



State of Nevada
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

NOTICE OF PUBLIC MEETING

Thursday, April 28, 2022 ~ 5:30pm

Location: TELECONFERENCE ONLY – NO PHYSICAL LOCATION

Supporting materials are available via electronic copies on the Board's website at
<https://www.nvspeechhearing.org/about/Minutes.asp>

Teleconference Access

ZOOM VIDEO & AUDIO:

<https://us02web.zoom.us/j/89555911032?pwd=RHpJVzhoOGt5bUJ1OXhCeUY1N1Zjdz09>

AUDIO ONLY BY TELEPHONE: (253) 215-8782

Meeting ID: 8895 5591 1032

Passcode: 010467

If you are outside the United States or need **toll-free audio access**, please contact the Board office at board@nvspeechhearing.org to request a toll-free number no later than 3:00pm Pacific on the day of the meeting.

AGENDA

The **STATE OF NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY AND HEARING AID DISPENSING BOARD** may: (a) address agenda items out of sequence (b) combine agenda items or (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Action by the Board on any item may be to approve, deny, amend, or table.

1. Call to Order, Confirmation of Quorum

2. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Consideration to Approve Changing the Employment Status of the Executive Director to Full-Time with Applicable Salary Increase (for possible action)

4. Review/Approval of FY23 Proposed Draft Budget and FY22 Proposed Revised Budget to Include Executive Director Status Change to Full-Time (for possible action)

5. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

6. Adjournment

(for possible action)

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the President, additional public comment may be heard when that item is reached. The Board Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. (NRS 241.020, NRS 241.030)

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126).

Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 787-3421 or email at board@nvspeechhearing.org no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

Board Office: 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523

Website: www.nvspeechhearing.org

State of Nevada Public Notices Website

www.notice.nv.gov

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting material relating to public meetings of the Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board is available at the Board's administrative offices located at 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523 on the Board's website at <https://www.nvspeechhearing.org/about/Minutes.asp> or by contacting Jennifer R. Pierce, Executive Director by phone at (775) 787-3421 or email board@nvspeechhearing.org. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775) 787-3421.



State of Nevada

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

AGENDA ITEM 1

Call to Order, Confirmation of Quorum

Call to Order, Confirmation of Quorum.

ACTION: Meeting called to order.

ATTACHMENT(S): None.

AGENDA ITEM 2

Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).

ACTION: None – INFORMATIONAL ONLY

ATTACHMENT(S): None.



AGENDA ITEM 3

Consideration to Approve Changing the Employment Status of the Executive Director to Full-Time with Applicable Salary Increase

Demands on the Executive Director's time have increased due to multiple, complex legislative and regulatory projects, an increase in complaints, and need for more intensive administrative oversight. The ED was hired in 2019 as a part-time employee working an average of 25 hours per week.

It is proposed that the Board approve changing the Executive Director's employment status to full-time effective 4/25/2022. The new annual pay rate is included in the next agenda item with the FY22 Proposed Revised and FY23 Proposed Draft Budgets presented for approval.

ACTION: Approve, table, or take no action on the matter.

ATTACHMENT(S): None

AGENDA ITEM 4

Review/Approval of FY23 Proposed Draft Budget and FY22 Proposed Revised Budget to Include Executive Director Status Change to Full-Time

A draft FY23 budget is presented for the Board's consideration and approval with a change in expenses to reflect changing the employment status of the Executive Director to full-time. The following is proposed:

1. Approve FY23 budget as proposed with decision to either:
 - Include cost of Jurisprudence Exam integration with website (Option 1 – increases expenses by \$6,000);
OR
 - Approve with deferral of the JP Exam cost to a later date to coincide with further work on the Jurisprudence Exam requirements (option 2 – reduces expenses by \$6,000).
 2. Approve additional cost of ED salary to current FY22 budget as full-time status at new pay rate proposed to begin 4/25/2022 (approximately \$5,500).
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ACTION: Approve, table, or take no action on the matter.

ATTACHMENT(S):

1. FY23 Proposed Draft Budget
2. FY22 Proposed Revised Budget

State of Nevada
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board
REVISED FISCAL YEAR 2022 BUDGET - APPROVED 1/19/2022 - REVISED/PROPOSED 4/22/2022

REVENUE		Approved	Revenue Narrative
Fees	New applications & late renewals	\$ 31,028.00	~ 5% increase from FY21 (\$29,550)
License Fees	New, renewals, reinstatements, & conversions	\$ 152,496.00	~ 5% increase from FY21 (\$145,234)
Exams, List and Interest	Exams, mailing lists, verifications, bank interest	\$ 8,771.00	~ 5% increase from FY21 (\$8,353)
Total Revenue		\$ 192,295.00	

EXPENSES			Expense Narrative
Personnel/Payroll		\$ 119,607.00	ED status change to full-time effective 4/25/2022
	Executive Director	\$ 65,317.75	6% COLA increase (11 paydays) + \$3,000 merit bonus
	Licensing Coordinator	\$ 33,591.60	6% COLA increase (11 paydays)
	Investigator	\$ 2,000.00	Hourly at \$30/hour not to exceed \$2,000.
	Payroll Taxes	\$ 7,425.09	
	Deferred Compensation	\$ 5,639.68	
	Direct Deposit Fees	\$ 133.00	\$1.75 per DD (JP/SW @ 52 = \$91; WS @ 24 = \$42)
Legal Fees	Attorney General	\$ 8,000.00	\$154.36/hr: 6 Mtgs @ 2 hrs ea= \$1,852 + \$4k complaints
Bank Fees	Merchant Services/Checking	\$ 4,000.00	\$1000 increased from FY21 - FY21 Q3 is almost \$3200
Board Compensation	Salary	\$ 2,700.00	6 ZOOM meetings/hearings @ max \$75 x 6 members
Dues	NCSB; RAN	\$ 700.00	NCSB \$450; RAN \$100
Equipment		\$ 200.00	No equipment anticipated.
Examinations		\$ 3,630.00	
	Exam Proctors	Various \$ 2,400.00	24 exams @ \$100/proctor
	Exam Materials	IHS \$ 1,230.00	24 booklets @ \$50 each + \$28.90 shipping
Insurance	Tort & Liab/Worker's Comp	\$ 1,250.00	Tort Liability \$750; Worker's Comp \$500
Lic Database/Website	Albertson Consulting	\$ 7,650.00	Annual \$7,200; Support Overage \$405 (3 hrs @ \$135/hr)
Meeting Expense	Rooms/lunches	\$ 100.00	Recommend no in-person meetings.
Office Lease & Cost Share	OT Board	\$ 3,360.00	Shared office, supplies, equipment, & internet.
Office Supplies/Storage	ZOOM, Office 365, VRC, Staples	\$ 1,300.00	ZOOM: \$150; Office365: \$400; Storage: \$540; Misc: \$200
Postage	USPS	\$ 400.00	Three year average less \$300 for closure of PO Box.
Printing	State Printer	\$ 200.00	Envelopes, misc.
Professional Fees		\$ 3,500.00	
	Accounting	Numbers Inc. \$ 3,000.00	\$750/quarter.
	Legislative Services	None \$ -	No lobbying services.
	IT Technical Support	IT NV \$ 500.00	None used through FY 21 Q3.
Telephone/Technology	AT&T	\$ 600.00	Local \$300 (\$25/mo). LD \$25 (\$2/month). Telecon \$200.
Travel		\$ 200.00	
	Travel - In State	\$ 200.00	Local mileage. Reduce & hold all meetings via ZOOM.
	Travel - Out of State	\$ -	Conference travel. Recommend no NCSB travel this year.
Total Operating Expenses		\$ 157,397.00	
Revenue in Excess of Operating Expense		\$ 34,898.00	

State of Nevada
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board
PROPOSED FISCAL YEAR 2023 BUDGET

REVENUE					
Fees	New apps; late renewals	\$ 29,000.00			Aligned with FY21 & FY22 Actuals
License Fees	New; renewals; reinstate; conversions	\$ 148,650.00			
Exams, List, Interest	Exams; lists; verifications; interest	\$ 7,550.00			
Total Revenue		\$ 185,200.00			

EXPENSES		OPTION 1: INCLUDE JP EXAM COST		OPTION 2: DEFER JP EXAM COST		Expense Narrative
Personnel/Payroll			\$ 144,913.00		\$ 144,913.00	
	Executive Director	\$ 90,190.00		\$ 90,190.00		Change to full time status effective 4/25/2022
	Licensing Coordinator	\$ 34,725.00		\$ 34,725.00		
	Investigator	\$ 2,000.00		\$ 2,000.00		Hourly at \$30/hour not to exceed \$2,000.
	Payroll Taxes	\$ 9,585.00		\$ 9,585.00		
	Deferred Comp	\$ 8,280.00		\$ 8,280.00		
	Direct Deposit Fees	\$ 133.00		\$ 133.00		\$1.75 per DD (JP/SW @ 52 = \$91; WS @ 24 = \$42)
Legal Fees	Attorney General		\$ 8,000.00		\$ 8,000.00	\$154.36/hr: 6 Mtgs @ 2 hrs ea= \$1,852 + \$4k complaints
Bank Fees	Merchant Svcs/Checking		\$ 4,500.00		\$ 4,500.00	
Board Compensation	Salary		\$ 2,700.00		\$ 2,700.00	6 ZOOM meetings/hearings @ max \$75 x 6 members
Dues	NCSB; RAN		\$ 700.00		\$ 700.00	NCSB \$450; RAN \$100
Equipment			\$ 200.00		\$ 200.00	No equipment anticipated.
Examinations			\$ 3,630.00		\$ 3,630.00	
	Exam Proctors Various	\$ 2,400.00		\$ 2,400.00		24 exams @ \$100/proctor
	Exam Materials IHS	\$ 1,230.00		\$ 1,230.00		24 booklets @ \$50 each + \$28.90 shipping
Insurance	Tort & Liab/Wkr's Comp		\$ 1,350.00		\$ 1,350.00	Tort Liability \$750; Worker's Comp \$600
Database/Website	Albertson Consulting		\$ 13,650.00		\$ 7,650.00	Annual \$7,200; JP Exam 6k (optional); Support Overage \$405 (3 hrs
Meeting Expense	Rooms/lunches		\$ 100.00		\$ 100.00	Recommend no in-person meetings.
Ofc Lease/Cost Share	OT Board		\$ 3,360.00		\$ 3,360.00	Shared office, supplies, equipment, & internet.
Office Supplies	ZOOM, Ofc 365, Staples		\$ 850.00		\$ 850.00	ZOOM: \$150; Office365: \$400; Misc: \$300
Postage	USPS		\$ 400.00		\$ 400.00	
Printing	State Printer		\$ 200.00		\$ 200.00	Envelopes, misc.
Professional Fees			\$ 3,500.00		\$ 3,500.00	
	Accounting Numbers Inc.	\$ 3,000.00		\$ 3,000.00		\$750/quarter.
	Leg Services None	\$ -		\$ -		
	IT/Tech Support TBD	\$ 500.00		\$ 500.00		None used in FY21/FY22
Telephone/Tech	AT&T; State of NV		\$ 600.00		\$ 600.00	Local \$300 (\$25/mo). LD \$25 (\$2/month). Telecon \$200.
Travel			\$ 200.00		\$ 200.00	
	Travel - In State	\$ 200.00		\$ 200.00		Local mileage. Reduce & hold all meetings via ZOOM.
	Travel - Out of State	\$ -		\$ -		Conference travel. Recommend no NCSB travel this year.
Total Operating Expenses			\$ 188,853.00		\$ 182,853.00	

Revenue in Excess of Operating Expense		\$ (3,653.00)		\$ 2,347.00	
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AGENDA ITEM 5

Public Comment

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ACTION: None – INFORMATIONAL ONLY.

ATTACHMENT(S): None.

AGENDA ITEM 6

Adjournment

ACTION: Meeting adjourned.

ATTACHMENT(S): None.