records, you will receive an email with your PIN Number *

* If it seems that our email is not reaching your email box, please take a moment to review your junk folder and mark our emails as "Not Junk" if you find them there.*

Inspections

Date	Type	Status	Violations	Findings
3/29/2017	Regular	Closed	0	
4/13/2016	Regular	Closed	1	Allow Unlicensed

"Disciplinary Action" codes indicate an outstanding "Compliance" issue against this license. This means that a final order has been issued following the due process of law, but the license holder has not yet completed the payment of fines or other sanctions. "Active" status indicates the license is in good standing. Closed cases where no civil penalty was involved or closed cases where the civil penalty was paid are not shown. All final disciplinary orders on HLO licensees may be obtained through a public records request to the agency. If you have additional questions regarding a particular license record, call HLO Enforcement at (503) 378-8667 ext. 4310 or email hlo.info@state.or.us (<mailto:ohla.info@state.or.us?subject=Compliance%20Issues&body=Please%20Enter%20your%20question%20or%20request>)

The information on this Web Site is provided for your convenience. If you have any questions or cannot find the license information that you are seeking, please contact the Health Licensing Office - 1430 Tandem Ave. NE, Suite 180, Salem, OR 97301. Ph:(503) 378-8667.

Oregon Health Authority/Health Licensing Office - License Confirmation

Board	COS	
	Board of Cosmetology	
License Type	FT	
	FT - Esthetician	
License Number	10168295	
License Issued	2/20/2015	Method
	Examination	
Licensee Name	BOLENBAUGH, JENESSA R	
City/State/Zip	RENO, CO 89521	
License Status	Active	
License Active through	02/28/27	
Unresolved Disciplinary Action		

Enter Email Address to Request Renewal PIN Number

* If the email entered matches our records, you will receive an email with your PIN Number *

* If it seems that our email is not reaching your email box, please take a moment to review your junk folder and mark our emails as "Not Junk" if you find them there.*

"Disciplinary Action" codes indicate an outstanding "Compliance" issue against this license. This means that a final order has been issued following the due process of law, but the license holder has not yet completed the payment of fines or other sanctions. "Active" status indicates the license is in good standing. Closed cases where no civil penalty was involved or closed cases where the civil penalty was paid are not shown. All final disciplinary orders on HLO licensees may be obtained through a public records request to the agency. If you have additional questions regarding a particular license record, call HLO Enforcement at (503) 378-8667 ext. 4310 or email hlo.info@state.or.us (<mailto:ohla.info@state.or.us>?subject=Compliance%20Issues&body=Please%20Enter%20your%20question%20or%20request)

The information on this Web Site is provided for your convenience. If you have any questions or cannot find the license information that you are seeking, please contact the Health Licensing Office - 1430 Tandem Ave, NE, Suite 180, Salem, OR 97301. Ph:(503) 378-8667.

Oregon Health Authority/Health Licensing Office - License Confirmation

Board	HAS	
	Advisory Council on Hearing Aids	
License Type	T	
	T - Hearing Aid Specialist, Temporary	
License Number	10213057	
License Issued	2/26/2021	Method
	Application	
Licensee Name	BOLENBAUGH, JENESSA R	
City/State/Zip	RENO, CO 89521	
License Status	Inactive	
License Active through	02/28/23	
Unresolved Disciplinary Action		

Enter Email Address to Request Renewal PIN Number

* If the email entered matches our records, you will receive an email with your PIN Number *

* If it seems that our email is not reaching your email box, please take a moment to review your junk folder and mark our emails as "Not Junk" if you find them there.*

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The information on this Web Site is provided for your convenience. If you have any questions or cannot find the license information that you are seeking, please contact the Health Licensing Office - 1430 Tandem Ave, NE, Suite 180, Salem, OR 97301. Ph:(503) 378-8667.



JENESSA BOLENBAUGH

Hearing Instrument Specialist

NPI Profile for JENESSA BOLENBAUGH in MEDFORD, OR.

View

File size: 1.02MB. OS: Win

PowerDocApp.com

Download

Share

Tweet (<https://twitter.com/intent/tweet?text=&url=&via=npidb>)

Reviews

Contact Information

JENESSA BOLENBAUGH
3250 HILLCREST PARK DR STE 102
MEDFORD, OR 97504-7684

Phone: 541-773-7409
Fax:
Website:

Specialty	Taxonomy Code	Specialty Code	Provider Type
★ Hearing Instrument Specialist (/doctors/speech_language_hearing/hearing-instrument-specialist_237700000x/or/)	237700000X (/taxonomy/237700000X/)		

★ Indicates primary specialty

3250 Hillcrest Park Dr #102

View larger map



Map data ©2025 Report a map error

NPI Profile & details for JENESSA BOLENBAUGH · (Female)

NPI # 1982233250

Status Active

Credentials

Entity	Individual
Enumeration date	04/07/2020
Last updated	04/07/2020 - About 5 years ago
Sole proprietor ¹	Yes
Identifiers	<ul style="list-style-type: none"> OR License # 10196768
Hospital affiliation(s)	Not Available

¹ A sole proprietor/sole proprietorship is an individual, and as such, is eligible for a single NPI number. The sole proprietor must apply for the NPI number using his or her own Social Security Number (SSN), not an Employer Identification Number (EIN) even if he/she has an EIN.



Reviews for JENESSA BOLENBAUGH

[+ Submit Review](#)

There are currently no reviews for JENESSA BOLENBAUGH
Be the first to post a comment or review.

Read our reviews / comments about this provider to help you decide if they are right for you. Share your experience by posting a comment or review about this provider to help others decide which is right for them.

Nearby Speech & Language Therapists

DIANNA L ANDERSON (/doctors/speech_language_hearing/hearing-instrument-specialist_237700000x/1144303637.aspx)
401 CRATER LAKE AVE.
MEDFORD, OR

SOUNDScape, LLC. (/organizations/speech_language_hearing/hearing-instrument-specialist_237700000x/1184048050.aspx)
229 N. BARTLETT ST. SUITE 205
MEDFORD, OR

JOSEPH LEYKAM CONSULTING LLC (/organizations/ambulatory_health_care/mental-health-including-community-mental-health-center_261qm0801x/1134998297.aspx)
8058 NE BARBERRY DR
ADAIR VILLAGE, OR

VICTORIA LIEDERBAUER (/doctors/student_health_care/student-in-an-organized-health-care-education-training-program_390200000x/1225628241.aspx)
WESTERN UNIVERSITY OF HEALTH SCIENCES COMP-NORTHWEST
200 MULLINS DRIVE, OR

JENNA BROADHURST, SLP (/doctors/speech_language_hearing/speech-language-pathologist_235200000x/1225797939.aspx)
OREGON VETERANS HOME
600 N 5TH ST, OR

STARGAZER THERAPY LLC (/organizations/agencies/community-behavioral-health_251s00000x/1235905027.aspx)
7256 SE DOT ST
ADAIR VILLAGE, OR

REEM MOUNTASER (/doctors/pharmacy/pharmacist_183500000x/1437609476.aspx)
9855 SW CAPITOL HWY
97219, OR


[View all Speech & Language Therapists \(/doctors/speech_language_hearing/hearing-instrument-specialist_237700000x/or/\)](/doctors/speech_language_hearing/hearing-instrument-specialist_237700000x/or/)

Our Team | Reno Hearing

renohearing.com/our-team/

(775) 256-4832

SEND A MESSAGE →



RENO HEARING CENTER
PREMIER HEARING HEALTHCARE


HOMEOUR TEAMHEARING AIDSHEARING SERVICESCONTACT US

OUR TEAM

Reno Hearing Center is Independently Owned and Operated by Aaron and Jenessa Bolenbaugh.


Aaron and Jenessa Bolenbaugh are the proud owners of Reno Hearing Center. As second-generation clinic owners, they come from a lineage of dedicated hearing healthcare professionals who have made it their mission to improve the lives of those with hearing impairments.

Through their hard work, dedication, and commitment to providing top-notch care to their patients, Aaron and Jenessa have built a strong reputation in the community as trusted experts in hearing health. They are not only business partners, but also best friends and partners in life, supporting each other every step of the way. With their loving children by their side, the Bolenbaugh's continue to make a positive impact on the lives of those in need of hearing solutions.



64°F
Partly sunny

Search




9:06 AM
8/26/2025

Our Team | Reno Hearing


renohearing.com/our-team/

MEET THE PROFESSIONALS

of Reno Hearing Center



Aaron Bolenbaugh
Owner and Board Certified Hearing
Instrument Specialist

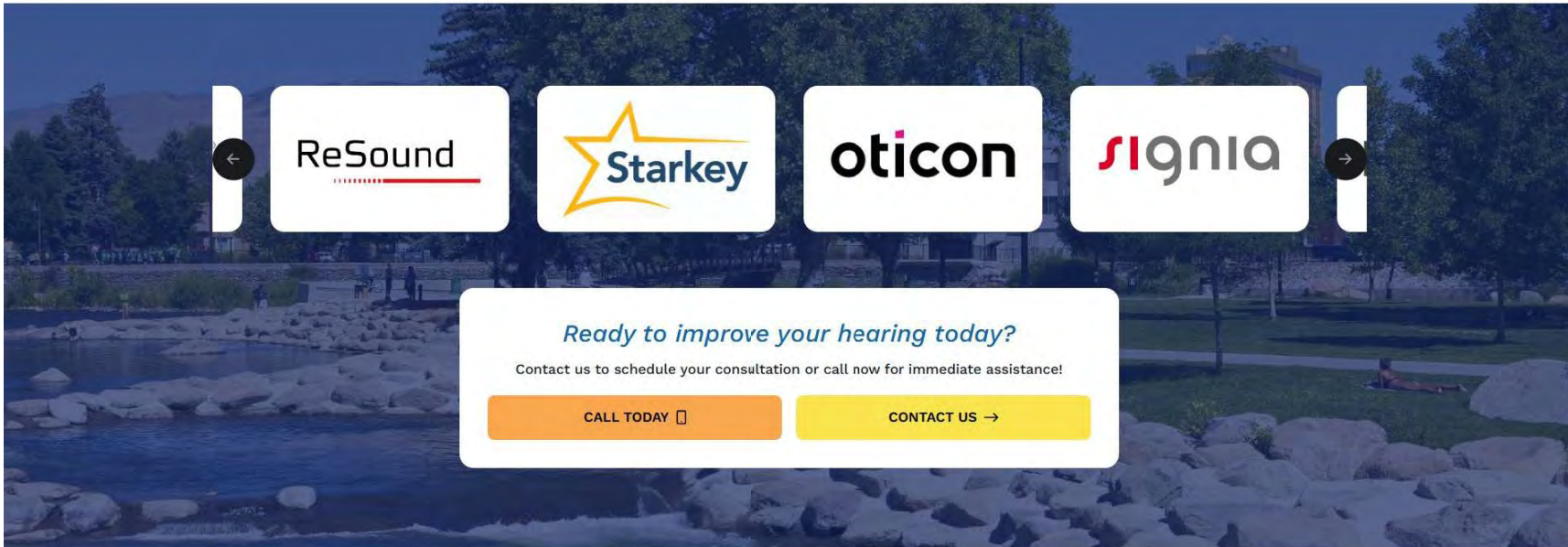


Jenessa Bolenbaugh
Owner and Office Manager

64°F Partly sunny

Search

9:07 AM 8/26/2025



Get in Touch
Phone: (775) 256-4832
Fax: (775) 825-6188


Visit Us
1699 S. Virginia St
Ste 101, Reno, NV 89502

Office Hours
Monday: 10:00am - 4:00pm
Tue - Thu: 9:00am - 4:00pm


google.com/search?q=jenessa+bolenbaugh&rlz=1C1CHBF_enUS873U5873&oeq=jenessa+bolenbaugh&gs_lcrp=EgZjaHU/bWUy8ggAEEUYOTIKCAEQABiABBiBDIKCAIQABiABBiBDIKCAMQABiABBiBDIKCAQQAABiBBU8TIKCAUQAABiBBU8TIGCAYQRRg90...

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Our Team | Reno Hearing Center
Reno Hearing Center




Jenessa Bolenbaugh
LinkedIn




Jenessa Bolenbaugh
Pinterest




Next-era hearing
Top rated for hearing in Reno. Smaller than ever. Uncompromised. And...




Hearing Aid Clinic Reno
renohearing.com




Our Team | Reno Hearing Center
Reno Hearing Center




Obituary information for Jim Bolenbaugh
Bradley Funeral Home




Reno Hearing Center in Reno
Healthy Hearing



Our Team | Reno Hearing Center
Reno Hearing Center




Reno Hearing Center
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Jim Bolenbaugh Obituary (2025) - All
Legacy.com


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Reno Hearing Center
https://renohearing.com/our-team



Our Team | Reno Hearing Center
Aaron and Jenessa Bolenbaugh are the proud owners of Reno Hearing Center. As second-generation clinic owners, they come from a lineage of dedicated hearing...



LinkedIn · Jenessa Bolenbaugh
30+ followers

Jenessa Bolenbaugh - Owner at Hearing Plus
United States · Owner · Reno Hearing Ctr
Owner at Hearing Plus · Experience: Reno Hearing Ctr · Location: United States · 36 connections on LinkedIn · View Jenessa Bolenbaugh's profile on LinkedIn

66°F Mostly sunny 11:54 AM 8/27/2023

Jennifer Pierce

From: Jennifer Pierce
Sent: Wednesday, August 27, 2025 12:05 PM
To: Jenessa
Cc: Stacey Whittaker
Subject: RE: HAS Apprentice Application
Attachments: 2025 8 27 Application Review Notice Letter Bolenbaugh, J. .pdf

Good morning Ms. Bolenbaugh,

Thank you for these responses. Pursuant to [NAC 637B.0355\(4\)](#), after an application is submitted to the Board, the Board may require an applicant to provide additional information or appear before the Board or one of its members for an oral interview before issuing, renewing, reinstating or converting the status of a license.

Please find attached a letter serving as notice of the Board's intent to consider your application for licensure at its next meeting on October 15, 2025 at 4:30pm Pacific. A copy is also being mailed to you via Certified U.S. Postal Mail in accordance with the Nevada Open Meeting Law, [NRS 241.033\(1\)](#).

We will also need more specific information for the following:

- **Employment information: employer**, address, and start and end dates.
- **Other licenses held:** A list of all licenses held in other states, with license number, state, and start/end dates.

Thank you and please let us know if you have any questions.

Jennifer R. Pierce, Executive Director

Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

execdirector@nvspeechhearing.org | 775.787.3421

From: Jenessa [REDACTED]
Sent: Tuesday, August 26, 2025 12:33 PM
To: Jennifer Pierce <execdirector@nvspeechhearing.org>
Subject: Re: HAS Apprentice Application

Hello Jennifer,

1. I am not legally listed on Reno Hearing Center as an owner for the corporation. I do not run it but would like to work as an apprentice.
2. I have been an apprentice in Oregon during Covid.
3. 2020-2022 I worked as an apprentice for My Hearing centers. We were closed 2020 and I had my training put on hold.
4. I am a full time Nevada resident
5. Maiden Name Jenessa Repnak
6. Hearing Plus Inc. is the correct business license.

Please let me know if you need any other information!

Thank you

Sent from my iPhone

On Aug 26, 2025, at 11:21 AM, Jennifer Pierce <execdirector@nvspeechhearing.org> wrote:

Good morning Ms. Bolenbaugh,

We are in receipt of your application for a license as a hearing aid specialist apprentice and need the following additional information:

1. You answered “no” to the question “Do you currently maintain, run, or operate an office or a satellite office in which hearing aids are fitted and dispensed?”, however you are listed on your website as a co-owner of Reno Hearing Center. Do you wish to revise your response?
2. Do you now or have you ever held a hearing aid specialist apprentice, hearing aid specialist, or equivalent license, or any other professional license in another U.S. state, territory, or District of Columbia?
3. Your employment information only dates to 2024, but we require at least 5 years of employment history. Can you confirm that you were not employed prior to 2024 or provide your employment information dating back to 2020?
4. Your photograph is an Oregon driver’s license; however, it appears you have lived in Nevada more than 30 days. Can you confirm whether you are a full-time Nevada resident?
5. Your application lists “Jenessa Bolenbaugh” in “other names you have used” however, your high school diploma lists your name as “Jenessa Rose Repnak”. Would you like to revise your response, and have you ever used any other names?
6. Your response to the business license question lists “Aaron Bolenbaugh” with license #NV19891019976, however this business license is registered to Hearing Plus, Inc. Is this correct?

Thank you.

Jennifer R. Pierce, Executive Director

Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

execdirector@nvspeechhearing.org | 775.787.3421

JOE LOMBARDO
Governor

STATE OF NEVADA



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
Deputy Directors

JENNIFER R. PIERCE
Executive Director

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD

August 27, 2025

Jenessa Bolenbaugh



Reno, NV

CERTIFIED MAIL

Via Email:



RE: Application for Hearing Aid Specialist Apprentice License

Dear Ms. Bolenbaugh,

On August 25, 2025 this office received your application for a license to practice as a hearing aid specialist apprentice. Pursuant to [NAC 637B.0355\(4\)](#), "after an application is submitted to the Board, the Board may require an applicant to provide additional information or appear before the Board or one of its members for an oral interview before issuing, renewing, reinstating or converting the status of a license."

You are hereby given notice of the Board's intent to consider your application for licensure at its next meeting on October 15, 2025 at 4:30pm Pacific.

Your appearance at the meeting is necessary for the Board to conduct an oral interview and consider your application. The meeting will be physically hosted from the Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523, and accessible live via Zoom teleconference. You may attend either virtually or in person at your convenience. **Please let us know if you cannot attend, as we will need to reschedule the matter for a future meeting.**

A copy of the meeting agenda will be sent to you no less than three days prior to the meeting with the teleconference details.

A copy of this letter is being mailed to you via Certified U.S. Postal Mail and electronic mail in accordance with the Nevada Open Meeting Law, [NRS 241.033\(1\)](#), which requires that a "public body shall not hold a meeting to consider the character, alleged misconduct, professional competence, or

physical or mental health of any person, unless it has given written notice to that person of the time and place of the meeting." Such written notice must either be (a) delivered personally to that person at least seven (7) calendar days before the meeting, or (b) sent by certified mail to the last known address of that person at least fourteen (14) working days before the meeting."

If you have any questions, please feel free to contact the Board office in writing at board@nvspeechhearing.org or by telephone at (775) 787-3421.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer R. Pierce". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jennifer R. Pierce
Executive Director

cc: Henna Rasul, Sr. Deputy Attorney General, Board Counsel

JOE LOMBARDO
Governor

STATE OF NEVADA



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
Deputy Directors

JENNIFER R. PIERCE
Executive Director

**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD**

November 13, 2025

Jenessa Bolenbaugh



U.S. Postal Mail

Jenessa Bolenbaugh
Reno Hearing Center
1699 S. Virginia Street, Unit 101
Reno, NV 89502
U.S. Postal Mail & CERTIFIED MAIL # [REDACTED]

RE: Application for Hearing Aid Specialist Apprentice License – SECOND NOTICE

Dear Ms. Bolenbaugh,

On August 25, 2025 this office received your application for a license to practice as a hearing aid specialist apprentice. Pursuant to NAC 637B.0355(4), *"after an application is submitted to the Board, the Board may require an applicant to provide additional information or appear before the Board or one of its members for an oral interview before issuing, renewing, reinstating or converting the status of a license."*

On August 27, 2025, in accordance with the Nevada Open Meeting law, we sent you notice of the Board's intent to consider your application for licensure at its October 15, 2025 meeting. A copy of the meeting agenda was also emailed to you on October 8, 2025. In that meeting, the Board reviewed your application but had questions for you, and as you were not present and have not submitted the previously requested outstanding information, the matter was tabled to a future meeting.

Notice was previously sent to your home address via certified mail on October 16, 2025 but returned unclaimed. This letter is being sent as a second notice to both your home and work addresses. **You are hereby given notice of the Board's intent to consider your application for licensure at its next meeting on January 14, 2026 at 4:30pm Pacific.**

Your appearance at the meeting is necessary for the Board to conduct an oral interview and consider your application. The meeting will be physically hosted from the Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523, and accessible live via Zoom teleconference. You may attend either virtually or in person at your convenience. **Please let us know if you cannot attend, as we will need to reschedule the matter for a future meeting.**

A copy of this letter is being mailed to you via Certified U.S. Postal Mail and electronic mail in accordance with the Nevada Open Meeting Law, NRS 241.033(1). The meeting agenda will be sent to you via email no less than three days prior to the meeting with the teleconference details.

If you have any questions, please feel free to contact the Board office at board@nvspeechhearing.org or by telephone at (775) 787-3421.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer R. Pierce", with a large, looping flourish extending to the right.

Jennifer R. Pierce
Executive Director

cc: Henna Rasul, Sr. Deputy Attorney General, Board Counsel



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

**5.b. Alexandria Kelly: Application for an Apprentice License to Practice Hearing Aid Fitting and Dispensing;
Submitted October 5, 2025**

Ms. Kelly's application was received on October 5, 2025 and is before the Board for further review based on [NAC 637B.0398\(4\)](#), which states that *"An apprentice shall not maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed without the approval of the Board."* At the time of application, Ms. Kelly answered "no" to this question.

In an email exchange on October 13, 2025, Ms. Kelly reported that she is a supervisor at the Carson City Costco overseeing the hearing aid department, a position she did not hold when she initially applied for the license. She further stated that her Carson City responsibilities are administrative, and her identified sponsor works at the Sparks Costco location, where she will join them two days a week for her apprentice training. Costco General Manager, Marcie Cathey, stated via telephone that although Ms. Kelly is a hierarchical manager, she will not be supervising any licensed hearing aid specialists as she "can't oversee what she doesn't know". Her role in Carson City will be administrative, i.e. writing department schedules, working the front desk/reception, scheduling appointments, etc.

Ms. Kelly was provided with required notice of this meeting via certified mail and indicated that she would attend via Zoom.

Attachment on next page: *Application Packet Kelly*

Action: Approve, Table, or Take No Action on the Matter



PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAERER
Deputy Directors

JENNIFER R. PIERCE
Executive Director

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD

Initial Application - Application Type

While you are in the online application process please do **not** use the back button in your browser. If at any time you need to make a correction to a prior page or exit the application process, please either click the "Save for Later" or "Exit" button located at the bottom of the page.

License Information

I am applying for

- ☐ Speech-Language Pathologist*
- ☐ Audiologist*
- ☒ Hearing Aid Specialist*

Application Type

- ☐ Standard*
- ☐ Provisional*
- ☐ Temporary*
- ☒ Apprentice*

Initial License Application

Applicant Information

Please complete the information below. Your name should be entered how it is to appear on your license.

First Name *	Middle Name	Last Name *	Suffix
<input type="text" value="Alexandria"/>	<input type="text" value="Louise"/>	<input type="text" value="Kelly"/>	<input type="text"/>
Social Security Number / Taxpayer Identification Number *		Date of Birth *	Gender *
<input type="text" value="[REDACTED]"/>		<input type="text" value="[REDACTED]"/> 	<input type="text" value="Female"/>
Other Names you have used		Place of Birth *	
<input type="text" value="Ali Kelly"/>		<input type="text" value="[REDACTED]"/>	

Contact Information

Mailing Address *		
<input type="text"/>		
City *	State *	ZIP Code *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact Phone Number *	Alternate / Cell Phone	E-mail Address *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Initial License Application - Education, Certification, & Licensing

Education Information

The education listed below should be the highest level of education earned. Please enter graduation month and year; day of the month may be approximate if you do not remember the exact day.

Educational Institution*

University of Nevada, Reno

City*

Reno

State*

NV

Date Graduated*

05/01/2013



Degree Awarded*

Bachelor Degree

Sponsor Information

Sponsor Name*

Justin Menesini

Sponsor License #*

365

Employer Name*

Costco Wholesale

Address*

4810 Galleria Parkway

City*

Sparks

State*

NV

ZIP Code*

89436

Phone Number*

775-356-4424

Email*

w646aid@costco.com

Other State License Information

Are you now or have you ever been licensed, certified or registered in any jurisdiction?

☐ Yes*

☒ No*

Initial License Application - Employment

Employment Information/Location

Please add each current and previous employer in any state from the past FIVE years OR the last employer if more than FIVE years have passed. Select the "add" button to add additional employer information.

Employment Information/Location*

Costco Wholesale

Address*

700 Old Clear Creek Rd

City*

Carson City

State*

NV

ZIP Code*

89705

Business Phone*

775-881-2503

Business Fax

999-999-9999

Email Address

w127aid@costco.com

Start Date*

06/23/2007



End Date

mm/dd/yyyy



Current Employer*

Yes

Click the add button to add additional current or previous employer information.

Do you currently maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed?

☐ Yes*

☒ No*

Initial License Application - Business License & Child Support

Nevada Business License Information

- ☒ I do NOT have a Nevada state business license number.*
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State in compliance with the provision of NRS Chapter 76 and my application is pending.*
- ☐ I have a Nevada Business License number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.*

Child Support Information

- ☒ I am not subject to a court order for the support of a child.*
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*

Initial License Application - Legal & Military

Legal Information

If the answer to any of the questions below is "Yes", you will be required to provide full details.

Has there ever been a complaint filed, investigation or legal action taken against your professional license for any reason? ☐ Yes ☒ No

Are there any pending legal actions, complaints, investigations or hearings in process? ☐ Yes ☒ No

Have you ever had a professional license, certification or registration denied, restricted, suspended or revoked? ☐ Yes ☒ No

Have you ever relinquished responsibilities, resigned a position or been fired while a complaint was pending against you? ☐ Yes ☒ No

Have you ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations not involving drugs or alcohol.) ☐ Yes ☒ No

Military Service / Veterans Status

Select one of the following options.

- ☒ None*
- ☐ Active/Reserve Military*
- ☐ Veteran*
- ☐ Military Spouse*
- ☐ Veteran Spouse*

Initial License Application - Declaration & Documents

[app.pdf](#)

Declaration

- ☒ I declare, under penalty of perjury, all the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to my application, education, training, experience or my fitness to practice the profession for which I am applying.

Photograph

Please upload a photograph. Driver's License is acceptable.

Uploaded File(s)

[IMG_0785.jpeg](#)

Education Documentation

Please upload a copy of your diploma or transcripts.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[IMG_0850.jpeg](#)

Apprentice Sponsorship & Training Agreement

Please upload the signed agreement. The form is available on the website or you may print a copy [Apprentice Sponsorship & Training Agreement](#)

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[app.pdf](#)

Initial License Application - Payment Option

Payment Option

Licensing fees may be paid online with a debit or credit card (***preferred***), or you may mail a check or money order to the Board office. Please note that check/money order payments may delay issuance of your license.

Total Due 250

Please select a payment option.

☒ **Credit Card***

☐ **Check***

Initial License Application - Receipt

Receipt

Your confirmation number is 48074.

Name: Alexandria Kelly

Total: \$250.00

Card: *

Date/Time: 10/5/2025 4:21:41 PM

You have successfully submitted the application. Allow 5-7 business days to process your application.

If you are connected to a printer, you may print this invoice for your records by clicking the word "*Print*" at the end of the sentence. However, a copy of this invoice will be sent to your email address. [Print](#)

When the Download PDF button turns green, click below to download or save a PDF of your application.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

www.nvspeechhearing.org Email board@nvspeechhearing.org

Apprentice Sponsorship & On-Site Training Agreement

Requirements

On-Site Training and Work Experience

An Apprentice shall participate in the in-service training program under the direct supervision of a Sponsor for a minimum of two (2) years. The Sponsor must have the same employer as the Apprentice. The on-site training and work experience portion of the in-service training must include:

1. A minimum of 16 hours per week and 30 weeks per year and may be completed in conjunction with the academic portion of the in-service training.
2. The evaluation of the Apprentice's achievement of the following **core competencies**:
 - Sanitation protocols
 - The identification and documentation of the needs of a client
 - Visual inspections of the ear and otoscopic examinations
 - Audiometric testing
 - The results of hearing evaluations
 - Ear impressions, preparations, and molds
 - Physical and electronic checks of hearing aids
 - The fitting, programming, troubleshooting, adjusting, and repairing of hearing aids
 - Client documentation

Academic Training

The academic portion of the in-service training of an Apprentice must be specific to the training and education necessary to perform competently the duties and responsibilities necessary for the practice of fitting and dispensing hearing aids and must include, without limitation, training and education concerning:

- Laws and rules relating to ethics
- Federal laws and rules governing hearing aids
- Infection controls
- Basic hearing science
- Hearing instrument science and fitting practices; and
- Audiometric testing and masking

Please indicate what academic program will be utilized to fulfill this requirement:

☒ IHS Distance Learning Program ☐ Other: _____

Documentation

An Apprentice and their Sponsor shall jointly review and document the progress of the Apprentice in achieving the core competencies. All work completed by an Apprentice must be reviewed daily and signed by the Sponsor and the Apprentice.

Sponsorship Agreement

As the Sponsor, I hereby agree to:

1. Provide direct supervision to the Apprentice.
2. Determine the competency level of the Apprentice to perform tasks relating to fitting and dispensing hearing aids.
3. Evaluate the work of the Apprentice.
4. Document the training provided to and the direct supervision of the Apprentice.
5. Provide written notification to the Board if:
 - The Apprentice is no longer under the sponsorship of the Sponsor;
 - The Apprentice and Sponsor no longer have the same employer;
 - The Apprentice withdraws from or terminates his or her in-service training;
 - The Sponsor withdraws as a Sponsor for the Apprentice;
 - The Apprentice has completed one (1) year of in-service training under the direct supervision of the Sponsor and the Sponsor believes that the Apprentice is competent to work without physical on-site supervision; or
 - The Apprentice successfully completes all of the requirements for in-service training.

Sponsor Name: Justin Menesini License #: 365

Employer: Costco Wholesale

Signature: [Signature] Date: 9/23/25

Apprentice Acknowledgement

Apprentice Name: Alexandria Kelly

Employer: Costco Wholesale

Signature: [Signature] Date: 9/23/25

This document serves as a training guideline and agreement between the Apprentice and their Sponsor for the duration of the apprenticeship program.

Official Transcript

Page 1 of 2
 Print Date: 09/26/2025

Send to: ALEXANDRIA LOUISE KELLY

Degrees Awarded
 Degree: Bachelor of Social Work
 Confer Date: 05/21/2013
 Social Work
 Minor: Anthropology (Cultural Anthropology)

Test Credits

Test Credits	Attempt	Earned	Points
	0.00	0.000	0.000

Beginning of Undergraduate Record**2007 Summer**

Term	Course	Grade	Points	GPA
MATH 96	Intermediate Algebra	0.0 S		
Attempt	Earned	GPA	Crd	GPA Pt
0.0	0.0	0.0	0.0	0.000
Career	0.0	0.0	0.0	0.000

2007 Fall

Term	Course	Grade	Points	GPA
ANTH 101	Intro to Cultural Anth	3.0 B		
ENG 101	Composition I	3.0 B		
MUS 121	Music Appreciation	3.0 B-		
SOC 101	Prin of Sociology	3.0 C+		
Attempt	Earned	GPA	Crd	GPA Pt
12.0	12.0	12.0	33.0	2.750
Career	12.0	12.0	12.0	33.0

2008 Spring

Term	Course	Grade	Points	GPA
ART 100	Visual Foundations	3.0 A		
ENG 102	Composition II	3.0 A-		
MATH 120	Fund College Math	3.0 C		
SOC 379	Ethnic Race Relatns	3.0 B		
Attempt	Earned	GPA	Crd	GPA Pt
12.0	12.0	12.0	38.1	3.175
Career	24.0	24.0	24.0	71.1

2008 Fall

Term	Course	Grade	Points	GPA
CH 201	Ancient & Medieval Cultur	3.0 B		
EDU 201	Intro Elementary Educ	3.0 A		
HIST 211	History of East Asia I	3.0 B		
IAFF 100	Global Studies	3.0 A-		
MATH 126	Precalculus I	0.0 W		
Attempt	Earned	GPA	Crd	GPA Pt
12.0	12.0	12.0	41.1	3.425
Career	36.0	36.0	36.0	112.2

2009 Spring

Term	Course	Grade	Points	GPA
ANTH 102R	Intro Physical Anthro	3.0 B		
ANTH 201	Peoples/Cultures World	3.0 C+		
ANTH 202	Archaeology	3.0 C+		
BIOL 100	Principles & App	3.0 B		
CH 202	The Modern World	3.0 A		
Attempt	Earned	GPA	Crd	GPA Pt
15.0	15.0	15.0	43.8	2.920
Career	51.0	51.0	51.0	156.0

2009 Fall

Term	Course	Grade	Points	GPA
ANTH 480R	Anth Linguistics	3.0 A-		
CH 203	Amer Exper & Constit Chng	3.0 A		
CHI 111	First Year Chinese I	4.0 A-		
PHIL 210	World Religions	3.0 B		
Attempt	Earned	GPA	Crd	GPA Pt
13.0	13.0	13.0	46.0	3.538
Career	64.0	64.0	64.0	202.0

2010 Spring

Term	Course	Grade	Points	GPA
ANTH 281	Intro to Language	3.0 B-		
ANTH 436R	History of Anthro	3.0 B		
ANTH 442A	Historical Arch	3.0 B		
CHI 112	First Year Chinese II	4.0 B+		
Attempt	Earned	GPA	Crd	GPA Pt
13.0	13.0	13.0	39.3	3.023
Career	77.0	77.0	77.0	241.3

2010 Fall

Term	Course	Grade	Points	GPA
ANTH 401E	Peoples Cultr Pacific	3.0 B		
ANTH 442B	Industrial Archaeology	0.0 W		
PSY 101	General Psychology	3.0 C+		
SW 220	Intro Social Work	3.0 A-		
Attempt	Earned	GPA	Crd	GPA Pt
9.0	9.0	9.0	27.0	3.000
Career	86.0	86.0	86.0	268.3

2011 Spring

Term	Course	Grade	Points	GPA
ANTH 420R	Magic Witchcraft Relig	3.0 B		
CAS 154	Prob Subst Abuse Adctn	3.0 A		
ECON 100	Intro to Economics	3.0 B		
PSY 441	Abnormal Psychology	3.0 C		
WMST 453	Gender & Society	3.0 A		
Attempt	Earned	GPA	Crd	GPA Pt
15.0	15.0	15.0	48.0	3.200
Career	101.0	101.0	101.0	316.3

ISSUED TO
 STUDENT



Student ID: [REDACTED]
Birth Date: [REDACTED]

Official Transcript

Page 2 of 2
Print Date: 09/26/2025

2011 Fall

SW 310	Human Behavior I	3.0	A-
SW 321	Foundations Sw Practice	3.0	A-
SW 460R	Addiction: FASD	3.0	A
Term			
	Attempt	Earned GPA	Crd GPA Pt GPA
	9.0	9.0	9.0 34.2 3.800
Career			
	110.0	110.0	110.0 350.5 3.186

2012 Spring

SW 311	Human Behavior II	3.0	B
SW 468	Child in the Community	3.0	A-
Term			
	Attempt	Earned GPA	Crd GPA Pt GPA
	6.0	6.0	6.0 20.1 3.350
Career			
	116.0	116.0	116.0 370.6 3.195

2012 Fall

SW 420	Methods Soc Work I	3.0	A
SW 424	SW: Couples & Families	3.0	A-
SW 440	Intro SW Research	3.0	A
SW 480	Field Exp Soc Wrk I	6.0	S
Term			
	Attempt	Earned GPA	Crd GPA Pt GPA
	15.0	15.0	9.0 35.1 3.900
Career			
	131.0	131.0	125.0 405.7 3.246

2013 Spring

SW 421	Methods Soc Work II	3.0	A
SW 427	SW Methods: Organizations	3.0	A
SW 441	Data Analysis for SW	3.0	A
SW 481	Field Exp Soc Wrk II	6.0	S
Term			
	Attempt	Earned GPA	Crd GPA Pt GPA
	15.0	15.0	9.0 36.0 4.000
Career			
	146.0	146.0	134.0 441.7 3.296

End of Undergraduate Record

ISSUED TO
STUDENT



This academic transcript is printed on special security paper with a blue background, the Seal of the University of Nevada, Reno, and the signature of the Registrar. This is an official sealed instrument: a raised seal is not required.



NEVADA USA **1864** **DRIVER LICENSE**



4d DL NO. [REDACTED]
3 DOB [REDACTED]
1 **KELLY**
2 **ALEXANDRIA LOUISE**
[REDACTED]

9 **CLASS C** 9a **END NONE**
12 **REST NONE**

4a **ISS** 4b **EXP**
[REDACTED]

15 **SEX** [REDACTED]
16 **HGT** [REDACTED]
17 **WGT** [REDACTED]
18 **EYES** [REDACTED]
19 **HAIR** [REDACTED]









JOE LOMBARDO
Governor

STATE OF NEVADA



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
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**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD**

November 13, 2025

Alexandria Kelly



U.S. Postal Mail & Certified Mail #



RE: Application for Hearing Aid Specialist Apprentice License

Dear Ms. Kelly,

On October 5, 2025 this office received your application for a license to practice as a hearing aid specialist apprentice. Pursuant to NAC 637B.0355(4), *"after an application is submitted to the Board, the Board may require an applicant to provide additional information or appear before the Board or one of its members for an oral interview before issuing, renewing, reinstating or converting the status of a license."*

Additionally, per NAC 637B.0398(4), *"An apprentice shall not maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed without the approval of the Board."*

You are hereby given notice of the Board's intent to consider your application for licensure at its next meeting on January 14, 2026 at 4:30pm Pacific.

Your appearance at the meeting is necessary for the Board to conduct an oral interview and consider your application. The meeting will be physically hosted from the Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523, and accessible live via Zoom teleconference. You may attend either virtually or in person at your convenience. **Please let us know if you cannot attend, as we will need to reschedule the matter for a future meeting.**

A copy of this letter is being mailed to you via Regular and Certified U.S. Postal Mail and electronic mail in accordance with the Nevada Open Meeting Law, NRS 241.033(1). The meeting agenda will be sent to you via email no less than three days prior to the meeting with the teleconference details.

If you have any questions, please feel free to contact the Board office at board@nvspeechhearing.org or by telephone at (775) 787-3421.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer R. Pierce". The signature is fluid and cursive, with a large loop at the end.

Jennifer R. Pierce
Executive Director

cc: Henna Rasul, Sr. Deputy Attorney General, Board Counsel



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

5.c. Case #UP25-05 Morgan Partyka, License #SP-3316 (Expired): Administrative Unlicensed Practice Case and License Reinstatement Application

License Expired: June 2, 2025

Reinstatement Application Received: November 24, 2025

On Monday, November 24, 2025 the Board office received an application for license reinstatement from Ms. Partyka who also provided an email explaining the lapse, which included a recent email change and extenuating circumstances related to recent medical and financial hardships, further detailed in the attached reinstatement packet. Ms. Partyka's license expired June 2, 2025 and she acknowledged that she continued to practice, while unlicensed, resulting in approximately 5.5 months of unlicensed practice, though she was on medical leave for 6 weeks of this time.

Ms. Partyka was sent license reminders directly from Board staff to the current email address in her profile 5/1/2025, 6/2/2025, and 7/1/2025. A system-generated email reminder was sent from the licensing database on 4/3/2025.

A Cease & Desist letter and notice of this hearing was sent to Ms. Partyka via email and U.S. Postal Mail on November 24, 2025.

Attachment on next page: *Reinstatement Packet M. Partyka UP25-05*

Action

1. Take one of the following actions regarding the reinstatement application: a. Reinstatement the license without conditions; b. Reinstatement the license with conditions; or c. Deny the reinstatement application.
2. The Board may also consider a civil penalty (fine) not to exceed \$5,000 per NRS 637B.280. Our 2020 adopted revision to NAC 637B allows for the following:
 - a. If unauthorized practice occurred over a period of 30 days or less, not less than \$50 or more than \$200;
 - b. If the unauthorized practice occurred over a period of 30 days or more, not less than \$200 or more than \$5,000. For reference, the Board heard 10 similar cases between 2020-2024 and imposed the following:

Duration	Action	Admin Fine
< 30 DAYS	Reinstated without conditions	\$50
> 30 DAYS	Reinstated without conditions	\$200
2 MONTHS	Reinstated without conditions	\$200
4 MONTHS	Reinstated without conditions	\$200
6 MONTHS	Reinstated without conditions	\$300
14 MONTHS	Reinstated without conditions	\$700
2 YEARS	Reinstated on condition to notify former employer of unlicensed practice/billing.	\$300



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

www.nvspeechhearing.org Email board@nvspeechhearing.org

License Reinstatement Application

License Number: SP-3316 Date Expired: 06/02/2025

- ☒ Speech-Language Pathologist
 ☐ Audiologist
 ☐ Dispensing Audiologist
☐ Hearing Aid Specialist
 ☐ Hearing Aid Specialist Apprentice

Applicant Information

Legal Name: Morgan Mary Partyka

Former name (if applicable): _____ (Please attach legal proof of name change)

SSN or TIN: _____ Email Address: _____

Mailing Address: _____

Primary: _____ Secondary Phone: (_____) _____

Explanation of Reinstatement Request

Have you practiced in Nevada or treated a person residing in Nevada since your license expired?

☒ Yes ☐ No

If yes, please attach a written explanation of the reasons and/or circumstances your license was not renewed on time. Please note that your application may require further review by the Board.

Employment Information Update (last 3 years)

Employer: Enlighten Speech & Language, LLCAddress: 9520 Prototype CourtStart Date: June 2023 End Date: current ☒ Full Time ☐ Part Time ☐ OtherTitle: Owner/speech language pathologist ☐ Employee ☒ Self-Employed ☐ Contractor ☐ OtherEmployer: Sierra Therapy GroupAddress: 9520 Prototype CourtStart Date: May 2021 End Date: June 2023 ☒ Full Time ☐ Part Time ☐ OtherTitle: Speech language pathologist ☒ Employee ☐ Self-Employed ☐ Contractor ☐ Other

Employer: _____

Address: _____

Start Date: _____ End Date: _____ ☐ Full Time ☐ Part Time ☐ OtherTitle: _____ ☐ Employee ☐ Self-Employed ☐ Contractor ☐ Other

Certification Status Update**Attach copy of current certification*☒ ASHA ☐ ABA ☐ NBC-HISNumber: 14436089Expiration: 12/31/2025**Licensing History Update***Please list ALL current/expired licenses held.*

License Type	State	License #	Date Issued	Date Expired
Speech pathology	NV	SP-3316	6/8/2022	6/2/2025

Nevada Business License Information*Requires a response to the most appropriate answer.*

☒ I have a Nevada business license number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.
 Name on business license: Enlighten Speech & Language, LLC
 Business License #: NV20222593213

☐ I do NOT have a Nevada business license number.

Child Support Information*Requires a response to the most appropriate answer.*

- ☒ I am not subject to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Legal Information*Requires a response to the most appropriate answer.*

Since the date of your last application or renewal, have there been any disciplinary actions or legal actions taken against your professional license for any reason? ☐ Yes ☒ No

Are there any pending legal actions, complaints, investigations, or hearings in process? ☐ Yes ☒ No

Since the date of your last application or renewal, have you had a professional license, certification or registration denied, restricted, suspended or revoked? ☐ Yes ☒ No

Since the date of your last application or renewal, have you relinquished responsibilities, resigned a position or been fired while a complaint was pending against you? ☐ Yes ☒ No

Since the date of your last application or renewal, have you been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? *(Exclude minor traffic violations not involving drugs alcohol.)* ☐ Yes ☒ No

If you answered "yes" to any question above, please attach a written explanation of the incident with supporting documentation. Please note that your application may require further review by the Board.

Continuing Education Information

List dates of completion, course(s), and CE hours completed in the previous 12 months. If dual licensed, check applicable license for CE credit. Requires a minimum of 10 hours for all license types:

- *At least 1 of the 10 hours must relate to ethics, cultural competence, cultural humility, culturally responsive practices or diversity, equity, and inclusion.*
- *If a dispensing audiologist, at least 3 of the 10 annual hours must relate directly to the practice of fitting and dispensing hearing aids.*

[illegible]

Acknowledgement and Declaration of Applicant

Notice of Mandatory Reporting: Speech-Language Pathologist & Audiologist Only

MP I acknowledge I have been informed of my duty as a mandatory reporter of abuse
initial or neglect of a child pursuant to NRS 432B. (HAS & HAS-A please enter N/A)

I declare, under penalty of perjury, all the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to my training or experience or my fitness to practice audiology or speech pathology.

Morgan Partyka

Applicant Signature

11/24/2025

Date _____

BOARD USE ONLY

Date Received: _____

Date Issued: _____

Fees Paid By: ☐ Credit Card ☐ Check/MO# Amount Paid: \$

☐ Certification Verification ☐ License Verification ☐ Continuing Education

To whom it may concern,

Please consider this written statement not only an explanation but a sincere apology as to why my speech pathology license for the state of Nevada has not been renewed on time. I, Morgan Partyka, did not renew my speech pathology license on time due to undergoing medical and financial hardship since October of 2024. I suffered a major back injury which resulted in surgery on April 3rd, 2025. In this midst of this I was forced to fight for hours and days on end with my insurance company to cover physical therapy visits and the upcoming surgery, and attended a plethora of doctor appointments with pain specialists, and several neurosurgeons. The immense pain and mental and emotional toll this injury and situation had on me as an individual is indescribable, and I am afraid secondary to this I overlooked several important deadlines, including my license expiration date when I returned to work. Secondary to my surgery was a 6-to-12-week recovery period. 6 of those weeks were taken off of work and clients were not seen as part of my temporary medical leave while I attended intense physical therapy and follow up doctor appointments, which I continue to do. I have continued to argue and appeal with my insurance company to cover my medical costs and again, due to the immense mental and emotional toll and financial hardship I have been under have overlooked important deadlines.

I respectfully ask that my state of Nevada speech pathology license can be renewed so I can continue to serve the clients of Enlighten Speech & Language and the state of Nevada.

Please do not hesitate to contact me:

Email:

Phone:

Sincerely and respectfully,
Morgan Partyka M.S., CCC-SLP
License number: SP-3316

Jennifer Pierce

From: Stacey Whittaker
Sent: Monday, November 24, 2025 2:13 PM
To: Jennifer Pierce
Subject: FW: License Reinstatement Application Packet
Attachments: Reinstatement_Application_Printable.pdf; License Expiration Explanation Letter.docx; Enlighten Speech (3).pdf

Reinstatement application with unlicensed practice.

Stacey Whittaker, Licensing Coordinator**Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

775.787.3421 P | 775.746.4105 F

From: Morgan Partyka [REDACTED]
Sent: Monday, November 24, 2025 2:05 PM
To: Stacey Whittaker <board@nvspeechhearing.org>
Subject: License Reinstatement Application Packet

Hello,

I have attached the necessary documentation for my application of reinstatement of my expired state of NV speech pathology license. The attachments include the completed reinstatement application pdf from the website, a letter of explanation regarding continued practice following expired licensure, and my renewed state business license. Additionally, I have paid the reinstatement fee online of \$200.00 through the nvspeechhearing website.

Please do not hesitate to reach me if I omitted any necessary documentation.

Sincerely,

Morgan Partyka, M.S., CCC-SLP
Speech Language Pathologist
Owner: Enlighten Speech & Language
p: [REDACTED]



FRANCISCO V. AGUILAR
Secretary of State



C. MURPHY HEBERT
Chief Deputy Secretary of State

DEANNA L. REYNOLDS
Deputy Secretary for Commercial Recordings

**OFFICE OF THE
SECRETARY OF STATE**

Morgan Partyka
[REDACTED]

Work Order #: W2025102101959
October 21, 2025
Receipt Version: 1

Special Handling Instructions:

Submitter ID: 559460

Charges

Description	Fee Description	Filing Number	Filing Date/Time	Filing Status	Qty	Price	Amount
Annual List 10/2025	Fees	20255254670	10/21/2025 3:09:06 PM	Approved	1	\$150.00	\$150.00
Annual List 10/2025	Business License Fee	20255254670	10/21/2025 3:09:06 PM	Approved	1	\$200.00	\$200.00
Total							\$350.00

Payments

Type	Description	Payment Status	Amount
Credit Card	7610845516096246703097	Success	\$350.00
Credit Card	Service Fee	Success	\$8.75
Total			\$358.75

Credit Balance: \$0.00

Morgan Partyka
[REDACTED]

FRANCISCO V. AGUILAR

Secretary of State

**C. MURPHY HEBERT**
Chief Deputy Secretary of State**DEANNA L. REYNOLDS**
Deputy Secretary for Commercial Recordings**OFFICE OF THE
SECRETARY OF STATE****Business Entity - Filing Acknowledgement**

10/21/2025

Work Order Item Number: W2025102101959 - 4797495
Filing Number: 20255254670
Filing Type: Annual List
Filing Date/Time: 10/21/2025 15:09:06 PM
Filing Page(s): 2

Indexed Entity Information:**Entity ID:** E26746242022-8**Entity Name:** Enlighten Speech &
Language, LLC**Entity Status:** Active**Expiration Date:** None

Non-Commercial Registered Agent

MORGAN PARTYKA

9520 PROTOTYPE CT, Reno, NV 89521, USA

The attached document(s) were filed with the Nevada Secretary of State, Commercial Recording Division. The filing date and time have been affixed to each document, indicating the date and time of filing. A filing number is also affixed and can be used to reference this document in the future.

Respectfully,

A handwritten signature in black ink that reads "FV Aguilar".

FRANCISCO V. AGUILAR
Secretary of State



FRANCISCO V. AGUILAR
Secretary of State
401 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov
www.nvsilverflume.gov

Annual or Amended List and State Business License Application

PAGE 67



ANNUAL



AMENDED (check one)

List of Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:

Enlighten Speech & Language, LLC

NAME OF ENTITY

NV20222593213

Entity or Nevada Business
Identification Number (NVID)

TYPE OR PRINT ONLY - USE DARK INK ONLY - DO NOT HIGHLIGHT

IMPORTANT: Read instructions before completing and returning this form.

Please indicate the entity type (check only one):

☐ Corporation

☐ This corporation is publicly traded, the Central Index Key number is:

☐ Nonprofit Corporation (see nonprofit sections below)

☒ Limited-Liability Company

☐ Limited Partnership

☐ Limited-Liability Partnership

☐ Limited-Liability Limited Partnership

☐ Business Trust

☐ Corporation Sole

Filed in the Office of	Business Number
<i>FVAguilar</i>	E26746242022-8
Secretary of State	Filing Number
State Of Nevada	20255254670
	Filed On
	10/21/2025 15:09:06 PM
	Number of Pages
	2

Additional Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers, may be listed on a supplemental page.

CHECK ONLY IF APPLICABLE

Pursuant to NRS Chapter 76, this entity is exempt from the business license fee.

☐ 001 - Governmental Entity

☐ 006 - NRS 680B.020 Insurance Co, provide license or certificate of authority number

For nonprofit entities formed under NRS chapter 80: entities without 501(c) nonprofit designation are required to maintain a state business license, the fee is \$200.00. Those claiming an exemption under 501(c) designation must indicate by checking box below.

☐ Pursuant to NRS Chapter 76, this entity is a 501(c) nonprofit entity and is exempt from the business license fee.
Exemption Code 002

For nonprofit entities formed under NRS Chapter 81: entities which are Unit-owners' association or Religious, Charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C § 501(c) are excluded from the requirement to obtain a state business license. Please indicate below if this entity falls under one of these categories by marking the appropriate box. If the entity does not fall under either of these categories please submit \$200.00 for the state business license.

☐ Unit-owners' Association

☐ Religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. §501(c)

For nonprofit entities formed under NRS Chapter 82 and 80: Charitable Solicitation Information - check applicable box

Does the Organization intend to solicit charitable or tax deductible contributions?

☐ No - no additional form is required

☐ Yes - the "Charitable Solicitation Registration Statement" is required.

☐ The Organization claims exemption pursuant to NRS 82A 210 - the "Exemption From Charitable Solicitation Registration Statement" is required

****Failure to include the required statement form will result in rejection of the filing and could result in late fees.****



FRANCISCO V. AGUILAR
 Secretary of State
 401 North Carson Street
 Carson City, Nevada 89701-4201
 (775) 684-5708
 Website: www.nvsos.gov
www.nvsilverflume.gov

Annual or Amended List and State Business License Application - Continued

Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:

CORPORATION, INDICATE THE <u>Manager</u> :				
Morgan Partyka			USA	
Name			Country	
9520 Prototype Ct.		Reno	NV	89521
Address		City	State	Zip/Postal Code

CORPORATION, INDICATE THE <u>Manager</u> :				
Morgan Partyka			USA	
Name			Country	
9520 Prototype Ct		Reno	NV	89521
Address		City	State	Zip/Postal Code

None of the officers and directors identified in the list of officers has been identified with the fraudulent intent of concealing the identity of any person or persons exercising the power or authority of an officer or director in furtherance of any unlawful conduct.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

X **Morgan Partyka**

Manager

10/21/2025

Title

Date

**Signature of Officer, Manager, Managing Member,
 General Partner, Managing Partner, Trustee,
 Subscriber, Member, Owner of Business,
 Partner or Authorized Signer** *FORM WILL BE RETURNED IF*

UNSIGNED

**NEVADA STATE BUSINESS LICENSE****Enlighten Speech & Language, LLC****Nevada Business Identification # NV20222593213****Expiration Date: 10/31/2026**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 10/21/2025.

FRANCISCO V. AGUILAR
Secretary of State

Certificate Number: B202510216198437

You may verify this certificate

online at <https://www.nvsilverflume.gov/home>

JOE LOMBARDO
Governor

STATE OF NEVADA



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
Deputy Directors

JENNIFER R. PIERCE
Executive Director

**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSING BOARD**

November 24, 2025

Morgan Partyka



CERTIFIED MAIL # [REDACTED] 4388 89

Via Email: [REDACTED]

**RE: License #SP-3316 Expired June 2, 2025
Notice to Cease and Desist**

Dear Ms. Partyka,

On November 24, 2025 this office received a Reinstatement Application from you for license #**SP-3316 (Expired)**, issued 6/8/2022 and expired 6/2/2025.

Your application indicates that you are self-employed as a speech-language pathologist through Enlighten Speech & Language, LLC and the documentation accompanying your reinstatement application acknowledges that you continued to practice after your license expired.

Our records indicate that you were sent license reminders directly from Board staff to an email address different than that listed above on 5/1/2025, 6/2/2025, and 7/1/2025. A system-generated email reminder was also sent to you from our licensing database on 4/3/2025.

Failing to renew your license on time and continuing to engage in private practice as an unlicensed Speech-Language Pathologist suggests violation of the following Speech-Language Pathology, Audiology and Hearing Aid Dispensing laws and regulations:

Nevada Revised Statutes (NRS)

NRS 637B.290 Practice without license: Prohibition; penalties.

1. *A person shall not engage in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids in this State without holding a valid license issued pursuant to the provisions of this chapter.*

2. *In addition to any other penalty prescribed by law, if the Board determines that a person has engaged in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids in this State without holding a valid license issued pursuant to the provisions of this chapter, the Board may: (a) Issue and serve on the person an order to cease and desist until the person obtains from the Board the proper license or otherwise demonstrates that he or she is no longer in violation.*

NRS 637B.310 Injunctive relief against person practicing without license.

1. *The Board through its Chair or Vice Chair may maintain in any court of competent jurisdiction a suit for an injunction against any person engaging in the practice of audiology, speech- language pathology or fitting and dispensing hearing aids without a license valid under this chapter.*
2. *Such an injunction:*
 - (a) *May be issued without proof of actual damage sustained by any person, this provision being a preventive as well as a punitive measure.*
 - (b) *Shall not relieve such person from criminal prosecution for practicing without a license.*

NRS 637B.320 Penalty.

Any person who violates any of the provisions of this chapter is guilty of a misdemeanor.

You are hereby ordered to Cease and Desist the private practice of Speech-Language Pathology until the Board considers your License Reinstatement Application.

You are hereby given notice of the Board's intent to consider your character, alleged misconduct, professional competence, or health at its next meeting on January 14, 2026 at 4:30pm Pacific.

The meeting is a public meeting, and you are welcome to attend. The Board may go into closed session to consider the following general topics: your License Reinstatement Application and any alleged unlicensed practice you engaged in between June 2025 and November 2025.

You are welcome to attend the closed session, have an attorney or other representative of your choosing present during the closed meeting, present written evidence, provide testimony, and present witnesses relating to your character, alleged misconduct, professional competence, or physical or mental health.

You may appear at the meeting in person or via teleconference, but your attendance is not required for the Board to consider the matter. The meeting will be physically hosted from the Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523, and accessible live via Zoom teleconference.

A copy of the meeting agenda will be sent to you no less than three days prior to the meeting with the teleconference details.

A copy of this letter is being mailed to you via Certified U.S. Postal Mail and electronic mail in accordance with the Nevada Open Meeting Law (NRS 241.033(1), which requires that a "public body shall not hold a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of any person, unless it has given written notice to that person of the time and place of the meeting." Such written notice must either be (a) delivered personally to that person at least seven (7) calendar days before the meeting, or (b) or sent by certified mail at least fourteen (14) calendar days before the meeting."

Pursuant to NRS 637B.290, the Board may take any of the following actions in consideration of your application:

NRS 637B.280 Authority of Board to take disciplinary or other action; private reprimands prohibited; orders imposing discipline deemed public records.

1. *If, after notice and a hearing as required by law, the Board determines that the applicant or licensee has committed any act which constitutes grounds for disciplinary action, the Board may, in the case of the applicant, refuse to issue a license, and in all other cases:*
 - (a) Refuse to renew a license;*
 - (b) Revoke a license;*
 - (c) Suspend a license;*
 - (d) Administer to the licensee a public reprimand;*
 - (e) Impose conditions on the practice of the licensee;*
 - (f) Impose a civil penalty not to exceed \$5,000 for each act constituting grounds for disciplinary action; or*
 - (g) Impose any combination of the disciplinary actions described in paragraphs (a) to (f), inclusive.*
2. *The Board shall not administer a private reprimand.*
3. *An order that imposes discipline and the findings of fact and conclusions of law supporting that order are public records.*

(Added to NRS by 1979, 1257; A 2003, 3453; 2005, 776; 2015, 2309)

NRS 637B.290 Practice without license: Prohibition; penalties.

1. *A person shall not engage in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids in this State without holding a valid license issued pursuant to the provisions of this chapter.*
2. *In addition to any other penalty prescribed by law, if the Board determines that a person has engaged in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids in this State without holding a valid license issued pursuant to the provisions of this chapter, the Board may:*
 - (a) Issue and serve on the person an order to cease and desist until the person obtains from the Board the proper license or otherwise demonstrates that he or she is no longer in violation of subsection 1. An order to cease and desist must include a telephone number with which the person may contact the Board.*
 - (b) Issue a citation to the person. A citation issued pursuant to this paragraph must be in writing, describe with particularity the nature of the violation and inform the person of the provisions of this paragraph. Each activity in which the person is engaged constitutes a separate offense for which a separate citation may be issued. To appeal a citation, the person must submit a written request for a hearing to the Board not later than 30 days after the date of issuance of the citation.*
 - (c) Assess against the person an administrative fine of not more than \$5,000.*
 - (d) Impose any combination of the penalties set forth in paragraphs (a), (b) and (c).*

If you have any questions regarding this process, please feel free to contact the Board office at (775) 787-3421 or board@nvspeechhearing.org.

Your prompt attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer R. Pierce", with a large, stylized loop at the end.

Jennifer R. Pierce
Executive Director

cc: Henna Rasul, Sr. Deputy Attorney General, Board Counsel



AGENDA ITEM 6

Work Session on Licensing, Website, and Policy Revisions, Fee Waivers, and Licensee/Stakeholder Outreach & Education Related to AB177 & ASLP Interstate Compact

6.a. Update on AB177/AB230/LCB File R026-25 Workplan, Application/Website Revisions, and Manual Conversion of Dispensing Audiologist Licenses

2025-2026 AB177 & AB230 Workplan			
Category	Activity	Target Date	Completion Date
NAC Revisions	Finalize draft revisions following bill passage	June 2025	6/11/2025
	Notice of Public Workshop *14 calendar days		6/16/2025
	Public Workshop & Approval	July 9, 2025 Board Meeting	7/9/2025
	Send to LCB for formal drafting	July 2025	7/10/2025
	Draft received from LCB	August 2025	9/4/2025
	Notice of Public Hearing *30 calendar days	September 2025	9/9/2025
	Public Hearing & Adoption of Regs	October 2025 Board Meeting	10/15/2025
	Legislative Commission Approval	Nov/Dec 2025 Feb 26, 2026 TBD	
Policy Revisions	Draft revisions	August – September 2025	9/25/2025
	Approve final revisions (effective 1/1/2026)	October 2025 Board Meeting	10/15/2025
ASLP Interstate Compact	ASLP-IC Commission Special Meeting(s)	As Scheduled	6/30/2025
	ASLP-IC Onboarding	July 2025 - Ongoing	7/29/2025
	Election of Board Member ASLP-IC Delegates	July 2025 Board Meeting	7/9/2025
	ASLP-IC Commission Annual Meeting	September 20, 2025 1pm EST	9/20/2025
	Initiate DPS Background Check Applications	July 2025	7/9/2025
	FBI Background Check Approval	October 2025 TBD	
	Data Testing & Set Up	TBD	
	Go Live	TBD	
Website Content	Revise temporary website content	July 2025	9/24/2025
	Revise permanent website content	January 5, 2026	
Conversions & Refunds	Board consideration for fee waiver/refund	Oct 2025 Jan 2026 Board Mtg	
	Manually convert AUD-Ds to AUDs	January 1, 2026	1/1/2026
	Refund renewal/endorsement fees (if approved)	February 2, 2026	
Online Applications	Provide revisions to vendor	June 2025	6/11/2025
	Revisions complete & begin testing	October 2025	Oct/Nov 2025
	Login Page Changes – Password & MFA	January 1, 2026 TBD	
	Go Live: New Applications Accepted	Dec 22, 2025 Dec 29, 2025	12/29/2025
	Go Live: Begin new app processing/issuance	January 2, 2026	1/2/2026
	Go Live: Revised Renewal/Reinstatement Apps	January 1, 2026 TBD	

Action: Approve, Table, or Take No Action on the Matter



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6.b. Review and Consideration to Amend LCB File R026-25 (NAC 637B), adopted October 15, 2025 Based on Objection of the Legislative Commission with Consideration to Authorize Board Chair and/or One or More Board Members to Appear on Behalf of the Board in Front of the Legislature or Committee

The Board's adopted regulations, [LCB file R026-25](#), were heard by the Legislative Commission on December 17, 2025 and deferred to the next meeting due to concerns regarding the deletion of NAC 637B.042(15)(b) in Sec 28, detailed below. The next meeting is scheduled for February 26, 2026 but we have not yet received confirmation that our regulations will be on the agenda.

The matter is brought before the Board to determine whether to retain or amend the revision as adopted based on the Legislative Commission's objection. The Board may also consider authorizing its Chair, Vice Chair, or other members of the Board to appear on its behalf in front of the Legislature or a Committee regarding the proposed regulations:

A licensee:

15. Shall notify the Board in writing within ~~[10]~~ 30 days after:

(a) An action is taken against any license, certification, registration or other credential held by the licensee that was issued by another state or territory of the United States;

~~(b) A criminal charge is filed against the licensee;~~

~~(c)]~~ The licensee is convicted of a criminal offense, other than a traffic offense which is a misdemeanor that does not involve alcohol or controlled substances;

~~[(d)]~~ (c) A civil action, including, without limitation, an action for malpractice, is filed against the licensee; or

~~[(e)]~~ (d) A settlement or judgment is made in any civil action, including, without limitation, an action for malpractice, in any case filed against the licensee for any act relating to the practice of audiology, speech-language pathology or fitting and dispensing hearing aids.

- If the Board does not elect to make changes, we would notify LCB and request to be added to the next meeting agenda, likely February 2026.
- If the Board elects to reinstate the original deletion, the following will be required:
 - The Board must hold another Public Hearing to adopt the revised regulation, which requires 30 days' notice.
 - This would put a meeting/hearing out until mid-late February.
 - If adopted, the regulation with the changes must be sent back to LCB no later than 10 business days before the next Legislative Commission meeting, with the informational statement, cover sheet, and small business statement updated where necessary to account for the changes.
 - LCB would then draft an adopted version with the changes, and that version would go on the agenda for the next Legislative Commission meeting. This would likely not occur until April 2026 or later.

For comparison, a brief review of other Nevada occupational licensing boards found that most require self-reporting of both criminal charges and convictions:

Charge & Conviction	
Alcohol, Drug and Gambling Counselors NAC 641C.405(16)(b,c)	Shall notify the Board in writing within 10 days after: <ul style="list-style-type: none"> • A criminal charge is filed against the counselor or certified intern; • The counselor or certified intern is convicted of a criminal offense, other than a traffic offense which is a misdemeanor that does not involve alcohol or controlled substances.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

Applied Behavioral Analysts NAC 641D.600(3)	A behavior analyst, assistant behavior analyst or registered behavior technician shall provide written notice to the Division within 24 hours after being charged with a crime listed in paragraph (a) of subsection 1.
Medical Board NRS 630.306(1)(l)	The following acts, among others, constitute grounds for initiating disciplinary action or denying licensure: Failure by a licensee or applicant to report in writing, within 30 days, any criminal action taken or conviction obtained against the licensee or applicant, other than a minor traffic violation, in this State or any other state or by the Federal Government, a branch of the Armed Forces of the United States or any local or federal jurisdiction of a foreign country.
Marriage & Family Therapists NAC 641A.243(17)(b,c)	Shall notify the Board in writing within 10 days after: <ul style="list-style-type: none">• A criminal charge is filed against the marriage and family therapist, clinical professional counselor or intern;• The marriage and family therapist, clinical professional counselor or intern is convicted of a criminal offense, other than a traffic offense which is a misdemeanor that does not involve alcohol or controlled substances;
Occupational Therapy NAC 640A Proposed Regulation LCB File No. R094-25	A licensee shall notify the Board in writing not later than 30 days after: <ul style="list-style-type: none">• A criminal charge is filed against the licensee, excluding misdemeanor traffic violations which do not involve alcohol or controlled substances;• A judgment, settlement or final disposition is issued regarding any action or charge filed pursuant to this section.
Social Work NAC 641B.200(21)(b,c)	A licensee shall notify the Board in writing within 30 days after: <ul style="list-style-type: none">• A criminal charge is filed against the licensee;• The licensee is charged with or convicted of a criminal offense other than a misdemeanor traffic offense, including, without limitation, driving under the influence of alcohol or a controlled substance.
Conviction Only	
Chiropractic NAC 634.425(2)	If a licensee or holder of a certificate is convicted of any crime, other than a traffic violation, he or she shall report that fact to the Board within 15 days after the conviction.
Pharmacy NAC 639.229(1)(a)	The holder of any certificate, license or permit issued by the Board to report to the Board: Any conviction not later than 30 days after the conviction and provide any documentation of the conviction requested by the Executive Secretary;
Physical Therapy NAC 640.685(1)(c)	In addition to the grounds set forth in subsection 2 of NRS 640.160, the Board may take disciplinary action against a licensee if it determines that the licensee: Failed voluntarily to report to the Board within 30 days any judgment or settlement in an amount of \$5,000 or more entered against or agreed to by the licensee on a claim involving malpractice.
Citation Not Found	
<ul style="list-style-type: none">• Athletic Trainers• Dispensing Opticians• Nursing	

Action: Approve, Table, or Take No Action on the Matter



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6.c. Consideration to Waive/Refund Fees for Dispensing Audiologists and/or NDE SLPA Applicants

AB177 (Sec. 22) provides the Board with authority to waive all or part of a fee *“at a meeting of the Board, or pursuant to criteria established by regulation of the Board.”*

1) Dispensing Audiologists: License Conversion & Waiver/Reimbursement of Endorsement/Renewal Fees

- On January 1, 2026, we expired 119 dispensing audiology licenses issued standard audiology licenses per AB177.
- We successfully kept the numerical portion of the original license number and kept original expiration dates, as the payment made at issue/last renewal covers 12 months.
- All but one license was renewed on time, so it is likely not necessary to consider refunding late fees.
- As previously suggested, the Board could consider issuing refunds of \$50 for those who paid for the full year (12/31 renewals) and \$4.00 per month prorated for the rest, totaling roughly \$3,900.

2) SLP Assistant Applicants Holding NDE Endorsement: Waiver of Initial License Fees

This was briefly discussed during the legislative session and is included for further consideration.

Action: Approve, Table, or Take No Action on the Matter



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6.d. Consideration to Approve Revised Apprentice Sponsorship & Training Agreement

The current form and a proposed revision are attached for the Board's review and approval. The current version contains minimal details on training requirements, so the proposed draft includes detailed information that sponsors and apprentices must acknowledge/initial to ensure they are aware of all relevant requirements in NRS 637B and NAC 637B.

The draft version includes a highlighted "disclosure of relationship" section on page 3 that is derived from the Board's adopted but not approved regulations.

It is recommended the Board consider approval of the revised version without this section, and delegation to the Executive Director to revise again and include this section when the regulations are approved.

Attachments:

1. *Apprentice Sponsorship & Training Agreement Current*
2. *Apprentice Sponsorship & Training Agreement Revised Draft*

Action: Approve, Table, or Take No Action on the Matter



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

www.nvspeechhearing.org Email board@nvspeechhearing.org

Apprentice Sponsorship & On-Site Training Agreement

Requirements

On-Site Training and Work Experience

An Apprentice shall participate in the in-service training program under the direct supervision of a Sponsor for a minimum of two (2) years. The Sponsor must have the same employer as the Apprentice. The on-site training and work experience portion of the in-service training must include:

1. A minimum of 16 hours per week and 30 weeks per year and may be completed in conjunction with the academic portion of the in-service training.
2. The evaluation of the Apprentice's achievement of the following **core competencies**:
 - Sanitation protocols
 - The identification and documentation of the needs of a client
 - Visual inspections of the ear and otoscopic examinations
 - Audiometric testing
 - The results of hearing evaluations
 - Ear impressions, preparations, and molds
 - Physical and electronic checks of hearing aids
 - The fitting, programming, troubleshooting, adjusting, and repairing of hearing aids
 - Client documentation

Academic Training

The academic portion of the in-service training of an Apprentice must be specific to the training and education necessary to perform competently the duties and responsibilities necessary for the practice of fitting and dispensing hearing aids and must include, without limitation, training and education concerning:

- Laws and rules relating to ethics
- Federal laws and rules governing hearing aids
- Infection controls
- Basic hearing science
- Hearing instrument science and fitting practices; and
- Audiometric testing and masking

Please indicate what academic program will be utilized to fulfill this requirement:

☐ IHS Distance Learning Program

☐ Other: _____

Documentation

An Apprentice and their Sponsor shall jointly review and document the progress of the Apprentice in achieving the core competencies. All work completed by an Apprentice must be reviewed daily and signed by the Sponsor and the Apprentice.

Sponsorship Agreement

As the Sponsor, I hereby agree to:

1. Provide direct supervision to the Apprentice.
2. Determine the competency level of the Apprentice to perform tasks relating to fitting and dispensing hearing aids.
3. Evaluate the work of the Apprentice.
4. Document the training provided to and the direct supervision of the Apprentice.
5. Provide written notification to the Board if:
 - The Apprentice is no longer under the sponsorship of the Sponsor;
 - The Apprentice and Sponsor no longer have the same employer;
 - The Apprentice withdraws from or terminates his or her in-service training;
 - The Sponsor withdraws as a Sponsor for the Apprentice;
 - The Apprentice has completed one (1) year of in-service training under the direct supervision of the Sponsor and the Sponsor believes that the Apprentice is competent to work without physical on-site supervision; or
 - The Apprentice successfully completes all of the requirements for in-service training.

Sponsor Name: _____ License #: _____

Employer: _____

Signature: _____ Date: _____

Apprentice Acknowledgement

Apprentice Name: _____

Employer: _____

Signature: _____ Date: _____

This document serves as a training guideline and agreement between the Apprentice and their Sponsor for the duration of the apprenticeship program.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

Apprentice Sponsorship & On-Site Training Agreement

HAS Apprentice Applicant

Name: _____

Employer: _____

Location/Address: _____

Sponsor

Name: _____

NV License #: _____

Employer: _____

Location/Address: _____

Apprentice & Sponsor Agreement

Please initial each section below to indicate your understanding and agreement with the Apprenticeship requirements:

Apprentice	Sponsor	Academic Training Requirements NAC 637B.0392
		<p>The academic portion of the Apprentice's in-service training must be specific to the training and education necessary to perform competently the duties and responsibilities necessary for the practice of fitting and dispensing hearing aids and must include, without limitation, training and education concerning all of the following:</p> <ul style="list-style-type: none"> • Laws and rules relating to ethics • Federal laws and rules governing hearing aids • Infection controls • Basic hearing science • Hearing instrument science and fitting practices • Audiometric testing and masking
		<p>Please indicate what academic program will be utilized to fulfill this requirement:</p> <p><input type="checkbox"/> IHS Distance Learning Program</p> <p><input type="checkbox"/> Other: _____</p>

Apprentice	Sponsor	<p>On-Site Training and Work Experience Requirements NAC 637B.0394(1)(2)(a-i)</p> <p>An Apprentice must complete on-site training and work experience under the direct supervision of a licensed sponsor. This training must be completed over a minimum of 16 hours per week, 30 weeks per year, or a minimum of 2 years, and include training on and evaluation of the Apprentice's mastery of the following core competencies:</p> <ul style="list-style-type: none"> • Sanitation protocols • The identification and documentation of the needs of a client • Visual inspections of the ear and otoscopic examinations • Audiometric testing • The results of hearing evaluations • Ear impressions, preparations, and molds • Physical and electronic checks of hearing aids • The fitting, programming, troubleshooting, adjusting, and repairing of hearing aids • Client documentation
Apprentice	Sponsor	<p>Evaluation & Documentation of Apprentice Competency</p> <p>NAC 637B.0398(1)(b,c,d)</p> <p>The Sponsor must:</p> <ul style="list-style-type: none"> • Determine the competency level of the apprentice to perform tasks relating to fitting and dispensing hearing aids. • Evaluate the work of the apprentice. <p>NAC 637B.0394(3)(a,b)</p> <p>The apprentice and sponsor must jointly:</p> <ul style="list-style-type: none"> • Review the progress of the apprentice in achieving each core competency set forth in subsection 2; and • Document the proficiency of the apprentice in each core competency by signature and date, on a form provided by the Board. <p>NAC 637B.0394(4)(a,b)</p> <p>The Board may require a sponsor to provide to the Board:</p> <ul style="list-style-type: none"> • A report on the training of and core competencies achieved by an apprentice; and • Proof of compliance with the supervisory responsibilities of the sponsor.
Apprentice	Sponsor	<p>Direct Supervision Required NAC 637B.0398(1)(a);(5)(a,b)</p> <p>The Sponsor must provide direct supervision to the Apprentice in accordance with NRS 637B and NAC 637B as follows:</p> <ul style="list-style-type: none"> • Year 1: Direct supervision by being physically on-site at the same location as the Apprentice. • Years 2 & 3: After year 1 and after I receive Board approval, I may provide direct supervision by maintaining daily communication with the apprentice without being physically on-site at the same location as the apprentice. • Exceptions: The Apprentice is not required to be under the Sponsor's direct supervision when performing any of the duties that may be delegated to an unlicensed assistant, as detailed in NAC 637B.0398(3), LCB File R108-23, Sec 7

Apprentice	Sponsor	Sponsor Daily Review of Apprentice Work NAC637B.0398(2) The Sponsor must review and sign the apprentice's work on a daily basis and ensure it is signed by the apprentice.
Apprentice	Sponsor	Sponsor Notification to the Board NAC 637B.0398(1)(e)(1-5) The Sponsor must provide written notification to the Board if any of the following occur: <ul style="list-style-type: none"> • The apprentice is no longer under the sponsorship of the sponsor. • The apprentice withdraws from or terminates the in-service training. • The sponsor withdraws as a sponsor for the apprentice. • The apprentice has completed 1 year of in-service training under the direct supervision of the sponsor, and the sponsor believes the apprentice is competent to work without physical on-site supervision. • The apprentice successfully completes all the requirements for in-service training.
Apprentice	Sponsor	Same Employer Required NAC 637B.0396(1)(c) The Apprentice and Sponsor must have the same employer for the duration of the Apprenticeship. During the first year, as described in "direct supervision" above, this includes being physically located at the same site while training.
Apprentice	Sponsor	Apprentice/Sponsor Maximum Ratios NAC 637B.0396(2) A Sponsor may supervise no more than 2 Apprentices at one time. An Apprentice may have no more than 2 Sponsors at one time.
Apprentice	Sponsor	Supervision of Work & Civil Liability NRS 637B.236(1);(4)(a,b) The Sponsor assumes responsibility and civil liability for the negligence or incompetence of the Apprentice, defined as follows: <ul style="list-style-type: none"> • "Incompetence" means a lack of ability to practice safely and skillfully as a licensed apprentice arising from a lack of knowledge or training or an impaired physical or mental capability, including an alcohol or other substance use disorder. • "Negligence" means a deviation from the normal standard of professional care exercised generally by Apprentices.
Apprentice	Sponsor	Selection of Hearing Aids NRS 637B.236(2) The Sponsor must approve any selection of a hearing aid for a customer made by the Apprentice.
Apprentice	Sponsor	Approval of Audiograms & Sales Documents NRS 637B.236(3) Any audiogram or sales document prepared by the apprentice must be signed by both the apprentice and sponsor.
Apprentice	Sponsor	Disclosure of Relationship NAC 637B, LCB File R026-25, Sec 15 Apprentices must include sponsor information in each initial or renewal application and include a disclosure as to whether any sponsor is related to the apprentice by blood, adoption or marriage within the third degree of consanguinity or affinity or has a dating relationship with the sponsor.

Apprentice	Sponsor	Board Approval for an Apprentice to Manage Office NAC 637B.0398(4) An apprentice may not maintain, run or operate an office or a satellite office in which hearing aids are fitted and dispensed without the approval of the Board.
Apprentice	Sponsor	Apprentice Identification & Use of Title NRS 637B.237 <ul style="list-style-type: none"> • A licensed apprentice must identify themselves as an apprentice while engaged in the practice of fitting and dispensing hearing aids. • Any advertisement or promotional materials that refer to an apprentice must identify the apprentice as an apprentice.
Apprentice	Sponsor	Limitation on Period of Apprenticeship NRS 637B.238 A person may not serve as a licensed apprentice for more than 3 years without passing the written and practical hearing aid examinations prescribed in NRS 637B.194 .
Apprentice	Sponsor	Display of License NRS 637B.239 Every hearing aid specialist and licensed apprentice shall display their license conspicuously in each place where the licensee conducts business as a hearing aid specialist or a licensed apprentice.

This document serves as a training guideline and agreement between the Apprentice and their Sponsor for the duration of the apprenticeship program.

My signature below certifies that I have read and will comply with all applicable provisions of Chapter 637B of the Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC). I understand that failure to do so may result in disciplinary or administrative action.

Apprentice Signature

Date

Sponsor Signature

Date



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6.e. Consideration to Approve Drafted Correction to Board Policy 05 - License Renewal, Conversion, & Reinstatement

In the October 15, 2025 meeting, the Board approved revisions to several policies to confirm with AB 177. Board staff since discovered an omission in this policy, as the conversion of a temporary HAS license to a standard HAS license was not addressed. The policy has been redrafted and is presented for the Board's review and recommended for approval.

Attachment: *Policy 05 - License Renewal, Conversion, & Reinstatement_V4 1 14 2026 DRAFT*

Action: Approve, Table, or Take No Action on the Matter



State of Nevada
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

Policy 05

License Renewal, Conversion, & Reinstatement

V4: Revised 1.14.2026

V3: Revised 1.1.2026

V2: Revised 10.19.2022

V1: Initiated 11.5.2016

I. Background & Authority

NRS 637B and NAC 637B establish requirements for license renewal, conversion, & reinstatement.

II. Purpose

The purpose of this policy is to establish the general procedures and processes related to the renewal, conversion, and reinstatement of a license to practice speech-language pathology, audiology, and fitting and dispensing hearing aids.

III. License Renewal and Late Renewal**A. Standard Licenses****1. Eligibility & Requirements for Renewal**

- a. A "standard" license is any license to engage in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids that is not a provisional, temporary, or limited license per NAC 637B.008.
- b. A standard license on either active or inactive status expires 1 year from the date of issuance and may be renewed annually without limit per NAC 637B.036
- c. A standard license on inactive status must be renewed in the same manner as active status per NAC 637B.0368.

2. Renewal Process

- a. Renewal of a standard license must be completed online through the Board website. Paper renewal applications and/or checks may be accepted in extenuating circumstances.
- b. Licenses may be renewed up to 60 days prior to the expiration of the license.
- c. Payment of the renewal fee must be made at time of submission of the renewal application.
- d. The licensing system will automatically renew the license and allow the licensee to print an updated license card and payment receipt, unless the applicant requests one or more of the following, which require Board staff review and approval:
 - 1) Name change;
 - 2) Continuing education extension/new graduate waiver;
 - 3) The applicant has answered "yes" to any questions regarding child support, licensing actions, or criminal history.

3. Late Renewal Process

- a. Late renewal of a standard license is allowed per NAC 637B.0364, which allows late renewal that is retroactive to the date of expiration.
- b. Late renewal of a standard license must be Completed online through the Board website and will follow the process described in section 2 for on-time renewal.

- c. Applications for renewal received during the 30-day late renewal period are subject to a late renewal fee in addition to the applicable license renewal fee as prescribed in NAC 637B.030.

B. Temporary Speech-Language Pathology & Temporary Audiology License

1. Eligibility & Requirements for Renewal

- a. These licenses are issued to applicants who **hold an active license in good standing issued by another U.S. state, territory, or D.C. and** meet all criteria to obtain a standard license, but have opted for short-term licensure. As such, these licenses may be renewed upon request and do not require approval.
- b. These licenses may not be renewed online and must be processed manually in the licensing system by Board staff.
- a. Temporary licenses are valid for 6 months and may be renewed 1 time, for 1 additional 6-month period, for a maximum licensure period of 1 year per NRS 637B.200(3) and NAC 637B.0374.
- b. Continuing education is not required to renew a temporary license per NAC 637B.400.
- c. Late renewal of a temporary license is not allowed per NAC 637B.0364.

2. Renewal Process

- a. To request renewal, a licensee must pay the renewal fee through the *Miscellaneous Payment* page on the Board website.
- b. Board staff will be notified via email of the request & payment.
- c. Board staff will manually renew the license for an additional 6 months based on the original expiration date, to ensure 1 full year of licensure.
- d. The licensee will be notified of the successful renewal via email with a copy of the new license card.

C. Temporary Hearing Aid Specialist License

1. Eligibility & Requirements for Renewal

These licenses are issued to applicants who **hold an active license in good standing issued by another U.S. state, territory, or D.C. and** meet all criteria to obtain a standard license, except passage of hearing aid dispensing examinations. Therefore, these licenses may only be renewed 1 time for 1 additional 6-month period with proof that the licensee is scheduled to take, or has taken and not achieved a passing score on the examination(s) per NAC 637B.0374.

2. Renewal Process

- a. To request renewal, the licensee must provide the Board proof of either:
 - 1) A passing score on the Written ILE Dispensing Examination, or
 - 2) Documentation that they are scheduled to sit for the Written ILE Dispensing Examination.
- b. Upon review and approval of the documentation by Board staff, the licensee must pay the renewal fee through the *Miscellaneous Payment* page on the Board website.
- c. Board staff will be notified via email of the payment.
- d. Board staff will manually renew the license for an additional 6 months based on the original expiration date, to ensure 1 full year of licensure.
- e. The licensee will be notified of the successful renewal via email with a copy of the new license card.

D. Provisional License**1. Eligibility & Requirements for Renewal**

- a. Provisional licenses are issued to persons working to complete certification or training requirements needed to qualify for a standard license to practice speech-language pathology or fitting and dispensing hearing aids.
- b. A provisional license must be renewed annually, however NRS 637B.201 limits provisional licensure to a maximum of 3 years, therefore this license may only be renewed twice.

2. Renewal & Late Renewal Process

These licenses may be renewed through the same online renewal process described in section (III)(A) of this policy, including late renewal per NAC 637B.0364.

E. Hearing Aid Specialist (HAS) Apprentice Licenses**1. Eligibility & Requirements for Renewal**

- a. HAS apprentice licenses are issued to persons working to complete the academic and on-site training and work experience required for a standard license.
- b. A HAS apprentice license is considered a “standard” license per NAC 637B.008 and must be renewed annually, however NRS 637B.238 limits the period of apprenticeship to a maximum of 3 years, therefore this license may only be renewed twice.

2. Renewal & Late Renewal Process

These licenses may be renewed through the same online renewal process described in section (III)(A) of this policy, with late renewal also allowed per NAC 637B.0364.

F. Speech-Language Pathology (SLP) Assistant License**1. Eligibility & Requirements for Renewal**

An SLP assistant license is considered a “standard” license per NAC 637B.008 and must be renewed annually, with no limit on the duration of this license.

2. Renewal & Late Renewal Process

These licenses may be renewed through the same online renewal process described in section (III)(A) of this policy, with late renewal also allowed per NAC 637B.0364.

G. Limited License

NRS 637B.202 allows for issuance of a limited license which is valid for a maximum of 15 days to practice audiology or speech-language pathology for demonstration, instructional or educational purposes. This license does not allow the holder to practice and may not be renewed, converted, or reinstated.

IV. License Type Conversion**A. Standard, SLP Assistant, & Limited Licenses**

These licenses are not eligible for conversion to another license type. In this case, standard does not include a HAS apprentice license.

B. Temporary Speech-Language Pathology and Temporary Audiology Licenses

1. Eligibility & Requirements for Conversion

These licenses are issued to applicants who hold an active license in good standing issued by another U.S. state, territory, or D.C. and meet all criteria to obtain a standard license, but have opted for short-term licensure. As such, these licenses may be converted to a standard license upon request.

2. Conversion Process

- a. To request conversion, the licensee must pay the conversion fee through the Board website.
- b. Board staff will be notified of the request & payment via email.
- c. Board staff will process the conversion as follows:
 - 1) The temporary license will be manually expired as follows:
 - i. The original expiration date should be noted to carry over to the standard license;
 - ii. The expiration date will be entered as the date the fee is paid.
 - 2) The new standard license will be issued as follows:
 - i. The issue date will be the same date the temporary license was manually expired;
 - ii. The expiration date will be 1 year from the date of issuance of the temporary license.
 - iii. A new license number will be auto generated by the licensing system.
 - 3) Board staff will notify the licensee of the successful conversion via email with a copy of the new license attached.
- d. Regardless of the date of conversion, the new standard license must be renewed through the process outlined in section (III)(A) of this policy.

C. Temporary Hearing Aid Specialist Licenses

1. Eligibility & Requirements for Conversion

These licenses are issued to applicants who hold an active license in good standing issued by another U.S. state, territory, or D.C. and meet all criteria to obtain a standard license, except passage of both the written and practical hearing aid dispensing examinations. This license may be converted to a standard license upon successful passage of both examinations.

2. Conversion Process

- a. To request conversion, the Board will confirm successful passage of both exams and the licensee must pay the conversion fee through the Board website.
- b. Board staff will be notified of the payment and process the conversion as follows:
 - 1) The temporary license will be manually expired as follows:
 - i. The original expiration date should be noted to carry over to the standard license;
 - ii. The expiration date will be entered as the date the fee is paid or date of passage of the last exam, whichever is later.
 - 2) The new standard license will be issued as follows:
 - i. The issue date will be the same date the temporary license was manually expired;
 - ii. The expiration date will be 1 year from the date of issuance of the temporary license.
 - iii. A new license number will be auto generated by the licensing system.
 - 3) Board staff will notify the licensee of the successful conversion via email with a copy of the new license attached.
- c. Regardless of the date of conversion, the new standard license must be renewed through the process outlined in section (III)(A) of this policy.

D. Provisional Speech-Language Pathology and Provisional Hearing Aid Specialist Licenses**1. Eligibility & Requirements for Conversion**

These licenses are eligible for conversion to a standard license upon completion of the components required for a standard license per NRS 637B.201.

2. Conversion Process

- a. To request conversion, the licensee must pay the conversion fee through the Board website and provide the Board with either:
 - 1) For a speech-language pathologist: award of the ASHA Certificate of Clinical Competence (CCC-SLP); or
 - 2) For a hearing aid specialist: Proof of completion of the in-service training and work experience required per NAC 637B.0394.
- b. Upon payment of the fee and confirmation of eligibility, Board staff will process the conversion as follows:
 - 1) The provisional license will be manually expired as follows:
 - i. The original expiration date should be noted, to carry over to the standard license;
 - ii. The expiration date will be entered as either the date the fee is paid, or eligibility is determined, whichever is later.
 - 2) The new standard license will be issued as follows:
 - i. The issue date will be the same date the provisional license was manually expired;
 - ii. The expiration date will be the original expiration date of the provisional license.
 - iii. A new license number will be auto generated by the licensing system.
- c. Board staff will notify the licensee of the successful conversion via email with a copy of the new license attached.
- d. Regardless of the date of conversion, the new standard license must be renewed through the process outlined in section (III)(A) of this policy.

E. HAS Apprentice License**1. Eligibility & Requirements for Conversion**

These licenses are eligible for conversion to a standard license upon completion of all apprenticeship requirements and components required for a standard license:

- a. Completion of the academic portion of in-service training required in NAC 637B.0392;
- b. Completion of a minimum of 2 years of on-site training and work experience under the direct supervision of a sponsor required in NAC 637B.0391; and
- c. Completion of all other components required for a standard license required in NRS 637B.193.
- d. Per *Board Policy 03 - Dispensing Examinations & Scores*, an apprentice may apply to convert their license upon completion of 18 months of the apprenticeship period for purposes of scheduling and taking the written and/or practical examinations.

2. Conversion Process

- a. The apprentice must send or ensure receipt of the following documentation by the Board:
 - 1) An Apprentice Training Completion & Competency Evaluation form completed and signed by the apprentice & sponsor upon completion of the minimum 2 years required in NAC 637B.0391
 - 2) Passing scores on both the written and practical dispensing examinations.
 - 3) Payment of the conversion fee through the Board website.

- b. Upon payment of the fee and confirmation of eligibility, Board staff will process the conversion as follows:
 - 1) The apprentice license will be manually expired using either the date the fee is paid, or eligibility is determined, whichever is later.
 - 2) The new standard license will be issued as follows:
 - i. The issue date will be the same date the apprentice license was manually expired;
 - ii. The expiration date will be 365 days from the issue date (i.e. issue date = April 1, expiration date = March 31).
 - iii. A new license number will be auto generated by the licensing system.
- c. Board staff will notify the licensee of the successful conversion via email with a copy of the new license attached.
- d. The new standard license must be renewed through the process outlined in section (III)(A) of this policy.
- e. If the apprentice license expires after 3 years without conversion, the individual must submit a new standard license upon completion of all required components.

V. Conversion of License Status

A. Eligibility & Requirements for Conversion

Per NAC 637B.0368, only a standard license, including apprentice and assistant licenses, may be converted between active and inactive status, and may not be suspended, revoked or otherwise restricted. Temporary, provisional, and limited licenses are not eligible to convert to inactive status.

B. Conversion Process: Active to Inactive

1. This conversion may only be done at the time of license renewal.
2. In the renewal application, the licensee must complete the following:
 - a. Select the “inactive status” option, which serves as their written request to convert the license; and
 - b. Attest that they will no longer practice or represent to others that they are authorized to practice after the conversion to inactive status.
3. The application fee will be adjusted automatically by the licensing system, and the license will be renewed automatically on inactive status.
4. Once converted, the following are still required:
 - a. Annual license renewal, which is charged at a lower fee; and
 - b. Continuing education, following the same requirements as if the license was active.

C. Conversion Process: Inactive to Active

1. This conversion may be requested by the licensee at any time.
2. The licensee must pay the fee through the *Conversion Payment* page on the Board website, which serves as the “written request” to convert.
3. Board staff will be notified of the request & payment via email.
4. Board staff will make the change and notify the licensee via email when the conversion is complete.

VI. License Reinstatement

A. Eligibility

Any standard, provisional, apprentice, or assistant license expired no more than 3 years is eligible for reinstatement per NRS 637B.191(2) and NAC 637B.0365. Any other license type, or a license expired 3 years or more requires a new standard, apprentice, or assistant application.

B. Reinstatement Process

1. Application Requirements

A person who held a license with the Board expired more than 30 days, but less than 3 years, must submit an applicant for reinstatement of the license that includes all of the following per NAC 637B.0365:

- a. Proof of continuing education in accordance with NAC 637B.400, completed during the year immediately preceding the application.
- b. Payment of the reinstatement fee prescribed by NAC 637B.030.
- c. All components must be received and the fee paid prior to review of the application.
- d. Upon review, Board staff will contact the applicant to furnish additional information or documentation as needed.

2. Affirmative Licensing, Criminal History, or Child Support Responses

- a. If the applicant answers "yes" to any question regarding child support, licensing actions, or criminal history, Board staff will forward the application to the Board's Executive Director.
- b. The Executive Director will review the application and make a determination on the application per *Board Policy 07 - Moral Character Criminal History*.
- c. If, based on *Board Policy 07*, the Executive Director determines the application may be approved, Board staff may be instructed to reinstate the license, which may not be retroactive.
- d. If, based on *Board Policy 07*, the Executive Director determines the application requires further review by the Board, the applicant will be notified, and the matter will be placed on the agenda of the next scheduled meeting of the Board.

3. Reinstatement by Board Staff

Board staff may reinstate the license, which may not be retroactive, if all of the following conditions are met:

- a. The reinstatement fee has been paid;
- b. The application is complete, signed, and dated;
- c. All required continuing education is documented;
- d. The applicant has answered "no" to all questions regarding child support, licensing actions, or criminal history; and
- e. The applicant attests that they have not practiced in Nevada or treated a person in Nevada since the license expired.

4. Unlicensed Practice After License Expiration

- a. If an applicant reports that they continued to practice in Nevada or treat persons in Nevada following expiration of the license, the Executive Director will send a Cease & Desist and Notice of Hearing letter to the applicant to appear before the Board at its next scheduled meeting to consider the reinstatement application, unlicensed practice, and imposition of a related citation and/or administrative fine pursuant to NRS 637B.290.
- b. Regarding the reinstatement application, the Board may:
 - 1) Reinstate the license without conditions;
 - 2) Reinstate the license with conditions;
 - 3) Deny the reinstatement application.
- c. Regarding the unlicensed practice and pursuant to NRS 637B.290, the Board may:
 - 1) Issue and serve on the person an order to cease and desist until the person obtains from the Board the proper license or otherwise demonstrates that they are no longer in violation;

- 2) Issue a citation to the person in writing that specifically describes the nature of the violation and informs the person of the provisions regarding citations;
 - 3) Assess an administrative fine pursuant to NAC 637B.0382 which must be:
 - i. Not less than \$50 or more than \$200 if unauthorized practice occurred over a period of 30 days or less; or
 - ii. Not less than \$200 or more than \$5,000 if the unauthorized practice occurred over a period of more than 30 days.
 - 4) Impose any combination of the penalties listed in 1-3 of this section.
- d. NAC 637B.0382 dictates how citations may be appealed and handled by the Board.

VII. Application for License Expired 3 Years or More

Per NAC 637B.037, if a license has been expired for 3 years or more, a new application must be submitted.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6.f. Request to Consider Definition of SLPA Degree Requirements in Assembly Bill 177

The Board office was contacted by NSU faculty in December 2025 regarding whether NSU graduates holding a Bachelor's Degree in Human Health Sciences (HHS) with a Concentration in Speech Pathology would qualify for an SLPA license issued by the Board. It does not appear this would be the case under AB 177, which requires a *"bachelor's degree or master's degree in speech-language pathology or communication sciences and disorders."*

NSU's HHS program includes: "most of the required courses for an SLP degree with the substitution of a few education classes for more science courses. These students receive the same fundamental course work that would prepare them for graduate school at Nevada State or any other institution" and it is their opinion that these graduates should qualify for the SLPA license.

Attachment:

1. *NSU B.S. in Human Health Science with SLP Concentration*
2. *NSU B.S. in Speech-Language Pathology*

Action: Approve, Table, or Take No Action on the Matter

NAME & NSHE ID: _____

2025-2026
MAJOR DEGREE
CHECKLIST

NEVADA STATE UNIVERSITY

SCHOOL OF LIBERAL ARTS, SCIENCES & BUSINESS

HUMAN HEALTH SCIENCES B.S. Speech Pathology Concentration**MAJOR REQUIREMENTS (95 CREDITS)***All courses used to fulfill major requirements must be completed with a minimum C-. Grades below a C- carry no credit towards major requirements.***NOTE:** Students must establish eligibility for admission into this concentration to enroll in SPA 362 and above.**SCIENCE CORE COURSES.....29 CREDITS**

- ☐ BIOL 223A* | Human Anatomy & Physiology I (Lec)..... Credits: 3
- ☐ BIOL 223L* | Human Anatomy & Physiology I (Lab)..... Credits: 1
- ☐ BIOL 224A* | Human Anatomy & Physiology II (Lec)..... Credits: 3
- ☐ BIOL 224L* | Human Anatomy & Physiology II (Lab)..... Credits: 1
- ☐ _____ | CHEM 108* or CHEM 110*..... Credits: 4
- ☐ CHEM 111* | Chemistry for Health Sciences II..... Credits: 3
- ☐ NUTR 223* | Principles of Nutrition..... Credits: 3

Select one of the following four credit lecture and lab co-requisites: BIOL 189A&L or BIOL 190A&L.

- ☐ _____ | Fundamentals course option (Lec)..... Credits: 3
- ☐ _____ | Fundamentals course option (Lab)..... Credits: 1

Select one of the following four credit lecture and lab co-requisites: BIOL 251A&L* or BIOL 351A&L*.

- ☐ _____ | Microbiology course option (Lec)..... Credits: 3
- ☐ _____ | Microbiology course option (Lab)..... Credits: 1

Select one of the following three credit statistics courses: NURS 330* or STAT 391*.

- ☐ _____ | Statistics course option..... Credits: 3

UPPER DIVISION SCIENCE ELECTIVES.....12 CREDITS

Select 12 credits from the following: BIOL306/CHEM 306, BIOL 350*, BIOL/CHEM 398L*, BIOL 409*, BIOL 411A*, BIOL 428*, BIOL 440*, BIOL 448*, BIOL 450*, BIOL 453*, BIOL 461*, BIOL 474*, BIOL 475*, BIOL 491*, BIOL 492*, BIOL 493*, BIOL 494/ENV 494, CHEM 498*, CHS 421*, HHS 300*, NRES 432*, NUTR 370*, NUTR 407*, NUTR 408*, or PBH 435*.

NOTE: No more than four total credit hours can come from BIOL 491, BIOL 492, BIOL 493, BIOL 494/ENV 494, or CHEM 498.

- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____
- ☐ _____ | Upper Division Science Elective..... Credits: _____

CONCENTRATION.....54 CREDITS**SPEECH PATHOLOGY CONCENTRATION**

- ☐ COM 101 | Oral Communication..... Credits: 3
- ☐ EDSP 432* | Parent Involvement & Family Engagement for Students with/without Disabilities..... Credits: 3
- ☐ EDU 203 | Intro to Special Education..... Credits: 3
- ☐ ENG 211 | Intro to Linguistics..... Credits: 3
- ☐ PSY 101 | General Psychology..... Credits: 3
- ☐ PSY 330* | Foundations of Developmental Psychology: Infancy & Childhood..... Credits: 3
- ☐ SPA 201 | Intro to Communication Disorders..... Credits: 3
- ☐ SPA 320 | Intro to Phonetics..... Credits: 3
- ☐ SPA 330* | Anatomy & Physiology of Speech & Language Mechanism..... Credits: 3
- ☐ SPA 340 | Speech & Language Development..... Credits: 3
- ☐ SPA 362* | Intro to Audiology I..... Credits: 3
- ☐ SPA 364* | Intro to Speech Sound Disorders..... Credits: 3
- ☐ SPA 366* | Speech & Hearing Science..... Credits: 3
- ☐ SPA 370* | Methods of Clinical Management..... Credits: 3
- ☐ SPA 400* | Assessment of Communication Disorders..... Credits: 3
- ☐ SPA 421* | Communication & Aging..... Credits: 3
- ☐ SPA 439* | Neurology & Speech Pathology..... Credits: 3
- ☐ SPA 467* | Communication & Language Disorders in Children..... Credits: 3

GENERAL ELECTIVES.....0-10 CREDITS

General elective courses are taken to complete the minimum 120 credits needed for graduation. General elective courses cannot double-dip with any major requirements but can be fulfilled by minor requirements. If you declare a minor or additional major, please check with your academic advisor about related policies.

GENERAL ELECTIVE CREDITS COMPLETED: _____

GENERAL ELECTIVE CREDITS REMAINING: _____

*Indicates a required prerequisite and/or corequisite. Please refer to the catalog or speak to an advisor for details. This sample degree checklist is a planning tool for the current academic year. Each student's situation is unique and your degree may differ from this sample. It is recommended that students review the Academic Requirements report in your Student Center and meet regularly with an Academic Advisor to verify degree progression.



SCAN OR [CLICK HERE](#) FOR MORE
INFORMATION ON THE CORE
CURRICULUM INCLUDING A FULL
LIST OF ELIGIBLE COURSES



NEVADA STATE UNIVERSITY ❖ SCHOOL OF EDUCATION
2025-2026 BACHELOR OF ARTS IN SPEECH PATHOLOGY
SUGGESTED SEQUENCE OF COURSES

PAGE 96

Fall I Semester (14-15 credits)	
ENG 101 Composition I	3 cr.
CEP 123 College and Career Success or ALS 101N College Success	2-3 cr.
MATH 120 Fundamentals of College Mathematics or higher	3 cr.
Fine Arts	3 cr.
Humanities	3 cr.
Spring I Semester (15 credits)	
ENG 102 Composition II	3 cr.
CHEM 105 Chemistry, Man & Society or higher	3 cr.
PSY 101 General Psychology	3 cr.
EDU 203 Introduction to Special Education	3 cr.
Humanities	3 cr.
Fall II Semester (14-16 credits)	
Constitution (CH 203 or PSC 101 recommended)	3-4 cr.
BIOL 189A Fundamentals of Life Science Lecture/BIOL 189L Fundamentals of Life Science Lab	3 cr./1 cr.
EDU 163 Praxis Core for Educators Literacy Lab and/or EDU 164-Praxis Core for Educators Mathematics Lab	1-2 cr.
ENG 211 Introduction of Linguistics	3 cr.
EDU 280 Valuing Cultural Diversity	3 cr.
Spring II Semester (12 credits)	
PSY 210 Statistical Methods	3 cr.
SPA 201 Introduction to Communication Disorders	3 cr.
SPA 320 Introduction to Phonetics	3 cr.
SPA 340 Speech and Language Development	3 cr.
Summer II Semester (9 credits)	
SPA 330 Anatomy and Physiology of Speech and Language Mechanism	3 cr.
SPA 364 Introduction to Speech Sound Disorders	3 cr.
SPA 345 Observation of Clinical Services	3 cr.
Fall III Semester (15 credits)	
SPA 362 Introduction to Audiology I	3 cr.
SPA 467 Communication and Language Disorders in Children	3 cr.
SPA 331 Neuroscience for Speech Pathology and Audiology	3 cr.
Interprofessional Course	3 cr.
Interprofessional Course	3 cr.
Spring III Semester (12 credits)	
SPA 400 Assessment of Communication Disorders	3 cr.
EDSP 432 Parent Involvement and Family Engagement for Students with/without Disabilities	3 cr.
SPA 439 Introduction to Neurogenic Communication Disorders	3 cr.
PSY 330 Foundations of Developmental Psychology: Infancy and Childhood	3 cr.
Summer III Semester (6 credits)	
SPA 466 Aural Habilitation and Rehabilitation	3 cr.
SPA 401 Fluency Disorders	3 cr.
Fall IV Semester (12 credits)	
SPA 370 Methods of Clinical Management	3 cr.
SPA 366 Speech and Hearing Science	3 cr.
Interprofessional Course	3 cr.
SPA 421 Communication and Aging	3 cr.
Spring IV Semester (12 credits)	
SPA 494 Workshops and Institutes: Current Issues in Speech and Language Pathology	3 cr.
Interprofessional Elective	3 cr.
Interprofessional Elective	3 cr.
Interprofessional Elective	3 cr.



AGENDA ITEM 7

Executive Director's Report with Consideration to Approve Revised FY26 Budget

Please see the Written Executive Director's Report.

Attachments on next page:

1. *ED Report 1 14 2026*
2. *FY26 Q2 Financials*
3. *FY24-25 Final Audit*
4. *FY26 Budget Revised for Review & Approval*
5. *AG Rate Increase Memo Effective 7 1 2025*
6. *Worker's Comp Memo & Invoice 2026*

Action: Approve, Table, or Take No Action on the Matter



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

EXECUTIVE DIRECTOR'S REPORT

January 14, 2026

a. Licensure Statistics

The following chart provides licensing statistics for the period October 1, 2025 through December 31, 2025 with a net increase of 5 licenses. This is consistent with prior Q2 totals, which have been below a 1% increase since 2020, which was an unusual year due to the pandemic. This may also not yet reflect expiration data for this period, as a significant number of Board licenses expire on 12/31, but due to the 30 day late renewal period, won't be counted until Q3.

Description	Total Licensees	Speech Pathologists	Audiologists	Dispensing Audiologists	Hearing Aid Specialists	Apprentices
Sept 30, 2025	1,718	1,426	63	120	91	18
Issued	51	76	7	2	2	1
Expired	46	65	2	3	2	1
Dec 31, 2025	1,723	1,427	68	119	91	18
Net Change	+5	+1	+5	-1	0	0
	+.3%	+.07%	+8%	-.8%	0%	0%

b. FY26 Q2 Financial Reports

FY26 Q2 Final Summary

Both income and expenses through Q2 were almost at budget, totaling 49.85% and 50.40% of budget respectively. Net income was -\$6,680.52, unsurprisingly given the planned deficit budget.

Profit and Loss Through FY26 Q2

- Total Revenue: \$109,164.96 Percent of Budget: 49.85%
- Deferred Revenue: \$115,667.47
- Total Expenses: \$115,845.48 Percent of Budget: 50.40%
- **Net Income:** -\$6,680.52

FY26 Q2 Balance Sheet

- Total Cash Assets: \$205,095.87
- Total Liabilities: \$141,113.77
- **Total Equity:** \$92,890.84

Attachment: FY26 Q2 Financial Reports

FY26 Q2 Deviations from Budget

Legal fees, worker's compensation insurance, & website/database support all increased. Please see below in revised budget.

FY24-FY25 Biennial Audit Submission

The biennial audit covering FY24 & FY25, attached, was received and accepted by the Board Chair and Executive Director on November 17, 2025 per the Board's delegation, and submitted to the Legislative Counsel Bureau on November, 18, 2025.

FY26 Budget Revised for Review & Approval

A revised FY26 budget is presented for review, to include increased amounts to cover legal fees, worker's compensation insurance, and database support costs, summarized below:

- **Legal Fees [INCREASED]**

On November 6, 2025, the Board office received a memo from the Office of the Attorney General notifying us that the hourly fee was increasing to \$250.60/hour, retroactively, effective July 1, 2025. This is an increase of \$93.56 to the prior rate of \$157.04/hour. There was no advance notice of the change, so we had no opportunity to consider our use of legal services based on this new rate between July and November. When asked for clarification, we were told the following: *"We understand this is being sent out later than we had hoped due to staffing limitations, workload, and the state-wide data breach. To clarify, we are not billing for services in arrears, it's simply that the cost of providing those services has significantly increased over the past two years. Boards were previously billed at the lower rate because the Federally Approved Cost Allocation Plan is only updated every other year. Unfortunately, we did not have information available for the new rates until after the fiscal year began. Our historical data is being managed by a new state vendor who had questions to verify the integrity of their analysis. Unfortunately, due to the factors above and additional delays that were not within our control, we provided the information as soon as available. We wanted to make sure we sent a notice prior to boards receiving bills with the higher rate."* To date, we have only received/paid a bill for July 2025 so we will not see the full extent of this impact on the budget until future billing is received. Please see the attached memo.

- **Worker's Compensation Insurance INCREASED**

In May 2025 the Board Office was notified that during an internal audit conducted in collaboration with the Office of Nevada Boards, Commissions, and Council Standards and the state Risk Management Division identified instances where Boards, Commissions, and similar state entities are not procuring Workers' Compensation insurance through the State as required in accordance with NRS 331.187. We were previously unaware of this requirement and were advised that the Risk Management Division would work with the Board to move coverage under the state program no later than January 1, 2026. Payroll information was provided to Risk Management in December 2025, resulting in an annual assessment totaling \$2,692.50 (see attached invoice). This is almost four times what the Board has historically paid Pro Group Management, as that coverage typically ran \$600 annually, but last year included a one-time \$120 "surplus contribution charge". Please see the attached memo & invoice.

- **Website/Database Support [INCREASED]**

Per the revisions to NRS 637B in AB 177 and NAC 637B in LCB File R026-25, Board staff have been working closely with the Board's website/database vendor to revise the website and applications, resulting in overage charges exceeding the 3 hours included each month in the annual rate. These are one-time costs that became more complicated than expected, but once complete, will support more automated applications.

Attachments:

1. FY26 Budget Revised
2. AG Rate Increase Memo Effective 7 1 2025
3. Worker's Comp Memo & Invoice 2026

c. Update on Proposed Regulations from the Office of Boards & Commissions

The office is still working on drafted regulations and held a Public Workshop on November 25, 2025, during which a great deal of public comment was received. There is no date known for additional upcoming workshops or hearings, and the current regulations may be accessed at <https://www.leg.state.nv.us/Register/2025Register/R074-25RP1.pdf>

d. Reminder of Attorney General Boards & Commissions Training, January 28, 2026

This training will be held from 8:30am – 4pm and may be attended via Zoom or in person in Cason City or Las Vegas. Please see the attachment for details and RSVP instructions.

Attachment: 2026 Boards and Commissions Training

e. Board Member Appointments/Reappointments and Update on Appointment of Banking Signatories

Name	Credential/Role	Location	Term	Term Expires	Eligible for Reappt
Adrienne Williams	SLP, Board Chair, ASLP-IC SLP Delegate	Las Vegas	2	7/1/2028	No
Branden Murphy	Public Member; Board Vice Chair	Las Vegas	1	11/30/2026	Yes
Lynnee Anderson	BC-HIS	Reno	2	7/1/2027	No
Shawn Binn	SLP; ASLP-IC SLP Temp Rep	Reno	1	9/30/2026	Yes
William Fox, AuD	AuD-D; ASLP-IC AUD Temp Rep*	Las Vegas	1	11/1/2025	Yes
Jennifer Joy-Cornejo	AuD-D; ASLP-IC AUD Delegate	Las Vegas	1	9/30/2026	Yes
Vacant	SLP				

William Fox, AuD has been appointed effective 11/1/2025 to fill Timothy Hunsaker's seat, and in an earlier agenda item he is recommended for appointment to the Advisory Committee on Fitting and Dispensing Hearing Aids and as the ASLP-IC Temporary AuD Representative. Adrienne Williams was also reappointed to her second term. The only remaining vacancy is the SLP school/university seat and the Governor's office has reported there are no applications for consideration at this time.

f. Complaints

There were two open complaint cases following the October 2025 meeting, and two new complaints received to date, totaling four open cases.

One report of unlicensed practice was received following the October 2025 meeting. One case will be presented in this meeting related to a reinstatement application, and if approved, no open cases will remain.

Profit Loss Budget vs. Actual
July through December 2025

	Approved Budget	Actuals July - Dec 25	Remaining Balance	% of Budget Spent
Ordinary Income/Expense				
Income				
Fees	41,832.00	16,750.00	25,082.00	40.04%
License Fees	167,122.80	89,004.93	78,117.87	53.26%
Fines	0.00	-400.40	400.40	100.00%
Exams, List and Interest	10,050.42	3,810.43	6,239.99	37.91%
Total Income	219,005.22	109,164.96	109,840.26	49.85%
Expense				
Personnel Cost	165,044.25	81,745.45	83,298.80	49.53%
Attorney General / Legal Fees	8,000.00	882.10	7,117.90	11.03%
Audit Fees	12,750.00	12,750.00	0.00	100.00%
Bank Service Charges	5,000.00	2,302.78	2,697.22	46.06%
Board Compensation	5,275.00	1,275.00	4,000.00	24.17%
Dues	550.00	325.00	225.00	59.09%
Equipment Purchase	500.00	0.00	500.00	0.00%
Examinations	4,350.00	800.00	3,550.00	18.39%
Insurance	1,800.00	1,558.75	241.25	86.60%
Licensing Program Subscription	9,100.00	5,019.75	4,080.25	55.16%
Meeting Expenses	200.00	0.00	200.00	0.00%
Office Lease	3,400.00	1,607.10	1,792.90	47.27%
Office Supplies	1,240.00	587.34	652.66	47.37%
Postage	800.00	227.07	572.93	28.38%
Printing	200.00	0.00	200.00	0.00%
Professional Fees				
Investigation Fees	1,000.00	0.00	1,000.00	0.00%
Accounting	3,600.00	1,800.00	1,800.00	50.00%
Legal	0.00	2,100.00	-2,100.00	100.00%
IT / Technical Support	500.00	0.00	500.00	0.00%
Total Professional Fees	5,100.00	3,900.00	1,200.00	76.47%
Telephone	525.00	179.42	345.58	34.18%
Travel				
In-state Travel	2,000.00	0.00	2,000.00	0.00%
Out of State Travel	4,000.00	2,685.72	1,314.28	67.14%
Total Travel	6,000.00	2,685.72	3,314.28	44.76%
Total Expense	229,834.25	115,845.48	113,988.77	50.40%
Net Ordinary Income	-10,829.03	-6,680.52	-4,148.51	61.69%
Net Income	-10,829.03	-6,680.52	-4,148.51	61.69%

Balance Sheet
As of December 31, 2025

	<u>Dec 31, 2025</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo Bank - Checking	102,110.00
Wells Fargo Bank - Savings	102,985.87
Total Checking/Savings	<u>205,095.87</u>
Other Current Assets	
Accounts Receivable	225.27
Prepaid Expenses	5,369.49
Total Other Current Assets	<u>5,594.76</u>
Fixed Assets	
Capital Assets	1,840.98
Subscription Asset	21,473.00
Total Fixed Assets	<u>23,313.98</u>
TOTAL ASSETS	<u><u>234,004.61</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	<u>0.00</u>
Other Current Liabilities	
Deferred Revenue	115,667.47
Other Current Liabilities	6,859.00
Paid Time Off	8,094.52
Payroll Liabilities	1,737.73
Payroll Tax Liability	124.05
Total Other Current Liabilities	<u>132,482.77</u>
Total Current Liabilities	<u>132,482.77</u>
Long Term Liabilities	
Subscription Liability	8,631.00
Total Long Term Liabilities	<u>8,631.00</u>
Total Liabilities	141,113.77
Equity	
Invested in Capital Assets	1,840.98
Retained Earnings	97,730.38
Net Income	-6,680.52
Total Equity	<u>92,890.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>234,004.61</u></u>

BEASP
Transaction Detail by Account
October through December 2025

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Type	Date	Num	Name	Memo	Amount
Wells Fargo Bank - Checking					
Deposit	10/01/2025			Deposit	475.00
Check	10/01/2025	1897	Numbers, Inc.	Bookkeeping services	-900.00
Check	10/01/2025	1898	Michael Hodes V	Exam proctor	-100.00
Deposit	10/02/2025			Deposit	175.00
Deposit	10/03/2025			Deposit	400.00
Deposit	10/04/2025			Deposit	200.00
Deposit	10/06/2025			Deposit	750.00
Check	10/06/2025	1899	Board of Occupational Therapy	Postage reimbursement	-80.59
Deposit	10/07/2025			Deposit	450.00
Liability Check	10/08/2025		QuickBooks Payroll Service	Payroll expense	-4,346.71
Deposit	10/08/2025			Deposit	650.00
Paycheck	10/09/2025	DD1419	Jennifer Pierce	Direct Deposit	0.00
Paycheck	10/09/2025	DD1420	Stacey Whittaker	Direct Deposit	0.00
Check	10/09/2025	ACH	Voya	Payroll expense	-401.60
Deposit	10/09/2025			Deposit	500.00
Deposit	10/10/2025			Deposit	300.00
Check	10/10/2025		Wells Fargo	Merchant fees	-305.86
Deposit	10/12/2025			Deposit	350.00
Deposit	10/13/2025			Deposit	500.00
Deposit	10/14/2025			Deposit	50.00
Deposit	10/15/2025			Deposit	150.00
Deposit	10/16/2025			Deposit	750.00
Check	10/16/2025	ACH	AT&T	Telephone expense	-30.00
Check	10/16/2025	ACH	Adrienne Williams V	Board compensation	-75.00
Check	10/16/2025	ACH	Branden Murphy	Board compensation	-75.00
Check	10/16/2025	ACH	Timothy Hunsaker	Board compensation	-75.00
Check	10/16/2025	ACH	Jennifer Joy-Cornejo	Board compensation	-75.00
Check	10/16/2025	ACH	Shawn Binn	Board compensation	-75.00
Deposit	10/17/2025			Deposit	200.00
Deposit	10/18/2025			Deposit	300.00
Deposit	10/19/2025			Deposit	100.00
Deposit	10/20/2025			Deposit	550.00
Deposit	10/21/2025			Deposit	150.00
Liability Check	10/22/2025		QuickBooks Payroll Service	Payroll expense	-4,346.70
Deposit	10/22/2025			Deposit	250.00
Paycheck	10/23/2025	DD1421	Jennifer Pierce	Direct Deposit	0.00
Paycheck	10/23/2025	DD1422	Stacey Whittaker	Direct Deposit	0.00
Liability Check	10/23/2025	E-pay	US Treasury	Payroll expense	-2,994.46
Check	10/23/2025	ACH	Voya	Payroll expense	-401.60
Deposit	10/23/2025			Deposit	400.00
Deposit	10/24/2025			Deposit	350.00
Deposit	10/27/2025			Deposit	325.00
Check	10/27/2025	1900	Legislative Counsel Bureau	Legislation revisions	-2,100.00

Transaction Detail by Account

October through December 2025

Check	10/27/2025	1901	Nevada State Controller	Fines passthrough	-400.00
Check	10/27/2025	ACH	Adrienne Williams	Travel reimbursement	-2,135.72
Check	10/27/2025	ACH	Tim Hunsaker	Exam proctor	-100.00
Check	10/27/2025	ACH	Wells Fargo	Albertsons, NRA, USPS	-8,320.96
Deposit	10/28/2025			Deposit	250.00
Deposit	10/29/2025			Deposit	100.00
Deposit	10/30/2025			Deposit	375.00
Deposit	10/31/2025			Deposit	575.00
Deposit	10/31/2025			Interest	0.86
Deposit	11/01/2025			Deposit	775.00
Deposit	11/02/2025			Deposit	975.00
Deposit	11/03/2025			Deposit	1,975.00
Deposit	11/04/2025			Deposit	2,100.00
Liability Check	11/05/2025		QuickBooks Payroll Service	Payroll expense	-4,407.11
Deposit	11/05/2025			Deposit	1,775.00
Paycheck	11/06/2025	DD1425	Thomas D Sharkey	Direct Deposit	0.00
Paycheck	11/06/2025	DD1423	Jennifer Pierce	Direct Deposit	0.00
Paycheck	11/06/2025	DD1424	Stacey Whittaker	Direct Deposit	0.00
Check	11/06/2025	ACH	Voya	Payroll expense	-401.60
Deposit	11/06/2025			Deposit	1,100.00
Deposit	11/07/2025			Deposit	1,500.00
Deposit	11/08/2025			Deposit	500.00
Deposit	11/09/2025			Deposit	200.00
Deposit	11/10/2025			Deposit	925.00
Deposit	11/11/2025			Deposit	1,250.00
Deposit	11/12/2025			Deposit	800.00
Deposit	11/13/2025			Deposit	1,500.00
Check	11/13/2025			Merchant fees	-249.44
Check	11/13/2025	ACH	AT&T	Telephone expense	-30.00
Deposit	11/14/2025			Deposit	1,150.00
Deposit	11/15/2025			Deposit	200.00
Deposit	11/16/2025			Deposit	550.00
Deposit	11/17/2025			Deposit	750.00
Deposit	11/18/2025			Deposit	925.00
Check	11/18/2025	ACH	Christiansen Accounting Networ	Annual audit	-12,750.00
Liability Check	11/19/2025		QuickBooks Payroll Service	Payroll expense	-4,425.57
Deposit	11/19/2025			Deposit	1,225.00
Paycheck	11/20/2025	DD1428	Thomas D Sharkey	Direct Deposit	0.00
Paycheck	11/20/2025	DD1426	Jennifer Pierce	Direct Deposit	0.00
Paycheck	11/20/2025	DD1427	Stacey Whittaker	Direct Deposit	0.00
Liability Check	11/20/2025	E-pay	US Treasury	Payroll expense	-3,015.92
Check	11/20/2025	ACH	Voya	Payroll expense	-401.60
Deposit	11/20/2025			Deposit	1,350.00
Deposit	11/21/2025			Deposit	550.00
Deposit	11/22/2025			Deposit	500.00

BEASP
Transaction Detail by Account
October through December 2025

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Deposit	11/23/2025		Deposit	750.00
Deposit	11/24/2025		Deposit	1,200.00
Check	11/24/2025	ACH Wells Fargo	Albertson Consulting, GoDaddy, post	-1,146.27
Deposit	11/25/2025		Deposit	1,300.00
Deposit	11/26/2025		Deposit	800.00
Deposit	11/27/2025		Deposit	575.00
Deposit	11/28/2025		Deposit	350.00
Deposit	11/29/2025		Deposit	300.00
Deposit	11/30/2025		Deposit	675.00
Deposit	11/30/2025		Interest	0.74
Deposit	12/01/2025		Deposit	2,400.00
Deposit	12/02/2025		Deposit	2,250.00
Deposit	12/02/2025		Deposit	200.00
Liability Check	12/03/2025	QuickBooks Payroll Service	Payroll expense	-4,346.71
Deposit	12/03/2025		Deposit	1,300.00
Check	12/03/2025	1902 Attorney General	Legal fees (July)	-877.10
Check	12/03/2025	1903 Michael Hodes	Exam proctor	-100.00
Paycheck	12/04/2025	DD1430 Stacey Whittaker	Direct Deposit	0.00
Paycheck	12/04/2025	DD1429 Jennifer Pierce	Direct Deposit	0.00
Check	12/04/2025	ACH Voya	Payroll expense	-401.60
Deposit	12/04/2025		Deposit	1,550.00
Deposit	12/05/2025		Deposit	600.00
Deposit	12/06/2025		Deposit	350.00
Deposit	12/07/2025		Deposit	425.00
Deposit	12/08/2025		Deposit	1,550.00
Deposit	12/09/2025		Deposit	1,800.00
Deposit	12/10/2025		Deposit	1,275.00
Check	12/10/2025		Merchant fees	-695.13
Deposit	12/11/2025		Deposit	1,400.00
Deposit	12/12/2025		Deposit	1,400.00
Deposit	12/13/2025		Deposit	300.00
Deposit	12/14/2025		Deposit	850.00
Deposit	12/15/2025		Deposit	1,825.00
Check	12/15/2025	ACH Tim Hunsaker	Exam proctor	-200.00
Check	12/15/2025	ACH AT&T	Telephone expense	-30.00
Check	12/15/2025	ACH Wells Fargo	Albertsons, postage, supplies, NCSB	-3,448.72
Deposit	12/16/2025		Deposit	1,425.00
Liability Check	12/17/2025	QuickBooks Payroll Service	Payroll expense	-4,425.58
Deposit	12/17/2025		Deposit	1,150.00
Deposit	12/17/2025		Deposit	150.00
Paycheck	12/18/2025	DD1431 Jennifer Pierce	Direct Deposit	0.00
Paycheck	12/18/2025	DD1432 Stacey Whittaker	Direct Deposit	0.00
Paycheck	12/18/2025	DD1433 Thomas D Sharkey	Direct Deposit	0.00
Check	12/18/2025	ACH Voya	Payroll expense	-401.60
Deposit	12/18/2025		Deposit	1,475.00

BEASP
Transaction Detail by Account
October through December 2025

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Deposit	12/19/2025		Deposit	950.00
Deposit	12/20/2025		Deposit	850.00
Deposit	12/21/2025		Deposit	200.00
Deposit	12/22/2025		Deposit	1,325.00
Check	12/22/2025	1905 State of NV Risk Mgmt	Worker's comp 2026	-2,692.50
Deposit	12/23/2025		Deposit	1,250.00
Deposit	12/24/2025		Deposit	1,125.00
Deposit	12/25/2025		Deposit	400.00
Deposit	12/26/2025		Deposit	400.00
Deposit	12/27/2025		Deposit	1,475.00
Deposit	12/28/2025		Deposit	900.00
Deposit	12/29/2025		Deposit	1,600.00
Liability Check	12/30/2025	QuickBooks Payroll Service	Payroll expense	-4,346.70
Deposit	12/30/2025		Deposit	2,175.00
Paycheck	12/31/2025	DD1434 Jennifer Pierce	Direct Deposit	0.00
Paycheck	12/31/2025	DD1435 Stacey Whittaker	Direct Deposit	0.00
Liability Check	12/31/2025	E-pay US Treasury	Payroll expense	-4,503.94
Check	12/31/2025	ACH Voya	Payroll expense	-401.60
Deposit	12/31/2025		Deposit	3,050.00
Deposit	12/31/2025		Interest	0.85
Total Wells Fargo Bank - Checking				-3,510.44
TOTAL				-3,510.44



November 18, 2025

To the Board and Management
Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Reno, Nevada

I have audited the financial statements of Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board (Board) as of and for the years ended June 30, 2025, and 2024, and have issued my report thereon dated November 18, 2025. Professional standards require that I advise you of the following matters relating to my audit.

My Responsibility in Relation to the Financial Statement Audit Under Generally Accepted Auditing Standards and *Government Auditing Standards*

As communicated in my engagement letter dated September 25, 2024 my responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. My audit of the financial statements does not relieve you or management of your respective responsibilities.

My responsibility, as prescribed by professional standards, is to plan and perform my audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of my audit, I considered the internal control of the Board solely for the purpose of determining my audit procedures and not to provide any assurance concerning such internal control.

I am also responsible for communicating significant matters related to the audit that are, in my professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, I am not required to design procedures for the purpose of identifying other matters to communicate to you.

I have provided my Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated November 18, 2025.

Planned Scope and Timing of the Audit

I conducted my audit consistent with the planned scope and timing I previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

I, my firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

The risks of management override and improper revenue recognition were considered through the audit because of their potential effect on the overall financial statements, but not because of specific conditions that indicated heightened risk.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Board is included in Note 1 to the financial statements. Beginning with the year ended June 30, 2024, the Board implement GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* and GASB Statement No. 100, *Accounting for Changes and Error Corrections*, as required. GASB Statement No. 102, *Certain Risk Disclosures*, became effective July 1, 2024, but was not applicable to the Board's financial statements. Otherwise, there have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2025 and 2024. No matters have come to my attention that would require me, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. There are no significant accounting estimates reflected in the financial statements.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Board's financial statements relate to the significant accounting policies.

Significant Difficulties Encountered during the Audit

I encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require me to accumulate all known and likely misstatements identified during the audit, other than those that I believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. I proposed a material prior period adjustment for \$90,523 to reflect a liability for licensing fees received in advance that were not included in the June 30, 2023 fund balance for the general fund. The balance was properly included in the government-wide net position. Otherwise, the only other adjustments related to expected entries to convert fund financial statements to government-wide financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Board's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

I have requested certain written representations from management which are included in the management representation letter dated November 18, 2025.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to my knowledge, there were no consultations with other accountants regarding auditing and accounting matters.


Other Significant Matters, Findings, or Issues

In the normal course of my professional association with the Board, I generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to my retention as the Board's auditor.


This report is intended solely for the information and use of the Board and management of Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board and is not intended to be and should not be used by anyone other than these specified parties.

Christansen Accounting Network

Reno, Nevada



Financial Statements
June 30, 2025 and 2024
Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board



Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
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June 30, 2025 and 2024

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Independent Auditor's Report

To the Members
Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Reno, Nevada

Report on the Audit of the Financial Statements

Opinion

I have audited the accompanying financial statements of the governmental activities and major fund of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board (Board) as of and for the years ended June 30, 2025 and 2024, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board as of June 30, 2025 and 2024, and the respective changes in financial position thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis of Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the Board, and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audits. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, the Board adopted new accounting guidance, GASB Statement No. 96, Subscription-Based Information Technology Arrangements for all periods presented, as applicable. My opinion is not modified with respect to this matter.

Responsibility of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgment and maintain professional skepticism through the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Required Supplementary information

Accounting principles generally accepted in the United States of America require that the management discussion and analysis and budgetary comparison information on pages 4-7, and 21-22, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated November 18, 2025 on my consideration of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board's internal control over financial reporting and compliance.

Christiansen Accounting Network

Reno, Nevada
November 18, 2025

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Management's Discussion and Analysis
June 30, 2025 and 2024

Our discussion and analysis of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board (Board) financial condition and activities for the fiscal years ended June 30, 2025 and 2024 is presented in conjunction with the audited financial statements.

Financial Highlights

- Program revenue for the fiscal years ended June 30, 2025 and 2024 were approximately \$219,000 and \$221,000, respectively, which represents increases over prior years. Program revenue exceeded budget for both years.
- General fund expenditures for the fiscal years ended June 30, 2025 and 2024 were approximately \$273,000 and \$223,000, respectively, which represents increases from previous years. The overall increases were due primarily to the financing of a software subscription and higher personnel costs and professional fees. Overall operating expenses were less than budget for both years.

The Management's Discussion and Analysis (MD&A) serves as an introduction to, and should be read in conjunction with, the basic audited financial statements and required supplementary information. The MD&A represents the Board members' and management's examination and analysis of the Board's financial condition and performance. Summary financial statement data, key financial and operational indicators used in the Board's budget and other management tools were used for this analysis.

The Board uses the modified accrual basis of accounting for internal financial statement reporting. The financial statements have been prepared in accordance with generally accepted accounting principles as they apply to governmental units. The financial statements include a Statement of Net Position and Governmental Fund Balance Sheet, a Statement of Activities and Governmental Fund Revenue, Expenditures and Changes in Fund Balance and Notes to the Financial Statements.

The Governmental Fund Balance Sheet and the Statement of Net Position present the financial position of the Board on both the modified accrual basis under the general fund and the full accrual basis as net position. This statement provides information on the Board's assets and liabilities with the difference reported as net position. Over time, increases and decreases in net position are one indicator of whether the financial position of the Board is improving or deteriorating.

The Governmental Fund Balance Sheet and the Statement of Net Position provide information about the nature and amount of resources and obligations at year end. The Governmental Fund Revenue, Expenditures and Changes in Fund Balance and the Statement of Activities present the results of the activities over the course of the fiscal years and information as to how the fund balance and net position changed during each year. The fund balance changes under the modified accrual method when revenue is received or the expenditure is made, while changes in net position under the full accrual method are recorded as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. This statement also provides certain information about the Board's recovery of its costs.

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Management's Discussion and Analysis
June 30, 2025 and 2024

The notes to financial statements provide required disclosures and other information that are essential to a full understanding of material data provided in the statements. The notes present information about the Board's accounting policies, significant account balances and activities, material risks, obligations, commitments, contingencies, and subsequent events, if any.

The financial statements were prepared from the detailed books and records of the Board. The financial statements were audited during the independent external audit process.

Financial Analysis

The basic financial statements, as well as the required supplementary information, the Statement of Revenue and Expenditures – Budget and Actual, serve as the key financial data for the Board members' and management's monitoring and planning. Comments regarding budget-to-actual variances and year-to-year variances are included in the following Results of Operations by the name of the statement or account.

Statements of Net Position

The Board's net position remains strong at each year-end with adequate liquid assets to fulfill its responsibilities. The Board members and management believe the current financial condition and staff capabilities are sufficient to meet anticipated operating expenses and operational objectives.

Statements of Activities

Revenue: The program revenue received by the Board is generated through the application, examination, and licensure fees of speech-language pathologists, audiologists, and hearing aid fitting & dispensing professionals in Nevada. Total revenue for fiscal year 2024 was slightly more than 2025 because of fines received in fiscal year 2024. However, overall fees and license revenue received by the Board for fiscal year 2025 increased approximately \$5,700 over fiscal year 2024 due primarily to increases in the number of licenses issued and renewed.

Expenses: Operating expenses for the fiscal year ended June 30, 2025 were approximately \$16,400 more than the operating expenses for the fiscal year ended June 30, 2024 due primarily to database software and legislative monitoring service costs incurred in fiscal year 2025.

General Fund Budgetary Highlights

Total revenue received was more than budget for each of the fiscal years ended June 30, 2025 and 2024 because of an increase in licensees.

Excluding the financing of the software subscription, which is offset by other financing sources, total expenses were less than budget for both fiscal years.

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Management's Discussion and Analysis
June 30, 2025 and 2024

Following are summaries of the Board's Statements of Position and Statements of Activities:

CONDENSED STATEMENTS OF NET POSITION		
	2025	2024
ASSETS		
Cash and cash equivalents	\$ 215,317	\$ 230,445
Other current assets	1,211	8,578
Capital and subscription assets, net	21,655	351
Total Assets	<u>238,183</u>	<u>239,374</u>
LIABILITIES		
Accounts payable and other current liabilities	11,704	10,301
License fees received in advance	96,997	95,915
Accrued leave benefits	9,220	15,353
Long-term liabilities - subscriptions		
Due within one year	6,859	-
Due in more than one year	15,490	-
Total Liabilities	<u>140,270</u>	<u>121,569</u>
NET POSITION		
Net invested in capital and subsscription assets	(694)	351
Unrestricted	98,607	117,454
Total Net Position	<u>\$ 97,913</u>	<u>\$ 117,805</u>

CONDENSED STATEMENTS OF ACTIVITIES		
	2025	2024
REVENUE		
Charges for services	\$ 219,244	\$ 221,111
Investment income	22	89
Total revenue	<u>219,266</u>	<u>221,200</u>
EXPENDITURES AND EXPENSES		
Operations	72,747	60,003
Personnel	157,366	162,619
Depreciation and amortization	8,876	154
Interest	169	-
Total expenditures	<u>239,158</u>	<u>222,776</u>
CHANGE IN NET POSITION	<u>\$ (19,892)</u>	<u>\$ (1,576)</u>

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Management's Discussion and Analysis
June 30, 2025 and 2024

Economic Factors and Next Year's Budget

The Board is charged with, and given statutory authority, to provide public protection through the licensure and regulation of speech-language pathologists, audiologists, and hearing aid fitting & dispensing professionals. The Board provides direction of staff actions toward its mission of public protection through licensure and disciplinary measures.

Staff continues seeking areas in which operating expenses can be reduced without jeopardizing the high level of customer service the licensees and public expect.

Through the Board members' and management's review of the annual budget and monthly income and expense statements, it is expected that these tools will continue to provide the Board with sufficient long and short-term planning information.

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Net Position and Governmental Fund Balance Sheets
June 30, 2025 and 2024

		2025	
	General Fund	Adjustments (Note 7)	Statement of Net Position
<u>ASSETS</u>			
Cash and cash equivalents	\$ 215,317	\$ -	\$ 215,317
Accounts receivable	326	-	326
Prepaid expenses	885	-	885
Capital assets, net of accumulated depreciation	-	182	182
Subscription asset, net of accumulated amortization	-	21,473	21,473
Total assets	216,528	21,655	238,183
<u>LIABILITIES</u>			
Accounts payable and payroll liabilities	\$ 11,704	-	11,704
Licensing fees received in advance	96,997	-	96,997
Accrued leave benefits	-	9,220	9,220
Long-term liabilities			
Due within one year:			
Subscription liability - current	-	6,859	6,859
Due in more than one year:			
Subscription liability - noncurrent	-	15,490	15,490
Total liabilities	108,701	31,569	140,270
<u>FUND BALANCE / NET POSITION</u>			
Fund balance			
Nonspendable	885	(885)	-
Unassigned	106,942	(106,942)	-
Total fund balance	107,827	(107,827)	-
Total liabilities and fund balance	\$ 216,528		
Net position			
Net investment in capital and subscription assets		(694)	(694)
Unrestricted		98,607	98,607
Total net position		\$ 97,913	\$ 97,913

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Net Position and Governmental Fund Balance Sheets
June 30, 2025 and 2024

		2024	
	General Fund	Adjustments (Note 7)	Statement of Net Position
<u>ASSETS</u>			
Cash and cash equivalents	\$ 230,445	\$ -	\$ 230,445
Accounts receivable	5,740	-	5,740
Prepaid expenses	2,838	-	2,838
Capital assets, net of accumulated depreciation	-	351	351
Total assets	<u>239,023</u>	<u>351</u>	<u>239,374</u>
<u>LIABILITIES</u>			
Accounts payable and payroll liabilities	10,301	-	10,301
Licensing fees received in advance	95,915	-	95,915
Accrued leave benefits	-	15,353	15,353
Total liabilities	106,216	15,353	121,569
<u>FUND BALANCE / NET POSITION</u>			
Fund balance			
Nonspendable	2,838	(2,838)	-
Unassigned	129,969	(129,969)	-
Total fund balance	<u>132,807</u>	<u>(132,807)</u>	<u>-</u>
Total liabilities and fund balance	<u><u>\$ 239,023</u></u>		
Net position			
Net investment in capital assets		351	351
Unrestricted		117,454	117,454
Total net position		<u><u>\$ 117,805</u></u>	<u><u>\$ 117,805</u></u>

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Activities and Governmental Fund Revenue,
Expenditures, and Changes in Fund Balances
Years Ended June 30, 2025 and 2024

	2025		
	General Fund	Adjustments (Note 7)	Statement of Activities
Expenditures/Expenses			
Board operations	\$ 242,528	\$ (12,415)	\$ 230,113
Subscription financing principal	\$ 28,631	\$ (28,631)	-
Interest	1,718	-	1,718
Amortization	-	7,158	7,158
Depreciation	-	169	169
Total Expenditures/Expenses	272,877	(33,719)	239,158
Program Revenue			
Charges for services	219,244	-	219,244
Other Income and Expenses			
Investment income	22	-	22
Other Financing Sources			
Subscription liability incurred	28,631	(28,631)	-
Excess (Deficiency) of Revenue Over (Under) Expenditures	(24,980)	24,980	-
Change in Net Position	-	(19,892)	(19,892)
Fund Balance/Net Position, Beginning of Year	132,807	(15,002)	117,805
Fund Balance/Net Position, End of Year	\$ 107,827	\$ (9,914)	\$ 97,913

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Activities and Governmental Fund
Revenue, Expenditures, and Changes in Fund Balances
Years Ended June 30, 2025 and 2024

	2024		
	General Fund	Adjustments (Note 7)	Statement of Activities
Expenditures/Expenses			
Board oprations	\$ 222,399	\$ 223	\$ 222,622
Capital outlay	505	(505)	-
Depreciation	-	154	154
Total Expenditures/Expenses	222,904	(128)	222,776
Program Revenue			
Charges for services	221,111	-	221,111
Other Income and Expenses			
Investment income	89	-	89
Excess (Deficiency) of Revenue Over (Under) Expenditures	(1,704)	1,704	-
Change in Net Position	-	(1,576)	(1,576)
Fund Balance/Net Position, Beginning of Year, as Previously Reported	225,034	(105,653)	119,381
Prior Period Adjustment (See Note 8)	(90,523)	90,523	-
Fund Balance/Net Position, Beginning of Year, as Restated	134,511	(15,130)	119,381
Fund Balance/Net Position, End of Year	\$ 132,807	\$ (15,002)	\$ 117,805

Note 1 - Reporting Entity and Summary of Significant Accounting Policies

The Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board (Board) is established under the provisions of Nevada Revised Statutes (NRS) 637B and Nevada Administrative Code (NAC) 637B which also specify the authorized activities of the Board. It is the licensing and regulatory agency for the practices of speech-language pathology, audiology, and hearing aid dispensing in the state of Nevada. The Board was created to examine and pass upon the qualifications of the applicants for licensure, to license qualified applicants, to revoke or suspend licenses and to collect all fees and make disbursements for program activities.

The financial statements of the Board have been prepared in accordance with generally accepted accounting principles as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The following is a summary of the more significant policies.

Reporting Entity

Effective July 1, 2001, Chapter 353 of the Nevada Revised Statutes (NRS) was amended to exempt certain professional and occupational boards from the state budget act and the provisions governing the administration of state funding. The provisions of Chapter 353 do not apply to boards created pursuant to chapters 623 to 625A, inclusive, 628, 630 to 640A, inclusive, 641 to 644, inclusive, 654 and 656 of the NRS and the officers and employees thereof. Accordingly, the Board's budgeting and accounting practices and procedures have been removed from the oversight of the Department of Administration.

The Board's financial statements are not included in the general-purpose financial statements of the State of Nevada since the State does not exercise financial or administrative control over the Board. This is in conformance with GASB codification Section 2100, *Defining the Financial Reporting Entity*.

Basis of Presentation

The Board is defined as a single-program special-purpose entity under GASB Statement No. 14, paragraph 131 as amended by GASB Statement No. 39. This classification allows for the preparation of GASB 34 financial statements, as amended by GASB 63, under an optional reporting method which combines the fund and government-wide statements into a single presentation. Under standard GASB 34 methodology, as amended, the government-wide statement of net position and statement of activities are presented independently from the respective fund balance sheet and statement of revenues, expenditures, and fund balance. A reconciliation of adjustments provided on the modified financial statements demonstrates the changes from the fund financial statements to the government-wide financial statements in order to assist the reader in evaluating these statements. The Board has utilized this optional method of presentation.

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Notes to Financial Statements
June 30, 2025 and 2024

Fund Accounting

The general fund of the Board is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures to be used solely for the Board's benefit. The net position of the general fund is restricted solely to be used by the Board to meet its obligation of licensing and regulating speech-language pathology, audiology, and hearing aid dispensing professionals in the state of Nevada.

Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectable within the current period or within 60 days after year-end to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences are recorded only when payment is due.

The Board has only governmental fund types.

Budget Data

The Board prepares an annual budget. The budget is prepared on a basis similar to generally accepted accounting principles under the modified accrual basis of accounting. All annual appropriations lapse at fiscal year-end.

Cash and Cash Equivalents

Cash includes a checking and savings account at a commercial bank. The Board also considers highly liquid financial instruments with original maturities of three months or less to be considered cash equivalents. By provision of statutes, the Board is authorized to deposit all money in banks or savings and loan associations located in the state of Nevada and must be subject to withdrawal on demand. The Board participates in the State of Nevada collateralization program to assure that funds deposited are protected.

Accounts Receivable

For the governmental fund financial statements, the accounts receivable represents fees and reimbursements collected within 60 days subsequent to year end that are an available resource for the current year.

For the government-wide financial statements the accounts receivable represents all fees and reimbursements due as of year-end. All amounts are considered collectible by management.

Capital Assets

Capital assets are reported in the net asset column in the government-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of \$500 or more and an estimated useful life of at least one year. Such assets are recorded at historical cost. Donated assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are expensed as incurred. Capital assets are depreciated using the straight-line method over 3 -7 years.

Under the modified accrual basis of accounting, acquisitions are considered expenditures in the year purchased.

Subscription Assets

During the fiscal year ended June 30, 2025, the Board entered into a software subscription-based technology arrangements (SBITA), and has recorded an intangible right-to-use subscription asset and subscription liability. At the commencement of a subscription the Board initially measures the subscription liability at the present value of subscription payments expected to be made during the subscription term. Subsequently, the subscription liabilities are reduced by the principal portion of subscription payments made. A subscription asset is initially measured as the sum of the initial subscription liability amount, adjusted for subscription payments made at or before the subscription commencement date, plus capitalizable implementation costs, less any incentives received from the SBITA vendor at or before the commencement of the subscription term. Subsequent, the subscription asset is amortized on a straight-line basis over the subscription term.

Compensated Absences

Compensated absences are accounted for in accordance with GASS Statement No. 16, Accounting for Compensated Absences, and the recently implemented GASS Statement No. 101, Compensated Absences. It is the Board's policy to permit employees to accumulate earned but unused personal time off (PTO) benefits. No liability is reported for unpaid accumulated PTO on the general fund balance sheet as no amounts were due and payable at year end. Accumulated unused PTO leave earned as of June 30, 2025 and 2024, is reflected in the statements of net position.

Licensing Fees Received in Advance

The Board's licensing period encompasses an annual period beginning on the date of issuance and the revenue is recognized ratably over the renewal period.

Licensing fees received in advance consists of the unearned portion of biennial license renewal fees collected prior to June 30, 2025 and 2024 that are applicable to future periods.

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Fund Equity and Net Position

In the governmental fund financial statement, fund balances are classified as follows:

- Nonspendable - represents amounts that are either not in a spendable form or are legally or contractually required to remain intact. The Board includes fund balances that have been prepaid for expenses in this category.
- Restricted – represents amounts which can be spent only for specific purposes because of state or federal laws, or externally imposed conditions. The Board has no restricted fund balances.
- Committed – represents amounts which can be used only for specific purposes determined by the members of the governing Board's formal action through a resolution or action. The Board has no committed funds.
- Assigned - represents amounts that are intended by the Board for specific purposes but do not require action by the governing Board. The Board has no assigned funds.
- Unassigned – represents all amounts not included in nonspendable classifications.
-

The Board's policy is to first apply expenditures against restricted or nonspendable fund balances. In instances where an unrestricted fund balance type could be used, it is the Board's policy to first apply expenditures against committed fund balances, if present. On an annual basis, when applicable, assigned fund balances are determined based upon available resources.

In the government-wide financial statements, net position is classified as follows:

- Net investment in capital and subscription assets – consists of capital and subscription assets, net of accumulated depreciation, amortization, and any related debt.
- Restricted net position – consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net position – net position that is neither classified as "invested in capital and lease assets" nor as "restricted."

The Board's policy is to first apply expenditures to restricted net position when an expenditure is incurred for which both restricted and unrestricted net position are available.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

New Accounting Pronouncements - Adopted

GASB Statement No. 100, *Accounting for Changes and Error Corrections - An Amendment of GASB Statement No. 62*, was implemented effective July 1, 2024. The primary objective of the standard is to enhance accounting and financial reporting requirement for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions and assessing accountability. The implementation of GASB Statement No. 100 required additional disclosure related to the correction of an error that resulted in a prior period adjustment to correct beginning fund balance for the fiscal year ended June 30, 2024.

GASB Statement No. 101, *Compensated Absences*, was implemented effective July 1, 2024. The objective of the statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences by aligning such guidance under a unified model and amending certain previously required disclosures. The implementation of this standard had no effect on previously reported fund balance or net position.

GASB Statement No. 102, *Certain Risk Disclosures*, became effective July 1, 2024. The objective of the standard is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints. The implementation of this new standard had no effect on the financial statements and disclosures.

New Accounting Pronouncements – Not Yet Adopted

GASB Statement No. 103, *Financial Reporting Model Improvements* was issued in April 2024. The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing an entity's accountability. GASB Statement No. 103 will be effective for the Board beginning with the fiscal year ended June 30, 2026.

GASB Statement No. 104, *Disclosure of Certain Capital Assets*, was issued in September 2024. The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information about certain types of capital assets in order to make informed decisions and assess accountability. Also, the disclosure requirement will improve consistency and comparability between governmental entities. GASB Statement No. 104 will be effective for the Foundation beginning with the fiscal year ended June 30, 2026.

The Board will implement new GASB pronouncements no later than the required effective date. The Board is currently evaluating whether or not the above listed new GASB pronouncements will have a significant impact on the Board's financial statements.

Note 2 - Cash, Cash Equivalents, and Investments

Cash and cash equivalents consist of checking and savings accounts in one commercial bank in Nevada. At June 30, 2025 and 2024, the cash balances totaled \$215,317 and \$230,445, respectively. Interest income on the deposit accounts totaled \$22 and \$89 for the years ended June 30, 2025 and 2024.

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Notes to Financial Statements
June 30, 2025 and 2024

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Board will not be able to recover deposits or collateral securities that are in the possession of an outside party. The Board maintains its cash accounts in a large commercial bank in Nevada. The demand deposit accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Excess cash balances are protected through the Board's participation in the State of Nevada collateralization program for bank deposits.

Note 3 - Capital and Subscription Assets

The Board has custodial responsibility to the State of Nevada for furniture, fixtures and equipment acquired with resources of the Board. The capital asset activity during the years is as follows:

2025				
	Balance June 30, 2024	Additions	Deletions	Balance June 30, 2025
Capital assets not being depreciated				
None	\$ -	\$ -	\$ -	\$ -
Capital and subscription assets being depreciated or amortized:				
Office equipment	1,841	-	-	1,841
Subscription asset	-	28,631	-	28,631
Less accumulated depreciation and amortization	(1,490)	(8,876)	-	(10,366)
Total capital and subscription assets, net	<u>\$ 351</u>	<u>\$ 19,755</u>	<u>\$ -</u>	<u>\$ 20,106</u>
2024				
	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024
Capital assets not being depreciated				
None	\$ -	\$ -	\$ -	\$ -
Capital assets being depreciated				
Office equipment	1,336	505	-	1,841
Less accumulated depreciation	(1,336)	(154)	-	(1,490)
Total capital and lease assets, net	<u>\$ -</u>	<u>\$ 351</u>	<u>\$ -</u>	<u>\$ 351</u>

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Notes to Financial Statements
June 30, 2025 and 2024

Note 4 - Long-Term Obligations

Subscription-Based Information Technology Arrangement

The Board entered into a right-of-use agreement for licensing software effective July 1, 2024 through June 30, 2028. The subscription asset totals \$28,631 with accumulated amortization of \$7,158 at June 30, 2025. Following is a summary of the remaining minimum payments:

<u>Years Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 6,859	\$ 1,341	\$ 8,200
2027	7,471	929	8,400
2028	8,019	481	8,500
	<u>\$ 22,349</u>	<u>\$ 2,751</u>	<u>\$ 25,100</u>

Following is a summary of the change in the subscription liability:

	<u>Balance July 1, 2024</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2025</u>	<u>Current Portion</u>
Subscription	<u>\$ -</u>	<u>\$ 28,631</u>	<u>\$ (6,282)</u>	<u>\$ 22,349</u>	<u>\$ 6,859</u>

	<u>Balance July 1, 2023</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2024</u>	<u>Current Portion</u>
Subscription	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Compensated Absences

The Board's employees are eligible for paid time off benefits, which vest each pay period and are payable upon termination. Such benefits are accrued as a liability in the government-wide financial statements. Following is a summary of the change in accrued leave benefits payable:

	<u>Balance July 1, 2023</u>	<u>Net Change</u>	<u>Balance June 30, 2024</u>	<u>Net Change</u>	<u>Balance June 30, 2025</u>
Accrued Leave Benefits	<u>\$ 15,130</u>	<u>\$ 223</u>	<u>\$ 15,353</u>	<u>\$ (6,133)</u>	<u>\$ 9,220</u>

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Notes to Financial Statements
June 30, 2025 and 2024

Note 5 - Retirement Benefits

The Board does not currently participate in the Public Employees Retirement System (PERS); however, it may elect to be a participating employer in the future. If the Board elects to be a participating employer in PERS, the Board will be required to participate for the life of the Board.

Employees may elect to make pre-tax contributions to the Nevada Deferred Compensation Program (Program) a qualified 457(b) plan through payroll deduction. The Board may make discretionary contributions on behalf of eligible employees, which totaled \$9,142 and \$9,104 for the fiscal years ended June 30, 2025 and 2024, respectively.

Note 6 - Compliance with Nevada Revised Statutes and Nevada Administrative Code

The Board conformed to all significant statutory constraints on its financial administration during the periods.

Note 7 - Conversion to Government-Wide Financial Statements

Adjustments on the face of the financial statements were made to the fund balance sheets and statements of revenue, expenditures, and changes in fund balances in order to reconcile the fund financial statements to the government-wide statements of net position and activities. The adjustments include the following:

	<u>2025</u>	<u>2024</u>
Fund Balance - Total Governmental Funds	\$ 107,827	\$ 132,807
Assets		
Capital assets, net of accumulated depreciation	182	351
Subscription asset, net of accumulated amortization	21,473	-
Liabilities		
Compensated absences	(9,220)	(15,353)
Subscription liability	(22,349)	-
Net Position	<u><u>\$ 97,913</u></u>	<u><u>\$ 117,805</u></u>
Deficiency of Revenue Under Expenditures	\$ (24,980)	\$ (1,704)
Expenditures/Expenses		
Equipment capitalized	-	505
Software subscription expense	6,282	-
Change in accrued leave benefits	6,132	(223)
Depreciation	(168)	(154)
Amortization of subscription assets	(7,158)	-
Subscription financing principal	28,631	-
Subscription liability	(28,631)	-
Change in Net Position	<u><u>\$ (19,892)</u></u>	<u><u>\$ (1,576)</u></u>

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Notes to Financial Statements
June 30, 2025 and 2024

Note 8 - Prior Period Adjustment

During the audit of the biennial period, it was noted that licensing fees received in advance were reflected as a liability in the government-wide financial statements, but were not included in the general fund balance sheet. The licensing fees represent funds received prior to the fiscal year end for exchange transactions that are recognized over the future license period. Accordingly, the licensing fees represent a liability in both the general fund balance sheet and the statement of net position.

The effect on the Board's general fund balance sheet as of June 30, 2023 is as follows:

General Fund Balance Sheet			
	As Previously Reported	Adjustment	As Restated
Liabilities			
Licensing fees received in advance	\$ -	\$ 90,523	\$ 90,523
Fund Balance	225,034	(90,523)	134,511
Total liabilities and fund balance	<u>\$ 225,034</u>	<u>\$ -</u>	<u>\$ 225,034</u>

The effect on the Board's statement of revenues, expenditures and changes in fund balance for the year ended June 30, 2023 is as follows:

General Fund Balance Sheet			
	As Previously Reported	Adjustment	As Restated
Revenue			
License fees	\$ 202,925	\$ (7,661)	\$ 195,264
Other fees and revenue	9,393	-	9,393
Expenses	(187,017)	-	(187,017)
Change in fund balance	25,301	(7,661)	17,640
Fund balance, beginning of year	199,733	(82,862)	116,871
Fund balance, end of year	<u>\$ 225,034</u>	<u>\$ (90,523)</u>	<u>\$ 134,511</u>

The prior period adjustment had no effect on the previously reported government-wide statement of net position and statement of activities.

Required Supplementary Information

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Revenue and Expenditures – Budget and Actual
Years Ended June 30, 2025 and 2024

		2025	
	Final Budget	Actual Amounts Budgetary Basis	Variance - Favorable (Unfavorable)
Revenue			
Fees	\$ 41,832	\$ 31,876	\$ (9,956)
License Fees	167,123	178,343	11,220
Exams, list fees, and interest	10,050	9,047	(1,003)
Total revenue	219,005	219,266	261
Expenditures			
Personnel services			
Salaries and wages	144,461	142,786	1,675
Payroll taxes	11,000	11,570	(570)
Employee benefits	9,470	9,142	328
	164,931	163,498	1,433
Travel	2,000	2,806	(806)
Operating			
Attorney General - legal fees	8,000	6,250	1,750
Board compensation	3,525	4,125	(600)
Credit card and bank fees	4,600	5,399	(799)
Dues and subscriptions	550	550	-
Equipment	500	-	500
Examinations	4,840	4,798	42
Insurance	1,700	1,379	321
Licensing data system	8,855	9,172	(317)
Meeting expenses	100	-	100
Office expenses	1,000	547	453
Office lease	3,400	3,070	330
Office supplies	1,240	674	566
Professional fees			
Accounting	3,600	3,917	(317)
Investigation fees	1,000	-	1,000
Legislative services	36,000	36,000	-
Information technology support	500	-	500
Telephone and internet	525	343	182
	79,935	76,224	3,711
Debt Service			
Subscription financing principal	-	28,631	(28,631)
Interest	-	1,718	(1,718)
	-	30,349	(30,349)
Total expenditures	246,866	272,877	(26,011)
Other Financing Sources			
Subscription liability incurred	-	28,631	28,631
Excess (Deficiency) of Revenue Over (Under) Expenses	\$ (27,861)	\$ (24,980)	\$ 2,881

Nevada Speech-Language Pathology,
Audiology & Hearing Aid Dispensing Board
Statements of Revenue and Expenditures – Budget and Actual
Years Ended June 30, 2025 and 2024

		2024	
	Final Budget	Actual Amounts Budgetary Basis	Variance - Favorable (Unfavorable)
Revenue			
Fees	\$ 41,832	\$ 37,750	\$ (4,082)
License Fees	167,123	168,308	1,185
Exams, list fees, and interest	10,050	15,142	5,092
Total revenue	219,005	221,200	2,195
Expenditures			
Personnel services			
Salaries and wages	142,906	141,821	1,085
Payroll taxes	10,731	11,471	(740)
Employee benefits	9,285	9,104	181
	162,922	162,396	526
Travel	200	-	200
Operating			
Attorney General - legal fees	8,000	11,425	(3,425)
Audit fees	10,000	10,000	-
Board compensation	2,925	3,525	(600)
Credit card and bank fees	4,600	5,267	(667)
Dues and subscriptions	550	552	(2)
Equipment	500	332	168
Examinations	4,240	2,940	1,300
Insurance	1,350	1,619	(269)
Licensing software subscription	7,650	7,492	158
Meeting expenses	100	-	100
Office expenses	600	400	200
Office lease	2,926	2,926	-
Office supplies	750	246	504
Professional fees			
Accounting	3,000	3,150	(150)
Investigation fees	1,000	-	1,000
Legislative services	12,000	9,000	3,000
Information technology support	500	265	235
Telephone and internet	525	864	(339)
	61,216	60,003	1,213
Capital outlay	-	505	(505)
Total expenditures	224,338	222,904	1,434
Excess (Deficiency) of Revenue			
Over (Under) Expenses	\$ (5,333)	\$ (1,704)	\$ 3,629



**Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Members

Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board
Reno, Nevada

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board (Board), as of and for the years ended June 30, 2025 and 2024 and the related notes to the financial statements, which collectively comprise the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board' basic financial statements, and have issued my report thereon dated November 18, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board' internal control. Accordingly, I do not express an opinion on the effectiveness of the Boards' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audits I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Chibansen Accounting Network

Reno, Nevada
November 18, 2025

Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

FY26 BUDGET | REVISED DRAFT 1/14/2026

REVENUE		REVISED APPROVED 10/15/2025		Revenue Narrative		
Fees	New apps; late renewals		\$ 41,832.00	\$ 41,832.00	Same as FY25 - Unclear how ASLP-IC & SLPA licensing might impact - leaving as-is for now.	
License Fees	New; renewals; reinstate; conversions		\$ 167,122.80	\$ 167,122.80	Same as FY25 - Unclear how ASLP-IC & SLPA licensing might impact - leaving as-is for now.	
Fines	Legal Fees		-	-	None estimated as unable to predict and will be offset by expenses below.	
Exams, List, Interest	Exams; lists; verifications; interest		\$ 10,050.42	\$ 10,052.42	Same as FY25 - Unclear how ASLP-IC & SLPA licensing might impact - leaving as-is for now.	
Total Revenue			\$ 219,005.22	\$ 219,007.22		
EXPENSES		REVISED APPROVED 10/15/2025		REVISED DRAFT 1/14/2026		Expense Narrative
Personnel/Payroll			\$ 165,044.25	\$ 165,044.25		
	Executive Director	\$ 101,012.91				
	Licensing Coordinator	\$ 40,448.38				
	Investigator	\$ 3,000.00				
	Payroll Taxes	\$ 11,051.29				
	Deferred Comp	\$ 9,141.67				
	Direct Deposit Fees	\$ 390.00				\$5.00 each (Jennifer/Stacey @ 52 = \$260; Investigator @ 26 = \$130)
Legal Fees	Attorney General	\$ 8,000.00		\$ 12,028.80		Increase in hourly rate from \$154.36/hour to \$250.60 per hour. Meetings: 9 @ 2 hours each = \$4510.80.
Audit Fees	Christiansen Accounting Network	\$ 12,750.00		\$ 12,750.00		Biennial FY24-FY25 Audit
Bank Fees	Merchant Services/Checking	\$ 5,000.00		\$ 5,000.00		March 2025 increased by \$0.113 per transaction.
Board Compensation	Salary	\$ 5,275.00		\$ 5,275.00		Board = \$5,275 [\$1,575 = 3 mtgs x \$75 x 7;] + [\$3,150 = 3 mtgs x \$150 x 7] ASLP-IC/NCSB Committee = \$550 [2 mtgs x \$75 x 3]
Compact Participation Fee	ASLP Interstate Compact	\$ -				Start date pending; Compact has stated there will be no fee currently/this fiscal year.
Dues	NCSB; RAN	\$ 550.00		\$ 550.00		NCSB \$450; RAN \$100
Equipment		\$ 500.00		\$ 500.00		No equipment anticipated.
Examinations		\$ 4,350.00		\$ 4,350.00		
Exam Proctors	Various	\$ 1,500.00				15 exams @ \$100/proctor
Exam Materials	IHS	\$ 2,850.00				Cost: \$150 each + \$40 shipping. Est 15 total exams. (4 to date; 8 current/1 former HAS-A eligible; + additional
Insurance	Tort & Liability/Worker's Comp	\$ 1,800.00		\$ 3,692.50		Tort Liability \$1,000; Mandated Worker's Comp switch to State Risk Management. Increase from original budget of \$800 to actually CY26 cost of \$2692.50.
Database/Website	Albertson Consulting	\$ 9,100.00		\$ 14,100.00		Annual \$8,200; SSL Certs \$450; Support Overage \$5,000 - application revisions
Meeting Expense	Rooms/lunches	\$ 200.00		\$ 200.00		
Office Lease/Cost Share	OT Board	\$ 3,400.00		\$ 3,400.00		Shared office, supplies, equipment, & internet.
Office Supplies	ZOOM, Office365, Staples, QBO	\$ 1,240.00		\$ 1,240.00		Zoom \$160; Office365 x 2 accounts \$480; Misc \$200; QuickBooks Cost-Share \$400
Postage	USPS/OT Board	\$ 800.00		\$ 800.00		Increased costs to mail & return new exam materials - approximately \$20 per exam. Estimates 20 mailings.
Printing	State Printer	\$ 200.00		\$ 200.00		Envelopes, checks, misc.
Professional Fees		\$ 5,100.00		\$ 5,100.00		
Accounting	Numbers Inc.					\$900/quarter
Investigation Fees	Various					Expert reviewer services as needed.
Lobbyist	Strategies 360					
IT/Tech Support	Various					
Telephone/Tech	AT&T; State of NV IT	\$ 525.00		\$ 525.00		Local \$300 (\$25/month). LD \$25 (\$2/month). Teleconference (if needed) \$200.
Travel		\$ 6,000.00		\$ 6,000.00		
	Travel - In State	\$ 2,000.00				Local mileage; 1 in-person meeting per year.
	Travel - Out of State	\$ 4,000.00				NCSB and/or ASLP-IC travel.
Total Operating Expenses			\$ 229,834.25	\$ 240,755.55		
Revenue in Excess of Operating Expense			\$ (10,829.03)	\$ -	\$ (21,748.33)	

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Via Electronic Mail

Re: Important Update: Pricing Adjustment for Attorney General Services

Dear Executive Directors and Presidents,

We are writing to inform you of changes regarding the hourly rate for legal services provided by the Office of the Attorney General, effective July 1, 2025. After careful consideration, the new rate is \$250.60/hour.

This adjustment is a direct result of the Federally Approved Cost Allocation Rate for the current biennium and reflects services that were not charged to boards in the previous biennium. We are aware that this is a significant increase from the previous rate, and we want to assure you that moving forward, we anticipate the rate will remain similar to this new one. There should not be a substantial change in the rate in the upcoming fiscal years.

The new hourly rate of \$250.60 will be reflected in July 2025 statements, which we are currently processing and should be sent out by November 26, 2025.

Thank you for your understanding and continued partnership. Should you have any questions, please feel free to reach out.

Sincerely,

Haylee A. Baker
Management Analyst II
775.684.1211
hbaker@ag.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Risk Management Division

201 South Roop Street, Suite 201 | Carson City, Nevada 89701
Phone: (775) 687-1750 | www.risk.nv.gov | Fax: (775) 687-3195

MEMORANDUM

TO: Executive Directors – Boards and Commissions

FROM: Mandy Hagler, Risk Manager

SUBJECT: Workers' Compensation Coverage

DATE: May 15, 2025

Following a recent internal audit conducted in collaboration with the Office of Nevada Boards, Commissions, and Council Standards, the Risk Management Division has identified instances where Boards, Commissions, and similar state entities are not procuring Workers' Compensation insurance through the State as required.

In accordance with **Nevada Revised Statutes (NRS) 331.187**, specifically sections **1**, **2(a)**, and **5**, each state agency is mandated to contribute to the State's Insurance Fund, which includes the provision of Workers' Compensation coverage. The statute explicitly defines *state agencies* to include "**a part-time or full-time board, commission, or similar body of the state which is created by law.**"

NRS 331.187 Fund for Insurance Premiums: Creation; deposits; uses.

1. There is created in the State Treasury the Fund for Insurance Premiums as an internal service fund to be maintained for use by the Risk Management Division of the Department of Administration and the Attorney General.
2. Each state agency shall deposit in the Fund:
 - (a) An amount equal to its insurance premium and other charges for potential liability, self-insured claims, other than self-insured tort claims, and administrative expenses, as determined by the Risk Management Division; and
5. As used in this section:
 - (a) "Assessment" means an amount determined by the Risk Management Division and the Attorney General to be equal to the share of a county for:
 - (1) Applicable insurance premiums.
 - (2) Other charges for potential liability and tort claims; and
 - (3) Expenses related to tort claims.
 - (b) "State agency" includes, without limitation, a part-time or full-time board, commission or similar body of the State which is created by law.

As part of the ongoing effort to ensure compliance with **Nevada Revised Statutes (NRS) 331.187**, the Risk Management Division is requesting updated information regarding your current Workers' Compensation coverage. Our goal is to transition all eligible boards and commissions under the State of Nevada's policy to ensure proper coverage and adherence to statutory requirements.

Please provide the following information at your earliest convenience:

1. **Current Workers' Compensation Provider**
2. **Policy Renewal Date**

We will work with you directly to move your coverage under the State of Nevada's Workers' Compensation program, with an effective transition date of **no later than January 1, 2026**.

The State's current Workers' Compensation assessment rate is 0.0380 per \$100.00 in payroll, capped at \$36,000 in wages per employee. This rate will apply once your coverage is transitioned.

If you have any questions or need clarification on the requirements, we are here to assist. Please reach out to:

- Mandy Hagler, Risk Manager: mhagler@admin.nv.gov
- Annette Teixeira, Deputy Risk Manager: a.teixeira@admin.nv.gov

We appreciate your cooperation and prompt attention to this matter to ensure full compliance by the required date.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Risk Management Division

201 S. Roop Street, Ste. 201 | Carson City, Nevada 89701
Phone: (775) 687-1750 | www.risk.nv.gov | Fax: (775) 687-3195

**Workers' Compensation Premium Assessment
NV Speech-Language Pathology, Audiology and Hearing Aid
Dispensing Board**

January 1, 2026, through December 31, 2026

Amount Due: \$2,692.50

Breakdown:

Estimated CY2026 (1/1/2026-12/31/2026) \$144,461.29 Annual Payroll (capped at
\$36,000/year):

Total Capped Payroll: \$75,000.00

$\$75,000.00/100 \times 0.0359 = \underline{\underline{\$2,692.50}}$

**Please make the check payable to:
Risk Management Division
State of Nevada
201 South Roop Street, Suite 201
Carson City, NV 89701-4790**



**State of Nevada
Office of the Attorney General
2025 BOARDS AND COMMISSIONS TRAINING
Wednesday, January 28, 2026**

Nevada Legislature Hearing Rooms
Committee Room 3
7120 Amigo Street
Las Vegas, Nevada 89119

Legislative Counsel Bureau, Room 2135
401 South Carson Street
Carson City, Nevada 89701

Zoom Attendees: Phone Number: 888-475-4499, Meeting ID: 821 6804 3692

AGENDA AND SCHEDULE OF TOPICS

Legislative Counsel Bureau Auditing Requirements 8:30-9:00

Laura Harwood and Tammy Goetze, Nevada Legislative Counsel Bureau

Nevada Ethics in Government Law 9:00-10:00

Ross Armstrong, Executive Director, Nevada Commission on Ethics

Nevada Open Meeting Law (OML) 10:00-11:00

Rosalie Bordelove, Chief Deputy Attorney General, Nevada Attorney General's Office

Nevada Public Records Act (NPRA) 11:00-12:00

Leslie Nino Piro, General Counsel, Nevada Attorney General's Office

LUNCH*

State Contracting Policies and Procedures 1:00-2:00

Kevin Doty, Senior Deputy Attorney General, Nevada Attorney General's Office

Administrative Hearing Procedure 2:00-3:00

Todd Weiss, Senior Deputy Attorney General, Nevada Attorney General's Office

Administrative Rulemaking 3:00-4:00

Gregory Ott, Chief Deputy Attorney General, Nevada Attorney General's Office

Please RSVP to Marilyn Millam by email to mmillam@ag.nv.gov.

**Lunch will not be provided.*

Persons with disabilities who require accommodations should directly notify Marilyn Millam prior to January 16, 2026, at (702) 486-3266 or by email at mmillam@ag.nv.gov.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 8

Report from Legal Counsel

Henna Rasul, Board Counsel will provide the Board with a general update on legal activities as needed.

Action: None – Informational Only



AGENDA ITEM 9

Reports from Board Chair and Members

- a. Report from Board Chair and Board Members
- b. 2026 Proposed Meeting Schedule: Wednesday, April 15, 2026 at 4:30pm. In-Person: Las Vegas hosted by Adrienne Williams & Zoom
- c. Future Agenda Items
 - a. Update on Proposed Regulation LCB File R026-25
 - b. New Board Member Welcome As Needed
 - c. Other Items As Proposed

Action: Approve, Table, or Take No Action on the Matter



AGENDA ITEM 10

Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).

Action: None – Informational Only



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 11

Adjournment

Action: Meeting Adjourned