



State of Nevada  
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

## NOTICE OF PUBLIC MEETING

**Wednesday, January 19, 2022 ~ 4:30pm**

**Location: Board Office ~ 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523**

*Supporting materials relating to this meeting will be physically available but in an effort to reduce costs and preserve resources, attendees are encouraged to access electronic copies on the Board's website at <https://www.nvspeechhearing.org/about/Minutes.asp>*

### Teleconference Access

#### ZOOM VIDEO & AUDIO:

<https://us02web.zoom.us/j/84378184578?pwd=K3I2UXg2L2Jsam1PNGtKL3NkODY2UT09>

**AUDIO ONLY BY TELEPHONE:** (253) 215-8782

**Meeting ID:** 843 7818 4578

**Passcode:** 066338

If you are outside the United States or need **toll-free audio access**, please contact the Board office at [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org) to request a toll-free number no later than 3:00pm Pacific on the day of the meeting.

## AGENDA

The **STATE OF NEVADA SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY AND HEARING AID DISPENSING BOARD** may: (a) address agenda items out of sequence (b) combine agenda items or (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Action by the Board on any item may be to approve, deny, amend, or table.

### 1. Call to Order, Confirmation of Quorum

### 2. Public Comment

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)*

### 3. Approval of the Minutes: Board Meeting of October 20, 2021

*(for possible action)*

### 4. Public Workshop: Proposed Regulations LCB File No. R064-21

*(informational only)*

The purpose of the workshop is to solicit comments from interested persons on the proposed regulation LCB File No. R064-21. The proposed regulations do the following: **Section 1** revises the required number of annual Continuing Education (CE) hours for all licensees to ten (lowered from the current 15) and adds a requirement that one (1) CE hour relate to ethics.

**5. Public Comment: Proposed Regulations LCB File No. R064-21**

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)*

**6. Consideration of Proposed Regulations LCB File No. R064-21 Based on Comments Received at Public Workshop**

*(for possible action)*

The Board will consider additions, amendments, and/or repeal of regulations taking into consideration comments from the public.

**7. Report Out and Recommendations for Action from Advisory Committee on Fitting and Dispensing Hearing Aids Meetings of August 11, 2021 and January 12, 2022**

a. Recommendation to Consider Revisions to NRS 637B.045 (Definition of a Hearing Aid Specialist) and NRS 637B.055 (Definition of the Practice of Fitting and Dispensing Hearing Aids) to Address the Practice of Cerumen Management by Hearing Aid Specialists

*(for possible action)*

b. Recommendation to Issue a Board Position Statement on Over-the-Counter Hearing Aids

*(for possible action)*

c. Recommendation to Consider Revisions to NRS 673B Requiring NBC-HIS certification for a HAS Applicant

*(for possible action)*

**8. Disciplinary Matters: Cases Recommended for Dismissal**

a. Case No. S21-02

*(for possible action)*

b. Case No. S21-03

*(for possible action)*

c. Case No. S21-04

*(for possible action)*

**9. Executive Director's Report**

a. Licensure Statistics

*(for possible action)*

b. FY22 Q2 Financial Report & FY21 Balance Sheet

*(for possible action)*

c. Update on Implementation of Optional Licensee Jurisprudence Exam

*(for possible action)*

d. Complaints and Updated Complaint Forms

*(for possible action)*

**10. Review of FY22 Budget to Consider and Approve Board Staff COLA/Merit Raises**

*(for possible action)*

**11. Work Session on Future Legislative Efforts (Standing Agenda Item):**

a. Consideration to Revise NRS 637B to Add Licensing of Speech-Language Pathology Assistants

*(for possible action)*

b. Consideration to Revise NRS 637B to Add Licensing of Audiology Assistants

*(for possible action)*

c. Consideration to Revise NRS 637B to Address Telehealth and Telesupervision

*(for possible action)*

**12. Report from Legal Counsel***(informational only)***13. Reports from Board Chair and Members**

- a. Report from Board Chair and Board Members  
*(for possible action)*
- b. 2022 Proposed Meeting Schedule: Next Meeting: Wednesday, April 20, 2022 at 4:30pm. Teleconference hosted in-person at the Board Office and virtually via ZOOM.  
*(for possible action)*
- c. Future Agenda Items:
  - (1) Public Hearing on Proposed Revisions to *NAC 637B.400 Licensee Continuing Education Requirements*  
*(for possible action)*
  - (2) Work Session on Future Legislative Efforts (Standing Agenda Item):  
*(for possible action)*
    - a. Continued work on Future Legislative Efforts to Consider Licensing Speech-Language Pathology Assistants
    - b. Continued work on Future Legislative Efforts to Consider Licensing Audiology Assistants
    - c. Continued work on Future Legislative Efforts to Address Telehealth and Telesupervision
    - d. Adopted issues from Advisory Committee if approved

**14. Public Comment**

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)*

**15. Adjournment***(for possible action)*


---

*Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the President, additional public comment may be heard when that item is reached. The Board Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. (NRS 241.020, NRS 241.030)*

*Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)*

*Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 787-3421 or email at [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org) no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.*

---

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:**

**Nevada Speech-Language Pathology,  
Audiology and Hearing Aid Dispensing Board**  
6170 Mae Anne Avenue, Suite 1  
Reno, Nevada 89523

**Nevada Speech-Language Pathology, Audiology  
and Hearing Aid Dispensing Board  
Website**  
[www.nvspeechhearing.org](http://www.nvspeechhearing.org)

**State of Nevada Public Notice  
Website**  
[www.notice.nv.gov](http://www.notice.nv.gov)

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting material relating to public meetings of the Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board is available at the Board's administrative offices located at 6170 Mae Anne Avenue, Suite 1, Reno, Nevada 89523 on the Board's website at <https://www.nvspeechhearing.org/about/Minutes.asp> or by contacting Jennifer R. Pierce, Executive Director by phone at (775) 787-3421 or email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org).

Anyone desiring additional information regarding the meeting is invited to call the Board office at (775) 787-3421.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

# AGENDA ITEM 1

## Call to Order, Confirmation of Quorum

---

Call to Order, Confirmation of Quorum.

---

**ACTION:** Meeting called to order.

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

# AGENDA ITEM 2

## Public Comment

---

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).*

---

**ACTION:** None – INFORMATIONAL ONLY

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

### **AGENDA ITEM 3**

#### **Approval of the Minutes: Board Meeting of October 20, 2021**

---

The minutes of the meeting of October 20, 2021 are presented for approval.

---

**ACTION:** Approve, table, or take no action on the matter.

**ATTACHMENT(S):**

1. *2021 10 20 Minutes ~ Not Yet Approved*



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

---

**MINUTES OF PUBLIC MEETING**

Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

**October 20, 2021**

---

**Members Present:** Tami Brancamp, Andrea Menicucci, Bonnie Lamping, Timothy Hunsaker, Minnie Foxx, Lynee Anderson

**Members Absent:** Michael Hodes

**Staff Present:** Jennifer Pierce, Executive Director  
 Stacey Whittaker, Licensing Coordinator  
 Henna Rasul, Sr. Deputy Attorney General, Board Counsel

**Public Present:** Wendy Bailes; Kim Reddig (NSHA); Shawna Ross.

---

**Call to Order, Confirmation of Quorum**

Tami Brancamp, Board Chair, called the meeting to order at 4:32pm. A roll call confirmed a quorum was present.

**Public Comment**

There was no public comment.

**Approval of the Minutes: Board Meeting of July 21, 2021**

Tami Brancamp asked if there were any corrections or revisions to the minutes of the meeting of July 21, 2021 and none were noted. Tami Brancamp asked for a motion. Andrea Menicucci made a motion to approve the minutes of July 21, 2021 as written and Bonnie Lamping seconded the motion. The motion passed.

**Welcome & Introduction of New Board Member, Lynee Anderson, HAS, Appointed 7/2/2021 to 7/1/2024**

Ms. Pierce introduced Ms. Lynee Anderson, BC-HIS who was appointed to the Board to fill Tom Rainford's Hearing Aid Specialist seat. The Board welcomed Ms. Anderson.

**Report Out and Recommendations for Action from Advisory Committee on Fitting and Dispensing Hearing Aids Meeting of August 11, 2021**

Ms. Pierce shared that the Committee met on August 11, 2021 and made the following recommendations for the Board's consideration.

**a. Discussion of Cerumen Management (Earwax Removal) by Hearing Aid Specialists**

Ms. Pierce summarized that neither this Board's NRS or NAC specifically allow or prohibit cerumen management by Hearing Aid Specialists, nor is it included in the NRS definitions of a Hearing Aid

*Minutes have not yet been approved and are subject to revision at the next meeting.*

Specialist. This issue has been raised somewhat frequently as the Board Office receives requests for guidance and reviews related complaints, and recent, similar legislation proposed in Tennessee would allow a Hearing Aid Specialist to engage in cerumen management in the course of fitting hearing aids, provided they complete an approved cerumen management course. The Committee voted unanimously to recommend the Board add revisions to NRS and/or NAC to address cerumen management, including required training, performed by Hearing Aid Specialists as a future legislative priority.

Tami Brancamp asked for discussion/questions on this item. Lynee Anderson provided background information on the potential risks of cerumen management performed by Hearing Aid Specialists without proper education, training, and medical resources. Tami Brancamp noted that both of the Board's Dispensing Audiologists were not present in this meeting to provide additional feedback, and it was agreed that the item would be tabled for the Board's next meeting when both could be present.

**b. Update and Discussion on FDA Approval of Over the Counter Hearing Aids**

Ms. Pierce reported that FDA Reauthorization Act of 2017 directed the FDA to develop regulations that would make Over the Counter (OTC) hearing aids available to the public by 2020. The process was delayed due to COVID-19, but the FDA now plans to address the issue during the current rulemaking session. It is expected that new regulations will be published in 2022, at which time OTC hearing aids are expected to become available to the public. President Biden also signed an Executive Order on July 9, 2021, that included a directive to the Department of Health and Human Services to consider issuing proposed rules within 120 days for allowing hearing aids to be sold over the counter. The Committee surmised that support at the federal level, as evidenced by the Executive Order, will likely ensure the regulations pass, despite objections and caution that patients should still seek care from qualified hearing professionals. The Committee was provided with related position statements issued by several prominent organizations and voted unanimously to recommend the Board issue a position statement on the matter with a reference to the *Joint Statement on Consumer-Administered Hearing Tests and Direct-to-Consumer Hearing Aid Sales* issued by ADA, AAA, AAOHNS, and ASHA, provided to the Board for this meeting.

Tami Brancamp asked for discussion/questions on this item. Lynee Anderson provided background information on OTC hearing aids and the risks of consumers purchasing them without consulting with a hearing professional. As with the last agenda item, Ms. Brancamp noted that both of the Board's Dispensing Audiologists were not present in this meeting to provide additional feedback, and it was agreed that the item would be tabled for the Board's next meeting when both could be present.

**Work Session to Review and Approve Proposed Revisions to NAC 637B.400 Licensee Continuing Education Requirements for Administrative Rulemaking During 2021-2022 Interim**

Ms. Pierce summarized the Board's work to date on this item, including a vote during the Board's July 2021 meeting to draft revised language in NAC 637B.400 to lower the annual CE requirement to ten (10) hours and align with relevant certification requirements. Ms. Pierce directed the Board to the draft document with the proposed changes made to the NAC language and explained that, should the Board vote to approve moving forward, the draft would be sent to the Legislative Counsel Bureau (LCB) for formal drafting and scheduled for a Public Workshop during the next Board meeting in January 2022. Ms. Pierce also noted an error on the first line of item 1(c) that should read *"of the 10 hours of*



*Minutes have not yet been approved and are subject to revision at the next meeting.*

*continuing education must directly relate to the practice of fitting and dispensing hearing aids” instead of “15” and stated that she would make the correction before sending to LCB.*

Tami Brancamp called for a motion. Bonnie Lamping made a motion to approve the draft with the needed correction and send to LCB with the intent to hold a Public Workshop in January 2022. Andrea Menicucci seconded the motion. The motion passed.

#### **Work Session on Implementation of Licensee Jurisprudence Exam**

Ms. Pierce summarized the Board’s work to date on this item and directed the Board to the drafted exam questions for review and discussion and explained the exam’s design, based on the NRS and NAC, with a set of 20 general/ethics questions for all licensees, and five specific questions for each license type. Ms. Pierce explained the plan to implement the exam as optional for all new applicants and renewals beginning January 2022, in an “open book” format, 100% score required, and unlimited attempts allowed. Board staff would then monitor the exam during 2022 with a tentative plan to begin requiring the exam for all new applicants and renewals in January 2023, using the same format, though the Board has not yet decided on a frequency to require the exam for renewals. It was agreed that there was not a need during this meeting to review each question and Board members agreed that the drafted questions appeared sufficient.

Tami Brancamp asked for a motion. Timothy Hunsaker made a motion to approve the exam draft and implement as optional in 2022 as planned. Lynee Anderson seconded the motion. The motion passed.

Following the vote, Andrea Menicucci asked a follow up question regarding whether many of the exam questions contained too many answer options. There was discussion about best practices in question design, and whether a multiple-choice question could be effective with too many (i.e. 6-8) answer choices, and whether work should be done to edit the questions. Ms. Pierce indicated that she could edit the questions, and it was agreed that the draft did not need to come back to the Board for approval, but the Board would need to formally delegate the work to Ms. Pierce. Henna Rasul, Board Counsel, advised that as the Board had just taken a vote, another vote would need to be taken to revoke the prior action, and then a new vote to delegate responsibility for the exam to Ms. Pierce.

Tami Brancamp asked for a motion. Timothy Hunsaker made a motion to revoke the prior action approving the exam draft and implementation plan. Lynee Anderson seconded the motion. The motion passed.

Tami Brancamp then asked for a motion on the new plan. Andrea Menicucci made a motion to delegate responsibility for editing, finalizing, and implementing the exam to the Executive Director, Ms. Pierce. Bonnie Lamping seconded the motion. The motion passed.

#### **Work Session on Future Legislative Efforts (*Standing Agenda Item*):**

##### **a. Consideration to Revise NRS 637B to Add Licensing of Speech-Language Pathology Assistants**

At the Board’s January 20, 2021 meeting it was decided that this matter would be included as a standing agenda item but tabled for the foreseeable future, based on concurrent work between NSHA and the Nevada Department of Education (NDE) to “sunset” Bachelor’s level SLP providers in school settings. Kim Reddig, NSHA President was present in this meeting and provided an update, sharing that a meeting was held recently between NSHA and NDE to continue the conversation around raising the requirement to the Master’s level, but no changes are imminent. NSHA is also

*Minutes have not yet been approved and are subject to revision at the next meeting.*

currently reviewing both NRS and NAC regarding speech-language practitioners to assess when and how proposed changes may need to be made and will continue to keep the Board apprised. No action was taken.

**b. Work Session on Future Legislative Efforts to Consider Licensing Audiology Assistants**

At the Board's April 21, 2021 meeting it was decided that this matter would be included as a standing agenda item in future meetings but tabled for the foreseeable future, with potential legislative efforts on this issue aligned with consideration for licensing SLP Assistants. No updates were provided, and no action was taken.

**c. Consideration to Revise NRS 637B to Address Telehealth and Telesupervision**

At the Board's July 21, 2021 meeting it was decided that this matter would be included as a standing agenda item in future meetings. No updates were provided, and no action was taken.

**Disciplinary Matters: Cases Recommendation for Dismissal**

**a. Case No. A21-03**

Ms. Pierce summarized that the Complaint alleged violation of federal and state law and/or regulations relating to the fitting and dispensing of hearing aids, and unprofessional conduct. After investigation and review of all documentation received on this complaint, it was determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 637B of the Nevada Revised Statutes or the Nevada Administrative Code. This case is recommended for dismissal.

Tami Brancamp called for a motion. Andrea Menicucci made a motion to dismiss the case as recommended. Timothy Hunsaker seconded the motion. The motion passed.

**b. Case No. H21-02**

Ms. Pierce summarized that the Complaint alleged violation of federal and state law and/or regulations relating to the practice of a Hearing Aid Specialist, delegation of duties to an unlicensed office assistant outside of those allowed by NAC 637B.0442, and unprofessional conduct. After investigation and review of all documentation received on this complaint, it was determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 637B of the Nevada Revised Statutes or the Nevada Administrative Code. This case is recommended for dismissal.

Tami Brancamp called for a motion. Andrea Menicucci made a motion to dismiss the case as recommended. Minnie Foxx seconded the motion. The motion passed.

**Executive Director's Report**

Ms. Pierce directed the Board to the written Executive Director's Report and summarized as follows:

**a. Licensure Statistics**

Ms. Pierce reported that the end of FY22 Q1 resulted in a net increase of 22 licenses, a 2% increase from the prior quarter. This is a small decrease but fairly consistent from this same quarter last year (FY21 Q1) where we saw a 3% increase with a total of 94 licenses issued, compared to 88 this past quarter.

**b. FY22 Q1 Financial Report**

*Minutes have not yet been approved and are subject to revision at the next meeting.*

The FY22 Q1 Financial Summary resulted in income and expenses that are commensurate with first-quarter estimates, with income slightly higher than projected. Total revenue was \$49,097.75 (32.74% of budget), and expenses were \$35,796.56 (23.58% of budget), resulting in net income of \$13,307.94. Total Equity (reserves) are \$87,212.85 at the end of Q1, which has increased \$11,964.36 from FY21 Q4. There were no major deviations from the budget in expenses, however income from both license fees and exams are higher than projected at 28.04% and 33.68% respectively and may even out as the year progresses.

**c. Recognition of Tami Brancamp’s Appointment as Interim Chair at UNR School of Medicine, Department of Speech Pathology and Audiology**

Ms. Pierce announced Tami Brancamp’s appointment as the Interim Chair at UNR School of Medicine, Department of Speech Pathology and Audiology on August 11, 2021. Board members and staff acknowledged and congratulated Dr. Brancamp on this achievement.

**d. Board Member Appointments/Reappointments**

Ms. Pierce summarized Board changes, including the previously announced appointment of Lynee Anderson to the HAS seat vacated by Tom Rainford in July 2021. Ms. Anderson will also sit on the Advisory Committee for Fitting and Dispensing Hearing Aids. Andrea Menicucci was also reappointed to 7/1/2024, resulting in a full Board. The next appointments to expire are Timothy Hunsaker (eligible for reappointment) and Bonnie Lamping (termining out/not eligible for reappointment) in July 2022.

**e. Complaints**

Ms. Pierce reported that following the July 2021 meeting, there were three (3) complaint cases open for investigation. Two (2) cases were presented and approved for dismissal at this meeting, leaving one (1) open case. Ms. Pierce verbally corrected the written report which stated one (1) complaint was received in October 2021, when in fact that complaint included two practitioners, and further reported that another complaint was received earlier today, leaving four (4) open complaint cases.

**Executive Director Annual Evaluation**

Tami Brancamp introduced this item, and the Board was directed to the performance evaluation form they had been asked to review and score prior to the meeting. Ms. Pierce also provided a summary of her work during the period between September 2020 and September 2021. The Board Chair and members discussed each item and provided their individual scores in each area. Tami Brancamp will total and finalize the evaluation scores following the meeting. The Board was complimentary of Ms. Pierce’s work and thanked her for her efforts. There was additional discussion around the Executive Director’s compensation and whether staff salary increases could be considered. Given budgetary constraints, staff have not received any salary increase in the last two fiscal years, and Ms. Brancamp suggested an agenda item for January 2022 to review the Board’s budget and propose staff salary or cost-of-living increases for FY23.

**Report from Legal Counsel**

Henna Rasul, Board Counsel had no new information to report on legal matters. She also shared that she supports the Board’s findings and recommendations for the Executive Director’s Evaluation.

**Reports from Board Chair and Board Members**

*Minutes have not yet been approved and are subject to revision at the next meeting.*

a. **Report from Board Chair and Board Members**

There were no reports from the Chair or Members.

b. **2021 Proposed Meeting Schedule**

The next regular Board Meeting was confirmed for Wednesday, January 19, 2022, at 4:30pm, hosted at the Board Office and offered virtually through ZOOM.

c. **Future Agenda Items:**

Items for the next Board meeting will include:

1. Public Workshop on proposed Regulation Change to *NAC 637B.400 Licensee Continuing Education Requirements*;
2. Work Session on Future Legislative Efforts (Standing Agenda Item):
  - a. Continued work on Future Legislative Efforts to Consider Licensing Speech-Language Pathology Assistants;
  - b. Continued work on Future Legislative Efforts to Consider Licensing Audiology Assistants;
  - c. Consideration to Revise NRS 637B to Address Telehealth and Telesupervision
3. Consideration of Recommendations from Advisory Committee on Fitting and Dispensing Hearing Aids meeting of August 11, 2021 (Tabled from October 20, 2021):
  - a. Cerumen Management (Earwax Removal) by Hearing Aid Specialists;
  - b. FDA Approval of Over-the-Counter Hearing Aids;
4. Update on Jurisprudence Exam development and implementation;
5. Review of FY22 Budget and Discussion on Staff Salary/COLA Increases in FY23 Budget.

**Public Comment**

There was no public comment.

**Adjournment**

Tami Brancamp adjourned the meeting at 6:09pm.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 4

### Public Workshop: Proposed Regulations LCB File No. R064-21

---

The purpose of the workshop is to solicit comments from interested persons on the proposed regulation LCB File No. R064-21.

The proposed regulations do the following: *Section 1 revises the required number of annual Continuing Education (CE) hours for all licensees to ten (lowered from the current 15) and adds a requirement that one (1) CE hour relate to ethics.*

This regulation has also been added to the January 20, 2022 agenda of the Joint Interim Standing Committee on Health and Human Services.

---

**ACTION:** None – INFORMATIONAL ONLY.

**ATTACHMENT(S):**

1. LCB File No. R064-21

**PROPOSED REGULATION OF THE  
SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY AND  
HEARING AID DISPENSING BOARD**

**LCB File No. R064-21**

November 15, 2021

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: § 1, NRS 637B.132 and 637B.191.

A REGULATION relating to professional licensing; revising continuing education requirements for the renewal of a license to practice speech-language pathology, audiology or the fitting and dispensing of hearing aids; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

Existing law requires the Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board to adopt regulations prescribing requirements for the renewal of a license or endorsement issued by the Board. (NRS 637B.191) With certain exceptions, existing regulations require a licensee to complete 15 hours of continuing education as a prerequisite for the renewal of a standard license or provisional license. (NAC 637B.400) This regulation: (1) reduces, from 15 hours to 10 hours, the total number of hours of continuing education required for the renewal of a license; and (2) requires at least 1 of these hours to relate to ethics. If a licensee is a dispensing audiologist, existing regulations require at least 5 hours of continuing education to relate directly to the practice of fitting and dispensing hearing aids. (NAC 637B.400) This regulation reduces the requirement from 5 hours to 3 hours.

**Section 1.** NAC 637B.400 is hereby amended to read as follows:

637B.400 1. Except as otherwise provided in subsection 2 of NAC 637B.403 and NAC 637B.430, as a prerequisite for each renewal of a standard license or provisional license, a licensee must complete, during the annual period immediately preceding the renewal, at least ~~15~~ *10* hours of continuing education approved by the Board that directly pertains to the profession in which he or she holds a license issued by the Board ~~15~~, *including at least 1 hour*

*of continuing education relating to ethics.* If the licensee is a dispensing audiologist, at least ~~5~~ 3 of the ~~15~~ 10 hours of continuing education must directly relate to the practice of fitting and dispensing hearing aids.

2. Legible copies of all receipts, records of attendance, certificates and any other evidence of a licensee's completion of a course of continuing education must be retained by the licensee and made available to the Board for inspection for not less than 3 years after the completion of the course.

3. The Board will conduct random audits of licensees to ensure compliance with the requirements of this section.

4. If a licensee completes more than the required number of hours of continuing education during one licensing period, the licensee is not allowed to credit the excess hours toward the required education for a subsequent period.

5. For the purposes of subsection 1, a course approved by the International Institute for Hearing Instruments Studies of the International Hearing Society, American Academy of Audiology, American Speech-Language-Hearing Association, Academy of Doctors of Audiology or Educational Audiology Association is deemed to be approved by the Board.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 5

### Public Comment: Proposed Regulations LCB File No. R064-21

---

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).*

---

**ACTION:** None – INFORMATIONAL ONLY

**ATTACHMENT(S):**

1. *Written Public Comments Received on R064-21 as of January 12, 2022:*
  - *Ball, Angel\_1 4 2022*
  - *Rich, Stephanie\_1 3 2022*
  - *Stoel, Amy\_1 3 2022*



## Stacey Whittaker

---

**From:** Angel Ball <Angel.Ball@nsc.edu>  
**Sent:** Tuesday, January 4, 2022 2:29 PM  
**To:** Stacey Whittaker  
**Subject:** public comment RE amendment of regulations to Chapter 637B Nevada-- SLP and Aud  
**Attachments:** NV Ch 637B amendments R064-21P.pdf

Hello:

I sincerely appreciate the effort to amend this continuing education to align with ASHA requirements. Most particularly, I am in support of reducing the annual continuing education from the current 15 hours to the 10 hours (which is the ASHA requirement). Reasons for support:

1. Aligns with national accreditation requirements.
2. Helps the NV Speech-Language Pathologists and Audiologists reduce costs.

However, as of Jan 1, 2020, ASHA requires 1 hour out of the 30 hours (in 3 year period) to be in the area of ethics, and as of Jan 1, 2023, ASHA is making a change to continuing education and will be requiring 2 of the 30 hours (in 3 year period) to be in areas of "cultural competency, cultural humility, culturally responsive practice, or diversity, equity, and inclusion (DEI)" (<https://www.asha.org/certification/maintain-ccc/> )

How could Nevada continue to remain closer to ASHA changes, and support training for quality of service the SLPs provide? We seem to be behind the national goals. The upcoming ASHA change reflects improving cultural competency and responsiveness, which is critical to our service delivery. So if we are going to make a change, why not address these areas as well?

May I suggest that instead of the proposed:

**Section 1.** NAC 637B.400 is hereby amended to read as follows:

637B.400 1. Except as otherwise provided in subsection 2 of NAC 637B.403 and NAC 637B.430, as a prerequisite for each renewal of a standard license or provisional license, a licensee must complete, during the annual period immediately preceding the renewal, at least [15] **10** hours of continuing education approved by the Board that directly pertains to the profession in which he or she holds a license issued by the Board [.] , **including at least 1 hour of continuing education relating to ethics.**

That we consider the following proposal:

**Section 1.** NAC 637B.400 is hereby amended to read as follows:

637B.400 1. Except as otherwise provided in subsection 2 of NAC 637B.403 and NAC 637B.430, as a prerequisite for each renewal of a standard license or provisional license, a licensee must complete, during the annual period immediately preceding the renewal, at least [15] **10** hours of continuing education approved by the Board that directly pertains to the profession in which he or she holds a license issued by the Board [.] , **including at least 1 hour** --2-- LCB Draft of Proposed Regulation R064-21

***of continuing education relating to ethics OR in areas of cultural competency, cultural humility, culturally responsive practice, or diversity, equity, and inclusion (DEI). In addition, 1 hour of ethics must be obtained every 3 years.***

The dark ***green italicized*** is my suggested change.

Thank you for allowing my input to the conversation.

Sincerely,

**Angel L. Ball, Ph.D. CCC/SLP**  
Professor and Program Director of Speech Pathology  
SCHOOL OF EDUCATION

**BE CONNECTED** OFFICE 702-992-2535 | [Angel.Ball@nsc.edu](mailto:Angel.Ball@nsc.edu)  
**BE HERE** 1300 Nevada State Drive | CEB 171 | Henderson, NV 89002  
**BE INFORMED** Visit [nsc.edu](http://nsc.edu) for campus news and program information.  
**BE SOCIAL** @NevadaState | [facebook.com/NevadaStateCollege](https://facebook.com/NevadaStateCollege)

**Stacey Whittaker**

---

**From:** lastephie@gmail.com  
**Sent:** Monday, January 3, 2022 8:43 PM  
**To:** Stacey Whittaker  
**Subject:** Strongly Support Change in Continuing Education Credits per Year

Dear Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board,

My name is Stephanie Rich. I am a speech pathologist in Las Vegas. On January 19, I have a conflict at 4:00, and will unlikely be able to make the meeting. I wanted to write to say that I support making the change to 10 credits of continuing education classes from 15. With the decrease of the number of credits, this would allow me more flexibility to spend money on choice courses which don't always provide many credits, but are highly relevant to what I would like to study more in depth.

Thank you for proposing this change.

Sincerely,

Stephanie

**Jennifer Pierce**

---

**From:** Amy Stoel <amystoel0317@gmail.com>  
**Sent:** Monday, January 3, 2022 3:36 PM  
**To:** Jennifer Pierce  
**Subject:** Re: Notice of Workshop and Proposed Regulations: LCB File No. R064-21  
**Attachments:** Notice of Public Workshop 1 19 2022.pdf; R064-21P.pdf

Yay! I'm all for this and it's more in line with our national standards! Yay!

Sent from my iPhone

On Jan 3, 2022, at 10:31 AM, Jennifer Pierce <execdirector@nvspeechhearing.org> wrote:

Good morning,

Please find attached the Notice of Workshop and Proposed Regulations for the Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board regarding proposed regulation R064-21. *[NAC 637B.400\(1\)](#) currently requires that licensees complete 15 hours of continuing education annually for renewal. The proposed change would lower this requirement to 10 hours annually and may include provisions for hours in ethics or other areas to align with national certification requirements.*

The Workshop will be held during the Board's next scheduled meeting on Wednesday, January 19, 2022 at 4:30pm.

Thank you!

**Jennifer R. Pierce, Executive Director**  
**Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board**  
6170 Mae Anne Avenue, Suite 1, Reno, NV 89523  
[execdirector@nvspeechhearing.org](mailto:execdirector@nvspeechhearing.org) | 775.787.3421



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 6

### Consideration of Proposed Regulations LCB File No. R064-21 Based on Comments Received at Public Workshop

---

The Board will consider additions, amendments, and/or repeal of regulations taking into consideration comments from the public.

---

**ACTION:** Approve, table, or take no action on the matter.

**ATTACHMENT(S):** Same as prior agenda item.



## AGENDA ITEM 7

### Report Out and Recommendations for Action from Advisory Committee on Fitting and Dispensing Hearing Aids Meeting of August 11, 2021

---

The Committee met on August 11, 2021 and the items listed below were discussed, resulting in two (2) recommendations brought before the Board today:

#### Items Discussed with RECOMMENDATION to the Board:

##### a. Discussion of Cerumen Management (Earwax Removal) by Hearing Aid Specialists

Attachment(s): None

Neither this Board's NRS or NAC specifically allow or prohibit cerumen management by Hearing Aid Specialists, nor is it included in the NRS definitions of a Hearing Aid Specialist. This issue has been raised somewhat frequently as the Board Office receives requests for guidance and reviews related complaints.

The item was presented to the Committee to consider a recommendation for the Board to consider this as a potential NRS revisions in a future legislative session to clarify this practice. Recent, similar legislation proposed in Tennessee would allow a Hearing Aid Specialist to engage in cerumen management in the course of fitting hearing aids provided they complete an approved cerumen management course.

The Committee voted unanimously to recommend the Board add the following as a future legislative priority: revisions to NRS and/or NAC to address cerumen management, including required training, performed by Hearing Aid Specialists.

##### b. Update and Discussion on FDA Approval of Over-the-Counter Hearing Aids

Attachment(s): *Joint Statement on OTC Hearing Aids*

The FDA Reauthorization Act of 2017 directed the FDA to develop regulations that would make Over-the-Counter (OTC) hearing aids available to the public by 2020. This process was delayed due to the COVID-19 pandemic, but the FDA now plans to address the issue during the current rulemaking session. It is expected that new regulations will be published in 2022, at which time OTC hearing aids are expected to become available to the public. President Biden also signed an Executive Order on July 9, 2021, that included a directive to the Department of Health and Human Services to consider issuing proposed rules within 120 days for allowing hearing aids to be sold over the counter.

The Committee surmised that support at the federal level, as evidenced by the Executive Order, will likely ensure the regulations pass, despite objections and caution that patients should still seek care from qualified hearing professionals. The Committee was provided with related position statements issued by several prominent organizations.



State of Nevada

**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

The Committee voted unanimously to recommend the Board issue a position statement on the matter with a reference to the *Joint Statement on Consumer-Administered Hearing Tests and Direct-to-Consumer Hearing Aid Sales* issued by ADA, AAA, AAOHNS, and ASHA.

Since the original recommendation in August 2021, the, the FDA released [Proposed rules for Over the Counter Hearing Aids](#) and [Draft Guidance "Regulatory Requirements for Hearing Aid Devices and Personal Sound Amplification Products."](#), on October 20, 2021 with public comments due on each by January 18, 2022, 11:59pm ET. While the timing would not allow Board approval of public comments for submission, the matter was brought back before the Committee for an update at its January 12, 2022 meeting, where it was agreed to affirm the earlier recommendation for the Board to adopt the joint statement.

**c. Revisions to NRS 637B Related to NBC-HIS Certification for HAS License**

**Attachment(s):** None

This item was originally presented for the Committee's review in the August 11, 2021 meeting as there have been a handful of recent HAS Apprentices whose licenses have expired and as a result, were unable to continue pursuit of a Standard HAS License per [NRS 637B.238](#), which limits the apprenticeship to three years. NBC-HIS exam candidates must hold a current state license in addition to other requirements to be eligible to sit for the exam. Once the Apprentice license expires, the candidate is no longer eligible to apply to sit for the exam, even if they have completed the apprenticeship and passed the written ILE exam. The requirement for NBC-HIS certification for HAS licensure is located in [NRS 637B.193\(2\)](#): *"An applicant for a license to engage in the practice of fitting and dispensing hearing aids must: 2. Except as otherwise provided in NRS 637B.201, be certified by the National Board for Certification in Hearing Instrument Sciences."*

This certification is a requirement in Nevada for both the HAS Standard and Temporary licenses and we were aware that Nevada was reportedly one of only a few states that requires it. We confirmed via email from Mary Stone, NBC-HIS Certification Coordinator, on September 9, 2021 that we are only *one of two* states with this requirement: *"Utah is the only state that requires Board Certification in Hearing Instrument Sciences (BC-HIS) for initial licensure, outside of the nuanced Nevada law. IHS does not support using Board Certification as the entry level examination/credential, as it is meant to be an optional pursuit for the advanced hearing aid dispensing professional. IHS would be happy to engage with the Nevada board about modifying their standard to bring it in line with national standards for licensure."*

The Committee voted unanimously to recommend the Board add the following as a future legislative priority: revisions to NRS and/or NAC regarding NBC-HIS requirement for HAS applicants.

**ACTION:** Take action, table the matter, or take no action.

**ATTACHMENT(S):** See by item, above.



### **Joint Statement on Consumer-Administered Hearing Tests and Direct-to-Consumer Hearing Aid Sales**

The Academy of Doctors of Audiology (ADA), American Academy of Audiology (AAA), American Academy of Otolaryngology-Head and Neck Surgery (AAO-HNS), the American Speech-Language-Hearing Association (ASHA), and International Hearing Society (IHS) stand together, committed to increasing awareness of the benefits of amplification, and to finding safe and effective solutions that help the 75% of consumers who could benefit from hearing aids but cannot afford to purchase them or have chosen not to use them.

While we appreciate the desire of persons, companies, and organizations to reach more individuals in need of hearing aids, our organizations believe that patients must have access to a comprehensive hearing evaluation performed by a hearing health professional, be appropriately fitted by an individual licensed/registered in the state to dispense hearing aids, and have access to auditory rehabilitation and counseling to ensure appropriate fit and use of the hearing aid device. We urge all persons, companies, and organizations who are interested in assisting patients to work with the hearing health community in ensuring that patients have access to the professional services of all qualified hearing health professionals.

Federal and state laws related to the dispensing of a hearing aid are currently in place to protect and ensure consumer safety. Regulations issued by the Food and Drug Administration require that patients under the age of 18 receive a medical evaluation by a licensed physician prior to the purchasing of a hearing aid from a dispenser. A medical evaluation by a licensed physician is also recommended for adults prior to a hearing aid purchase. Many state laws also recognize the importance of consumer protection and safety by placing restrictions on the dispensing of hearing aids by direct mail and/or the internet.

All of our organizations have both health and efficacy concerns about the use of consumer-administered hearing tests and the direct sale of hearing aids to the consumer without the involvement of a licensed hearing health professional – an audiologist, hearing aid specialist, or otolaryngologist. We encourage our respective members and other hearing health care providers to work collaboratively to ensure patient safety and enhance consumer protections related to the purchase of hearing aids and related devices.





State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 8

### Disciplinary Matters: Cases Recommended for Dismissal

---

**a. Case No. S21-02**

The Complaint alleged violation of federal and state law and/or regulations relating to supervision and unprofessional conduct.

After investigation and review of all documentation received on this complaint, it has been determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 637B of the Nevada Revised Statutes or the Nevada Administrative Code.

This case is recommended for dismissal.

**b. Case No. S21-03**

The Complaint alleged violation of federal and state law and/or regulations relating to scope of practice and unprofessional conduct.

After investigation and review of all documentation received on this complaint, it has been determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 637B of the Nevada Revised Statutes or the Nevada Administrative Code.

This case is recommended for dismissal.

**c. Case No. S21-04**

The complaint alleged unprofessional conduct.

After investigation and review of all documentation received on this complaint, it has been determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 637B of the Nevada Revised Statutes or the Nevada Administrative Code.

This case is recommended for dismissal.

---

**ACTION:** Take action, table the matter, or take no action on the request.

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 9

### Executive Director's Report

---

Please see the Written Executive Director's Report.

---

**ACTION:** Take action, table the matter, or take no action.

**ATTACHMENT(S):**

1. *ED Report 1 19 2022*
2. *FY22 Q2 Financials*
3. *FY21 LCB Balance Sheet Packet*
4. *DRAFT Board Licensee Complaint Form*
5. *DRAFT Report of Unlicensed Practice Form*



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523  
 (775) 787-3421 / Fax (775) 746-4105

[www.nvspeechhearing.org](http://www.nvspeechhearing.org) Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

## EXECUTIVE DIRECTOR'S REPORT

January 19, 2022

### a. Licensure Statistics

The following chart provides licensing statistics for the period October 1, 2021 through December 31, 2021 with a net increase of just 2 licenses, a less-than-1% increase from the prior quarter. This is a decrease from the 2% increase we saw in this same quarter last year (FY20 Q2), when we notably had roughly the same number of new licenses issued (42 vs 47), but many more licenses expired (40 vs 18). As over half of our licenses expire on 12/31, this is our largest renewal quarter, though only 35 December licenses remain eligible for late renewal (as of 1/3/2022).

Description	Total Licensees	Speech Pathologists	Audiologists	Dispensing Audiologists	Hearing Aid Specialists	Apprentices
<b>Sept 30, 2021</b>	<b>1421</b>	<b>1164</b>	<b>63</b>	<b>98</b>	<b>80</b>	<b>16</b>
Issued	42	33	1	2	3	3
Expired	40	31	1	3	4	1
<b>Dec 31, 2021</b>	<b>1423</b>	<b>1166</b>	<b>63</b>	<b>97</b>	<b>79</b>	<b>18</b>
Net Change	+2	+2	0	-1	-1	+2
	<1%	<1%	<1%	-1%	-1%	13%

### b. FY22 Q2 Financial Report & FY21 Balance Sheet

The FY22 Q1 Financial Summary is attached for the Board's Review. Income and expenses are both slightly lower than projected in the budget. It is hoped that expenses will continue to stay low, and income will increase if trends continue toward an influx in new applications at the end of the academic year.

Reserves (equity) now total \$92,403.18 which is an increase of almost \$23,000 since this quarter last year.

#### Profit and Loss Through Q2

- Total Revenue: \$90,975.15      Percent of Budget: 47.31%
- Deferred Revenue: \$105,786.51
- Total Expenses: \$69,708.65      Percent of Budget: 45.92%
- **Net Income: \$21,266.50**

#### FY22 Q2 Balance Sheet

- Total Cash Assets: \$202,612.11
- Total Liabilities: \$121,069.98
- **Total Equity: \$92,403.18**      Increase of \$5,190.33 from FY22 Q1; \$22,289.45 from FY21 Q2

### **FY22 Q2 Deviations from Budget**

There were no major deviations from the budget in expenses, though legal fees are lower than normal due to anticipation of an overdue invoice from the Attorney General's office due to a billing system change, but the total should fall within expected range. It should be noted that we have paid the annual license fee for the database and the expense will be spread over the course of the year.

### **FY21 Balance Sheet**

Also enclosed is a copy of the FY21 Balance Sheet submitted to the Legislative Counsel Bureau on November 18, 2021, pursuant to NRS 218G.400. This law requires that Boards be audited annually or biennially by a certified public accountant or public accountant, unless the revenue of the board from all sources is less than \$200,000 for any fiscal year, in which case a balance sheet must be prepared and submitted in lieu of an audit.

#### **c. Update on Implementation of Optional Licensee Jurisprudence Exam**

The optional jurisprudence exams have been finalized in Google forms, which will capture exam attempts and allow us to analyze results over the next year. This is a free method, and the Board may want to consider purchasing integration through the database/website once the exams become required. A new informational page has been added to the Board website at <https://www.nvspeechhearing.org/about/laws-regs/jpexam.asp> which explaining the exams and provides a link to the licensee-specific exams. Language has also been added to the new application and renewal pages directing practitioners to test their knowledge.

#### **d. Complaints and Updated Complaint Forms**

Following the October 2021 meeting, there were four complaint cases open for investigation. Two new complaints have since been received, totaling six. Two cases were presented in this meeting for dismissal, and if approved, will leave **four** open cases.

A recent review of our complaint process identified a need to clearly differentiate between a complaint (which can only be made against a Board licensee), and a report of unlicensed practice, which can be made against any person allegedly engaging in practice without a license.

The Board only has jurisdiction to take disciplinary action against a licensee. Board response to unlicensed practice is considered administrative action, as the Board's jurisdiction is over the subject matter/practice, and the NRS/NAC rules for how each are handled are different.

As a result, we have revised our website language regarding complaints and created a new webpage specific to unlicensed practice, so that the public/consumers may better understand these processes and report appropriately. To support this, we have also revised the complaint form and created a new form to report unlicensed practice. Both are presented today for the Board's review and approval. These forms, along with the new website language have been reviewed and approved by Board Counsel.

**Profit Loss Budget vs. Actual**  
**July through December 2021**

	<b>Annual Budget</b>	<b>Actuals July - Dec 21</b>	<b>Remaining Balance</b>	<b>% of Budget Spent</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Fees</b>	31,028.00	13,375.00	17,653.00	43.11%
<b>License Fees</b>	152,496.00	73,291.71	79,204.29	48.06%
<b>Exams, List and Interest</b>	8,771.00	4,308.44	4,462.56	49.12%
<b>Total Income</b>	<b>192,295.00</b>	<b>90,975.15</b>	<b>101,319.85</b>	<b>47.31%</b>
<b>Expense</b>				
<b>Personnel Cost</b>	114,000.00	55,653.63	58,346.37	48.82%
<b>Attorney General / Legal Fees</b>	8,000.00	1,548.50	6,451.50	19.36%
<b>Audit Fees</b>	0.00	0.00	0.00	0.00%
<b>Bank Service Charges</b>	4,000.00	2,183.89	1,816.11	54.60%
<b>Board Compensation</b>	2,700.00	675.00	2,025.00	25.00%
<b>Dues</b>	700.00	550.00	150.00	78.57%
<b>Equipment Purchase</b>	200.00	0.00	200.00	0.00%
<b>Examinations</b>	3,630.00	1,616.68	2,013.32	44.54%
<b>Insurance</b>	1,250.00	725.90	524.10	58.07%
<b>Licensing Program Subscription</b>	7,650.00	2,406.25	5,243.75	31.45%
<b>Meeting Expenses</b>	100.00	0.00	100.00	0.00%
<b>Office Lease</b>	3,360.00	1,680.12	1,679.88	50.00%
<b>Office Supplies</b>	1,300.00	825.29	474.71	63.48%
<b>Postage</b>	400.00	112.22	287.78	28.06%
<b>Printing</b>	200.00	56.73	143.27	28.37%
<b>Professional Fees</b>				
<b>Legislative Services</b>	0.00	0.00	0.00	0.00%
<b>Accounting</b>	3,000.00	1,500.00	1,500.00	50.00%
<b>IT / Technical Support</b>	500.00	0.00	500.00	0.00%
<b>Total Professional Fees</b>	<b>3,500.00</b>	<b>1,500.00</b>	<b>2,000.00</b>	<b>42.86%</b>
<b>Telephone</b>	600.00	174.44	425.56	29.07%
<b>Travel</b>				
<b>In-state Travel</b>	200.00	0.00	200.00	0.00%
<b>Out of State Travel</b>	0.00	0.00	0.00	0.00%
<b>Total Travel</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>151,790.00</b>	<b>69,708.65</b>	<b>82,081.35</b>	<b>45.92%</b>
<b>Net Ordinary Income</b>	<b>40,505.00</b>	<b>21,266.50</b>	<b>19,238.50</b>	<b>52.50%</b>
<b>Net Income</b>	<b>40,505.00</b>	<b>21,266.50</b>	<b>19,238.50</b>	<b>52.50%</b>

**Balance Sheet**  
As of December 31, 2021

	<u>Dec 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Wells Fargo Bank - Checking	99,754.49
Wells Fargo Bank - Savings	102,857.62
<b>Total Checking/Savings</b>	<u>202,612.11</u>
<b>Total Current Assets</b>	
Other Current Assets	9,517.06
Prepaid Expenses	9,517.06
<b>Total Other Current Assets</b>	<u>212,129.17</u>
<b>Fixed Assets</b>	
Capital Assets	1,335.99
<b>Total Fixed Assets</b>	<u>1,335.99</u>
<b>TOTAL ASSETS</b>	<u><u>213,465.16</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<u>0.00</u>
Other Current Liabilities	
Deferred Revenue	105,786.51
Paid Time Off	11,302.88
Payroll Liabilities	3,692.00
Payroll Tax Liability	280.59
<b>Total Other Current Liabilities</b>	<u>121,061.98</u>
<b>Total Current Liabilities</b>	<u>121,061.98</u>
<b>Total Liabilities</b>	121,061.98
<b>Equity</b>	
Invested in Capital Assets	1,335.99
Retained Earnings	69,800.69
Net Income	21,266.50
<b>Total Equity</b>	<u>92,403.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>213,465.16</u></u>

## Transaction Detail by Account

October through December 2021

Type	Date	Num	Name	Memo	Amount
<b>Wells Fargo Bank - Checking</b>					
Deposit	10/01/2021			Deposit	200.00
Deposit	10/02/2021			Deposit	100.00
Deposit	10/04/2021			Deposit	475.00
Deposit	10/05/2021			Deposit	525.00
Deposit	10/06/2021			Deposit	400.00
Check	10/07/2021			Stop payment fee	-31.00
Check	10/07/2021	1686	Attorney General	Tort insurance	-725.90
Check	10/07/2021	1685	Board of Occupational Therapy	Postage July-Sep	-52.10
Check	10/07/2021		AT&T	Telephone expense	-24.42
Check	10/07/2021	1682	Numbers, Inc.	Bookkeeping services	-750.00
Check	10/07/2021	1684	Melissa Maestas	Exam proctor	-100.00
Check	10/07/2021	1683	Retail Assoc of Nevada	Annual dues	-100.00
Deposit	10/07/2021			Deposit	275.00
Deposit	10/08/2021			Deposit	200.00
Deposit	10/12/2021			Deposit	275.00
Liability Check	10/13/2021		QuickBooks Payroll Service	Payroll expense	-2,868.21
Deposit	10/13/2021			Deposit	25.00
Check	10/13/2021			Merchant fees	-200.03
Paycheck	10/14/2021	DD1172	Jennifer Pierce	Direct Deposit	0.00
Paycheck	10/14/2021	DD1173	Stacey Whittaker	Direct Deposit	0.00
Check	10/14/2021		Voya	Payroll expense	-366.12
Check	10/14/2021	1688	Vital Records (was Puliz)	Records storage	-45.00
Check	10/14/2021	1689	State of Nevada IT	Long distance	-1.32
Check	10/14/2021	1687	LCB Printing	Envelope printing	-56.73
Deposit	10/15/2021			Deposit	425.00
Deposit	10/17/2021			Deposit	500.00
Deposit	10/18/2021			Deposit	350.00
Deposit	10/19/2021			Deposit	350.00
Deposit	10/19/2021			Deposit	0.00
Deposit	10/20/2021			Deposit	625.00
Check	10/21/2021	1695	Albertsons Consulting Inc.	Licensing system Nov 21 - Oct 22	-7,237.00
Check	10/21/2021	1690	Tami Brancamp	Board compensation	-75.00
Check	10/21/2021	1691	Andrea Menicucci	Board compensation	-75.00
Check	10/21/2021	1692	Bonnie Lamping	Board compensation	-75.00
Check	10/21/2021	1693	Minnie Foxx	Board compensation	-75.00
Check	10/21/2021	1694	Lynnee Anderson2	Board compensation	-75.00
Deposit	10/21/2021			Deposit	200.00
Deposit	10/22/2021			Deposit	100.00
Deposit	10/23/2021			Deposit	25.00
Deposit	10/25/2021			Deposit	175.00
Liability Check	10/26/2021	E-pay	US Treasury	Payroll expense	-1,706.82
Deposit	10/26/2021			Deposit	450.00
Liability Check	10/27/2021		QuickBooks Payroll Service	Payroll expense	-2,868.22

## Transaction Detail by Account

### October through December 2021

Paycheck	10/28/2021	DD1174	Jennifer Pierce	Direct Deposit	0.00
Paycheck	10/28/2021	DD1175	Stacey Whittaker	Direct Deposit	0.00
Check	10/28/2021		Voya	Payroll expense	-366.12
Check	10/28/2021		Wells Fargo	Postage	-23.20
Deposit	10/28/2021			Deposit	425.00
Deposit	10/30/2021			Deposit	400.00
Deposit	10/31/2021			Interest	0.49
Deposit	11/01/2021			Deposit	3,075.00
Deposit	11/02/2021			Deposit	2,625.00
Deposit	11/03/2021			Deposit	1,925.00
Deposit	11/04/2021			Deposit	1,400.00
Deposit	11/05/2021			Deposit	450.00
Deposit	11/06/2021			Deposit	950.00
Deposit	11/07/2021			Deposit	625.00
Deposit	11/08/2021			Deposit	1,100.00
Liability Check	11/09/2021		QuickBooks Payroll Service	Payroll expense	-3,000.85
Deposit	11/09/2021			Deposit	875.00
Paycheck	11/10/2021	DD1178	Wayne Springmeyer Emp	Direct Deposit	0.00
Paycheck	11/10/2021	DD1176	Jennifer Pierce	Direct Deposit	0.00
Paycheck	11/10/2021	DD1177	Stacey Whittaker	Direct Deposit	0.00
Deposit	11/10/2021			Deposit	700.00
Deposit	11/10/2021			Deposit	100.00
Check	11/10/2021		Voya	Payroll expense	-366.12
Check	11/10/2021	1696	Vital Records (was Puliz)	Records storage	-45.00
Check	11/10/2021			Merchant fees	-183.74
Check	11/11/2021		Voya	Payroll expense	-366.12
Deposit	11/11/2021			Deposit	1,350.00
Deposit	11/12/2021			Deposit	1,425.00
Check	11/12/2021		AT&T	Telephone expense	-23.81
Deposit	11/13/2021			Deposit	450.00
Deposit	11/14/2021			Deposit	700.00
Deposit	11/15/2021			Deposit	1,100.00
Deposit	11/16/2021			Deposit	1,300.00
Deposit	11/17/2021			Deposit	1,250.00
Deposit	11/18/2021			Deposit	600.00
Check	11/18/2021	1698	State of Nevada IT	Long distance	-2.45
Check	11/18/2021	1697	Nanci Campbell	Refund	-100.00
Deposit	11/19/2021			Deposit	700.00
Deposit	11/20/2021			Deposit	400.00
Deposit	11/21/2021			Deposit	25.00
Liability Check	11/22/2021	E-pay	US Treasury	Payroll expense	-1,728.54
Deposit	11/22/2021			Deposit	600.00
Liability Check	11/23/2021		QuickBooks Payroll Service	Payroll expense	-2,868.22
Deposit	11/23/2021			Deposit	925.00
Check	11/23/2021	1699	International Hearing Society	Exam materials	-616.68



## Transaction Detail by Account

### October through December 2021

Paycheck	11/24/2021	DD1179	Jennifer Pierce	Direct Deposit	0.00
Paycheck	11/24/2021	DD1180	Stacey Whittaker	Direct Deposit	0.00
Deposit	11/24/2021			Deposit	1,650.00
Check	11/24/2021		Wells Fargo	Postage, GoDaddy, NCSB dues	-671.60
Deposit	11/25/2021			Deposit	750.00
Deposit	11/26/2021			Deposit	400.00
Deposit	11/27/2021			Deposit	350.00
Deposit	11/28/2021			Deposit	550.00
Deposit	11/29/2021			Deposit	1,800.00
Deposit	11/30/2021			Deposit	1,650.00
Check	11/30/2021	1700	Jodi Smith	Refund	-250.00
Deposit	11/30/2021			Deposit	0.53
Deposit	12/01/2021			Deposit	2,000.00
Deposit	12/02/2021			Deposit	1,750.00
Deposit	12/03/2021			Deposit	1,450.00
Deposit	12/04/2021			Deposit	400.00
Deposit	12/05/2021			Deposit	700.00
Deposit	12/06/2021			Deposit	2,050.00
Deposit	12/07/2021			Deposit	925.00
Deposit	12/07/2021			Deposit	200.00
Liability Check	12/08/2021		QuickBooks Payroll Service	Payroll expense	-2,986.32
Deposit	12/08/2021			Deposit	1,125.00
Paycheck	12/09/2021	DD1183	Wayne Springmeyer Emp	Direct Deposit	0.00
Paycheck	12/09/2021	DD1181	Jennifer Pierce	Direct Deposit	0.00
Paycheck	12/09/2021	DD1182	Stacey Whittaker	Direct Deposit	0.00
Deposit	12/09/2021			Deposit	1,000.00
Check	12/09/2021		Voya	Payroll expense	-366.12
Check	12/09/2021	1702	Vital Records (was Puliz)	Records storage	-45.00
Check	12/09/2021	1703	Albertsons Consulting Inc.	Licensing system	-606.25
Check	12/09/2021	1701	Timothy Hunsaker	Exam proctor	-100.00
Deposit	12/10/2021			Deposit	1,725.00
Check	12/10/2021			Merchant fees	-644.96
Check	12/10/2021		AT&T	Telephone expense	-24.11
Deposit	12/11/2021			Deposit	700.00
Deposit	12/12/2021			Deposit	1,350.00
Deposit	12/13/2021			Deposit	1,000.00
Deposit	12/14/2021			Deposit	1,675.00
General Journal	12/14/2021			Reimbursement for fraud claim - ch	75.00
Deposit	12/15/2021			Deposit	700.00
Deposit	12/16/2021			Deposit	1,425.00
Check	12/16/2021	1704	State of Nevada IT	Long distance	-3.45
Deposit	12/17/2021			Deposit	1,800.00
Deposit	12/18/2021			Deposit	1,000.00
Deposit	12/19/2021			Deposit	650.00
Liability Check	12/20/2021	E-pay	US Treasury	Payroll expense	-1,743.00

**Transaction Detail by Account**  
**October through December 2021**

Deposit	12/20/2021		Deposit	2,450.00
Deposit	12/21/2021		Deposit	1,175.00
Liability Check	12/22/2021	QuickBooks Payroll Service	Payroll expense	-2,971.77
Deposit	12/22/2021		Deposit	1,575.00
Paycheck	12/23/2021	DD1186 Wayne Springmeyer Emp	Direct Deposit	0.00
Paycheck	12/23/2021	DD1184 Jennifer Pierce	Direct Deposit	0.00
Paycheck	12/23/2021	DD1185 Stacey Whittaker	Direct Deposit	0.00
Deposit	12/23/2021		Deposit	500.00
Check	12/23/2021	Voya	Payroll expense	-366.12
Deposit	12/24/2021		Deposit	1,125.00
Deposit	12/25/2021		Deposit	100.00
Deposit	12/26/2021		Deposit	500.00
Deposit	12/27/2021		Deposit	1,975.00
Deposit	12/28/2021		Deposit	2,200.00
Deposit	12/29/2021		Deposit	2,050.00
Deposit	12/30/2021		Deposit	1,575.00
Deposit	12/30/2021		Deposit	200.00
Check	12/30/2021	1705 Attorney General	Legal fees	-81.50
Check	12/30/2021	Wells Fargo	GoDaddy, Zoom	-304.41
Deposit	12/31/2021		Deposit	2,650.00
Deposit	12/31/2021		interest	0.71
Total Wells Fargo Bank - Checking				41,713.40
<b>TOTAL</b>				<b>41,713.40</b>

## State of Nevada Speech-Language Pathology Audiology and Hearing Transaction Detail by Account

October through December 2021

Type	Date	Num	Name	Memo
<b>Wells Fargo Bank - Checking</b>				
Deposit	10/01/2021			Deposit
Deposit	10/02/2021			Deposit
Deposit	10/04/2021			Deposit
Deposit	10/05/2021			Deposit
Deposit	10/06/2021			Deposit
Check	10/07/2021			Stop payment fee
Check	10/07/2021	1686	Attorney General	Tort insurance
Check	10/07/2021	1685	Board of Occupational Therapy	Postage July-Sep
Check	10/07/2021		AT&T	Telephone expense
Check	10/07/2021	1682	Numbers, Inc.	Bookkeeping services
Check	10/07/2021	1684	Melissa Maestas	Exam proctor
Check	10/07/2021	1683	Retail Assoc of Nevada	Annual dues
Deposit	10/07/2021			Deposit
Deposit	10/08/2021			Deposit
Deposit	10/12/2021			Deposit
Liability Check	10/13/2021		QuickBooks Payroll Service	Created by Payroll Service on 10/12/2021
Deposit	10/13/2021			Deposit
Check	10/13/2021			Service Charge
Paycheck	10/14/2021	DD1172	Jennifer Pierce	Direct Deposit
Paycheck	10/14/2021	DD1173	Stacey Whittaker	Direct Deposit
Check	10/14/2021		Voya	Payroll expense
Check	10/14/2021	1688	Vital Records (was Puliz)	Records storage
Check	10/14/2021	1689	State of Nevada IT	Long distance
Check	10/14/2021	1687	LCB Printing	Envelope printing
Deposit	10/15/2021			Deposit
Deposit	10/17/2021			Deposit
Deposit	10/18/2021			Deposit
Deposit	10/19/2021			Deposit
Deposit	10/19/2021			Deposit
Deposit	10/20/2021			Deposit
Check	10/21/2021	1695	Albertsons Consulting Inc.	Licensing system Nov 21 - Oct 22
Check	10/21/2021	1690	Tami Brancamp	Board compensation
Check	10/21/2021	1691	Andrea Menicucci	Board compensation
Check	10/21/2021	1692	Bonnie Lamping	Board compensation
Check	10/21/2021	1693	Minnie Foxx	Board compensation
Check	10/21/2021	1694	Lynnee Anderson2	Board compensation
Deposit	10/21/2021			Deposit
Deposit	10/22/2021			Deposit
Deposit	10/23/2021			Deposit
Deposit	10/25/2021			Deposit
Liability Check	10/26/2021	E-pay	US Treasury	88-0309622 QB Tracking # -197856634

Type	Date	Num	Name	Memo
Deposit	10/26/2021			Deposit
Liability Check	10/27/2021		QuickBooks Payroll Service	Created by Payroll Service on 10/26/2021
Paycheck	10/28/2021	DD1174	Jennifer Pierce	Direct Deposit
Paycheck	10/28/2021	DD1175	Stacey Whittaker	Direct Deposit
Check	10/28/2021		Voya	Payroll expense
Check	10/28/2021		Wells Fargo	Postage
Deposit	10/28/2021			Deposit
Deposit	10/30/2021			Deposit
Deposit	10/31/2021			Interest
Deposit	11/01/2021			Deposit
Deposit	11/02/2021			Deposit
Deposit	11/03/2021			Deposit
Deposit	11/04/2021			Deposit
Deposit	11/05/2021			Deposit
Deposit	11/06/2021			Deposit
Deposit	11/07/2021			Deposit
Deposit	11/08/2021			Deposit
Liability Check	11/09/2021		QuickBooks Payroll Service	Created by Payroll Service on 11/08/2021
Deposit	11/09/2021			Deposit
Paycheck	11/10/2021	DD1178	Wayne Springmeyer Emp	Direct Deposit
Paycheck	11/10/2021	DD1176	Jennifer Pierce	Direct Deposit
Paycheck	11/10/2021	DD1177	Stacey Whittaker	Direct Deposit
Deposit	11/10/2021			Deposit
Deposit	11/10/2021			Deposit
Check	11/10/2021		Voya	Payroll expense
Check	11/10/2021	1696	Vital Records (was Puliz)	Records storage
Check	11/10/2021			
Check	11/11/2021		Voya	Payroll expense
Deposit	11/11/2021			Deposit
Deposit	11/12/2021			Deposit
Check	11/12/2021		AT&T	Telephone expense
Deposit	11/13/2021			Deposit
Deposit	11/14/2021			Deposit
Deposit	11/15/2021			Deposit
Deposit	11/16/2021			Deposit
Deposit	11/17/2021			Deposit
Deposit	11/18/2021			Deposit
Check	11/18/2021	1698	State of Nevada IT	Long distance
Check	11/18/2021	1697	Nanci Campbell	
Deposit	11/19/2021			Deposit
Deposit	11/20/2021			Deposit
Deposit	11/21/2021			Deposit
Liability Check	11/22/2021	E-pay	US Treasury	88-0309622 QB Tracking # -1977554438
Deposit	11/22/2021			Deposit
Liability Check	11/23/2021		QuickBooks Payroll Service	Created by Payroll Service on 11/22/2021

Type	Date	Num	Name	Memo
Deposit	11/23/2021			Deposit
Check	11/23/2021	1699	International Hearing Society	Exam materials
Paycheck	11/24/2021	DD1179	Jennifer Pierce	Direct Deposit
Paycheck	11/24/2021	DD1180	Stacey Whittaker	Direct Deposit
Deposit	11/24/2021			Deposit
Check	11/24/2021		Wells Fargo	Postage, GoDaddy, NCSB dues
Deposit	11/25/2021			Deposit
Deposit	11/26/2021			Deposit
Deposit	11/27/2021			Deposit
Deposit	11/28/2021			Deposit
Deposit	11/29/2021			Deposit
Deposit	11/30/2021			Deposit
Check	11/30/2021	1700	Jodi Smith	
Deposit	11/30/2021			Deposit
Deposit	12/01/2021			Deposit
Deposit	12/02/2021			Deposit
Deposit	12/03/2021			Deposit
Deposit	12/04/2021			Deposit
Deposit	12/05/2021			Deposit
Deposit	12/06/2021			Deposit
Deposit	12/07/2021			Deposit
Deposit	12/07/2021			Deposit
Liability Check	12/08/2021		QuickBooks Payroll Service	Created by Payroll Service on 12/07/2021
Deposit	12/08/2021			Deposit
Paycheck	12/09/2021	DD1183	Wayne Springmeyer Emp	Direct Deposit
Paycheck	12/09/2021	DD1181	Jennifer Pierce	Direct Deposit
Paycheck	12/09/2021	DD1182	Stacey Whittaker	Direct Deposit
Deposit	12/09/2021			Deposit
Check	12/09/2021		Voya	Payroll expense
Check	12/09/2021	1702	Vital Records (was Puliz)	Records storage
Check	12/09/2021	1703	Albertsons Consulting Inc.	Licensing system
Check	12/09/2021	1701	Timothy Hunsaker	Exam proctor
Deposit	12/10/2021			Deposit
Check	12/10/2021			
Check	12/10/2021		AT&T	Telephone expense
Deposit	12/11/2021			Deposit
Deposit	12/12/2021			Deposit
Deposit	12/13/2021			Deposit
Deposit	12/14/2021			Deposit
General Journal	12/14/2021			Reimbursement for fraud claim - check 1615 cle
Deposit	12/15/2021			Deposit
Deposit	12/16/2021			Deposit
Check	12/16/2021	1704	State of Nevada IT	Long distance
Deposit	12/17/2021			Deposit
Deposit	12/18/2021			Deposit

Type	Date	Num	Name	Memo
Deposit	12/19/2021			Deposit
Liability Check	12/20/2021	E-pay	US Treasury	88-0309622 QB Tracking # -1529739438
Deposit	12/20/2021			Deposit
Deposit	12/21/2021			Deposit
Liability Check	12/22/2021		QuickBooks Payroll Service	Created by Payroll Service on 12/20/2021
Deposit	12/22/2021			Deposit
Paycheck	12/23/2021	DD1186	Wayne Springmeyer Emp	Direct Deposit
Paycheck	12/23/2021	DD1184	Jennifer Pierce	Direct Deposit
Paycheck	12/23/2021	DD1185	Stacey Whittaker	Direct Deposit
Deposit	12/23/2021			Deposit
Check	12/23/2021		Voya	Payroll expense
Deposit	12/24/2021			Deposit
Deposit	12/25/2021			Deposit
Deposit	12/26/2021			Deposit
Deposit	12/27/2021			Deposit
Deposit	12/28/2021			Deposit
Deposit	12/29/2021			Deposit
Deposit	12/30/2021			Deposit
Deposit	12/30/2021			Deposit
Check	12/30/2021	1705	Attorney General	Legal fees
Check	12/30/2021		Wells Fargo	GoDaddy, Zoom
Deposit	12/31/2021			Deposit
Deposit	12/31/2021			interest

Total Wells Fargo Bank - Checking

**TOTAL**

11:17 AM

01/10/2022

Accrual Basis

Amount

200.00  
100.00  
475.00  
525.00  
400.00  
-31.00  
-725.90  
-52.10  
-24.42  
-750.00  
-100.00  
-100.00  
275.00  
200.00  
275.00  
-2,868.21  
25.00  
-200.03  
0.00  
0.00  
-366.12  
-45.00  
-1.32  
-56.73  
425.00  
500.00  
350.00  
350.00  
0.00  
625.00  
-7,237.00  
-75.00  
-75.00  
-75.00  
-75.00  
-75.00  
200.00  
100.00  
25.00  
175.00  
-1,706.82

**Amount**

450.00  
-2,868.22  
0.00  
0.00  
-366.12  
-23.20  
425.00  
400.00  
0.49  
3,075.00  
2,625.00  
1,925.00  
1,400.00  
450.00  
950.00  
625.00  
1,100.00  
-3,000.85  
875.00  
0.00  
0.00  
0.00  
700.00  
100.00  
-366.12  
-45.00  
-183.74  
-366.12  
1,350.00  
1,425.00  
-23.81  
450.00  
700.00  
1,100.00  
1,300.00  
1,250.00  
600.00  
-2.45  
-100.00  
700.00  
400.00  
25.00  
-1,728.54  
600.00  
-2,868.22



**Amount**

925.00  
-616.68  
0.00  
0.00  
1,650.00  
-671.60  
750.00  
400.00  
350.00  
550.00  
1,800.00  
1,650.00  
-250.00  
0.53  
2,000.00  
1,750.00  
1,450.00  
400.00  
700.00  
2,050.00  
925.00  
200.00  
-2,986.32  
1,125.00  
0.00  
0.00  
0.00  
1,000.00  
-366.12  
-45.00  
-606.25  
-100.00  
1,725.00  
-644.96  
-24.11  
700.00  
1,350.00  
1,000.00  
1,675.00  
75.00  
700.00  
1,425.00  
-3.45  
1,800.00  
1,000.00

**Amount**

650.00
-1,743.00
2,450.00
1,175.00
-2,971.77
1,575.00
0.00
0.00
0.00
500.00
-366.12
1,125.00
100.00
500.00
1,975.00
2,200.00
2,050.00
1,575.00
200.00
-81.50
-304.41
2,650.00
0.71
<hr/> 41,713.40
<hr/> <b>41,713.40</b> <hr/>



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

617 Mae Anne Avenue, Reno, NV 89523-4540  
 (775) 787-3421 / Fax (775) 746-4105  
[www.nvspeechhearing.org](http://www.nvspeechhearing.org) Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

---

November 18, 2021

Daniel L. Crossman, CPA, Legislative Auditor  
 Legislative Counsel Bureau  
 401 S. Carson Street  
 Carson City, Nevada 89701-4747  
 Via email: [audit@lcb.state.nv.us](mailto:audit@lcb.state.nv.us)

RE: NRS 218G.400 Board Audit Requirement – FY21

Dear Mr. Crossman,

Our Board's revenue from all sources in FY21 was under \$200,000. As such, please find enclosed the requested Balance Sheet with supporting documentation for Fiscal Year 2021 ending June 30, 2021 pursuant to the provisions of NRS 218G.400.

We also had two new members appointed to the Board since our last submission and I have included a current Board Roster.

### **FY21 Financial Summary**

The Board ended FY21 unexpectedly over budget by approximately \$12,000, compared to the initial estimate of a \$28,000+ deficit. This is likely a result of significant cost-savings measures implemented this year, a conservative estimation of revenue when the FY21 budget was developed, and a notable increase in new licenses this year/quarter. This is a particularly encouraging trend given the failure of our fee increase bill in the recent legislative session, and it is anticipated that continued fiscal responsibility will support the Board in rebuilding its financial reserves.

#### **Profit and Loss Through Q4 (End of Fiscal Year)**

- Total Revenue: \$183,373.38
- Deferred Revenue: \$80,728.22
- Total Expenses: \$171,376.88
- **Net Income: \$12,011.11**

#### **Balance Sheet**

- Total Assets: \$167,456.03
- Total Liabilities: \$96,319.35
- **Total Equity: \$71,136.68**

**Deviations from Budget**

- Legal/investigative fees were (not unexpectedly) beyond budget at 168.25% given the number of complaints received in FY21 (8) and one (1) prior case that resulted in multiple hearings. This was adjusted for FY22.
- Membership dues were over budget due to an omission of one membership in development of the FY21 budget, which has been corrected for FY22.
- Personnel costs, licensing program subscription, office supplies, printing, and postage were slightly over budget, and was adjusted for FY22.

**Attachments**

- Nevada State Boards Balance Sheet FY21
- Board Profit & Loss Report: July 2020 through June 2021
- Board Balance Sheet as of June 30, 2021
- Wells Fargo Bank Checking Statement and Reconciliation Detail for June 30, 2021
- Wells Fargo Bank Savings Statement and Reconciliation Detail for June 30, 2021
- Fixed Asset Report FY21
- Board Roster (Revised 8/12/2021)
- Fine Payment Letter 9/9/2020
- Fine Payment Letter 12/15/2020

Thank you in advance for your assistance. Please let me know if you have any questions or need additional information.

Sincerely,



Jennifer R. Pierce  
Executive Director

cc: Tami Brancamp, Board Chair

**NEVADA STATE BOARDS  
BALANCE SHEET  
June 30, 2021**

**ASSETS**

1. Cash – Checking Account	\$ <u>60,867.60</u>
2. Cash – Savings Account	<u>102,852.44</u>
3. Short-term Investments (See instructions)	<u>N/A</u>
4. Other Assets (Attach schedule)	<u>3,735.99</u>
5. TOTAL ASSETS	\$ <u><u>167,456.03</u></u>

**LIABILITIES AND FUND BALANCE**

6. Accounts Payable	\$ <u>2,365.40</u>
7. Other Liabilities (Attach schedule)	<u>93,953.95</u>
8. TOTAL LIABILITIES	<u>96,319.35</u>
9. Fund Balance: Beginning of Year	\$ <u>62,720.54</u>
9a. Revenue (Attach schedule)	<u>183,387.99</u>
9b. Expenditures (Attach schedule)	<u>-171,376.88</u>
9c. Change in capital asset investment	<u>-3,594.97</u>
10. Fund Balance: End of Year	<u>71,136.68</u>
11. TOTAL LIABILITIES AND FUND BALANCE	\$ <u><u>167,456.03</u></u>

Board Name: Speech-Language Path Aud & Hearing Date: November 15, 2021

Form Completed by: Carol Woods Title: Bookkeeper

Signature: 

Please submit a copy of this form, applicable schedules, the June 30 bank statement(s), and the year-end bank reconciliation to the Legislative Auditor and the Chief of the Budget Division of the Office of Finance on or before December 1. Retain all originals for your files.

8:04 AM

## State of Nevada Speech-Language Pathology Audiology and Hea

## Profit &amp; Loss

09/26/21

July 2020 through June 2021

Accrual Basis

	Jul '20 - Jun 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Exam Fees	3,000.00
Fees	29,550.00
License Fees	145,484.03
List Fee	5,339.35
<b>Total Income</b>	<b>183,373.38</b>
<b>Expense</b>	
Administrative Payroll	112,516.93
Attorney General / Legal Fees	8,412.71
Bank Service/Merchant Charges	3,968.42
Board Compensation	2,325.00
Dues and Subscriptions	249.90
Examination Fees	2,827.73
Insurance	1,205.21
Licensing - Data System	14,235.00
Memberships	450.00
Office Lease	5,030.80
Office Supplies	990.10
Postage and Delivery	427.74
Printing and Reproduction	183.36
Professional Fees	
Accounting	3,000.00
Legislative Services	15,000.00
<b>Total Professional Fees</b>	<b>18,000.00</b>
Telephone	553.98
<b>Total Expense</b>	<b>171,376.88</b>
<b>Net Ordinary Income</b>	<b>11,996.50</b>
<b>Other Income/Expense</b>	
Other Income	
Interest Income	14.61
<b>Total Other Income</b>	<b>14.61</b>
<b>Net Other Income</b>	<b>14.61</b>
<b>Net Income</b>	<b>12,011.11</b>

5:24 AM

**State of Nevada Speech-Language Pathology Audiology and Hearing  
Balance Sheet**

11/16/21

As of June 30, 2021

Accrual Basis

	Jun 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Wells Fargo Bank - Checking	60,867.60
Wells Fargo Bank - Savings	102,852.44
<b>Total Checking/Savings</b>	163,720.04
<b>Other Current Assets</b>	
Prepaid Expenses	2,400.00
<b>Total Other Current Assets</b>	2,400.00
<b>Total Current Assets</b>	166,120.04
<b>Fixed Assets</b>	
Capital Assets	1,335.99
<b>Total Fixed Assets</b>	1,335.99
<b>TOTAL ASSETS</b>	<b>167,456.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	2,365.40
<b>Total Accounts Payable</b>	2,365.40
<b>Other Current Liabilities</b>	
Deferred Revenue	80,728.22
Paid Time Off	10,129.00
Payroll Liabilities	2,878.00
Payroll Tax Liability	218.73
<b>Total Other Current Liabilities</b>	93,953.95
<b>Total Current Liabilities</b>	96,319.35
<b>Total Liabilities</b>	96,319.35
<b>Equity</b>	
Invested in Capital Assets	1,335.99
Retained Earnings	57,789.58
Net Income	12,011.11
<b>Total Equity</b>	71,136.68
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>167,456.03</b>

# State/Local Government Checking

June 30, 2021 ■ Page 1 of 5



STATE OF NV SPEECH-LANGUAGE PATHOLOGY  
 AUDIOLOGY & HEARING AID DISPENSING BOARD  
 6170 MAE ANNE AVE STE 1  
 RENO NV 89523-4705

## Questions?

Available by phone 24 hours a day, 7 days a week:

We accept all relay calls, including 711

**1-800-CALL-WELLS** (1-800-225-5935)

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](https://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (825)

P.O. Box 6995

Portland, OR 97228-6995

## Your Business and Wells Fargo

Visit [wellsfargoworks.com](https://wellsfargoworks.com) to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](https://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking	<input checked="" type="checkbox"/>
Online Statements	<input checked="" type="checkbox"/>
Business Bill Pay	<input type="checkbox"/>
Business Spending Report	<input checked="" type="checkbox"/>
Overdraft Protection	<input type="checkbox"/>



## IMPORTANT ACCOUNT INFORMATION

The following dedicated text telephone/telecommunication device for the deaf (TTY/TDD) lines are being retired on March 5, 2021: 800-877-4833, 800-419-2265 and 800-600-4833. We accept relay-assisted calls, including calls from the 711 service, when customers call any Wells Fargo customer service toll-free phone number. Wells Fargo will continue to provide excellent service to our deaf or hard of hearing customers and customers with speech disorders.

### Statement period activity summary

Beginning balance on 6/1	\$48,982.24
Deposits/Credits	20,875.47
Withdrawals/Debits	- 10,065.11
<b>Ending balance on 6/30</b>	<b>\$59,792.60</b>

Account number: **829697010**

**STATE OF NV SPEECH-LANGUAGE PATHOLOGY  
 AUDIOLOGY & HEARING AID DISPENSING BOARD**

*Nevada account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 321270742

For Wire Transfers use

Routing Number (RTN): 121000248





**Interest summary**

Interest paid this statement	\$0.47
Average collected balance	\$56,326.17
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.47
Interest paid this year	\$2.60

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
6/1		06/01Bankcard Deposit -0329308115	200.00		
6/1		06/01Bankcard Deposit -0329308115	300.00		
6/1		06/01Bankcard Deposit -0329308115	450.00		
6/1		06/01Bankcard Deposit -0329308115	800.00 ✓		50,732.24
6/2		06/02Bankcard Deposit -0329308115	1,450.00 ✓		52,182.24
6/3		06/03Bankcard Deposit -0329308115	1,075.00 ✓		53,257.24
6/4		06/04Bankcard Deposit -0329308115	550.00 ✓		
6/4	1646	Deposited OR Cashed Check		200.00 ✓	53,607.24
6/7		06/07Bankcard Deposit -0329308115	1,125.00 ✓		
6/7		06/07Bankcard Deposit -0329308115	200.00 ✓		
6/7		06/07Bankcard Deposit -0329308115	200.00 ✓		55,132.24
6/8		06/08Bankcard Deposit -0329308115	500.00 ✓		
6/8		ATT Payment 060721 574392003Myw9H Jennifer Pierce		25.05 ✓	55,607.19
6/9		06/09Bankcard Deposit -0329308115	750.00 ✓		
6/9	<	Business to Business ACH Debit - Intuit Payroll S Quickbooks 210609 xxxxx9622 State of Nevada Speech		2,868.21 ✓	53,488.98
6/10		06/10Bankcard Deposit -0329308115	1,225.00 ✓		
6/10		Bankcard Discount Fee - 0329308115		0.26 ✓	
6/10		Bankcard Fee - 0329308115		139.34 ✓	
6/10		Bankcard Interchange Fee - 0329308115		276.49 ✓	
6/11		06/11Bankcard Deposit -0329308115	850.00 ✓		54,297.89
6/11		Nevada Deferred ACH Debits 210610 625031 1039 State of Nevada Deferr		366.12 ✓	
6/11	1636	Check		75.00 ✓	54,706.77
6/14		06/14Bankcard Deposit -0329308115	650.00 ✓		
6/14		06/14Bankcard Deposit -0329308115	450.00 ✓		
6/14		06/14Bankcard Deposit -0329308115	100.00 ✓		55,906.77
6/15		06/15Bankcard Deposit -0329308115	800.00 ✓		56,706.77
6/16		06/16Bankcard Deposit -0329308115	950.00 ✓		57,656.77
6/17		06/17Bankcard Deposit -0329308115	450.00 ✓		58,106.77
6/18		06/18Bankcard Deposit -0329308115	1,000.00 ✓		59,106.77
6/21		06/21Bankcard Deposit -0329308115	650.00 ✓		
6/21		06/21Bankcard Deposit -0329308115	300.00 ✓		
6/21		06/21Bankcard Deposit -0329308115	150.00 ✓		
6/21	1641	Check		100.00 ✓	60,106.77
6/22		06/22Bankcard Deposit -0329308115	225.00 ✓		60,331.77
6/23		06/23Bankcard Deposit -0329308115	1,025.00 ✓		
6/23	<	Business to Business ACH Debit - IRS Usatxpymt 062321 225157413394501 State of Nevada Speech		1,721.28 ✓	
6/23	<	Business to Business ACH Debit - Intuit Payroll S Quickbooks 210623 xxxxx9622 State of Nevada Speech		2,957.24 ✓	56,678.25
6/24		06/24Bankcard Deposit -0329308115	1,375.00 ✓		
6/24	1647	Cashed Check		75.00 ✓	57,978.25
6/25		06/25Bankcard Deposit -0329308115	625.00 ✓		
6/25		Deposit	50.00 ✓		
6/25	1650	Deposited OR Cashed Check		750.00 ✓	
6/25		Nevada Deferred ACH Debits 210624 625031 1039 State of Nevada Deferr		366.12 ✓	
6/25	1648	Check		45.00 ✓	57,492.13



**Transaction history (continued)**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
6/28		06/28Bankcard Deposit -0329308115	525.00 ✓		
6/28		06/28Bankcard Deposit -0329308115	275.00 ✓		
6/28		06/28Bankcard Deposit -0329308115	200.00 ✓		
6/28	1649	Check		100.00 ✓	58,392.13
6/29		06/29Bankcard Deposit -0329308115	450.00 ✓		58,842.13
6/30		06/30Bankcard Deposit -0329308115	950.00 ✓		
6/30		Interest Payment	Interest 0.47		59,792.60
<b>Ending balance on 6/30</b>					<b>59,792.60</b>
<b>Totals</b>			<b>\$20,875.47</b>	<b>\$10,065.11</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

**Summary of checks written (checks listed are also displayed in the preceding Transaction history)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
1636	6/11	75.00	1647	6/24	75.00	1649	6/28	100.00
1641 *	6/21	100.00	1648	6/25	45.00	1650	6/25	750.00
1646 *	6/4	200.00						

\* Gap in check sequence.

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wells Fargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 06/01/2021 - 06/30/2021	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$1,000.00	\$56,331.00 <input checked="" type="checkbox"/>
· Minimum daily balance	\$500.00	\$50,732.24 <input checked="" type="checkbox"/>

WG/WG

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	7,500	0	0.0030	0.00
Transactions	17	200	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

**Other Wells Fargo Benefits**

8:57 AM

**State of Nevada Speech-Language Pathology Audiology and Hearing  
Reconciliation Detail**

09/08/21

**Wells Fargo Bank - Checking, Period Ending 06/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						48,982.24
<b>Cleared Transactions</b>						
<b>Checks and Payments - 14 items</b>						
Check	04/22/2021	1636	Michael Hodes	X	-75.00	-75.00
Check	05/06/2021	1641	Nanci Campbell	X	-100.00	-175.00
Check	05/27/2021	1646	Albertsons Consultin...	X	-200.00	-375.00
Check	06/07/2021		AT&T	X	-25.05	-400.05
Liability Check	06/09/2021		QuickBooks Payroll ...	X	-2,868.21	-3,268.26
Check	06/10/2021		Wells Fargo	X	-416.09	-3,684.35
Check	06/10/2021		Voya	X	-366.12	-4,050.47
Liability Check	06/21/2021	E-pay	US Treasury	X	-1,721.28	-5,771.75
Check	06/21/2021	1650	Silver State Govern...	X	-750.00	-6,521.75
Check	06/21/2021	1649	Tim Hunsaker	X	-100.00	-6,621.75
Check	06/21/2021	1647	Andrea Menicucci	X	-75.00	-6,696.75
Check	06/21/2021	1648	Vital Records (was P...	X	-45.00	-6,741.75
Liability Check	06/23/2021		QuickBooks Payroll ...	X	-2,957.24	-9,698.99
Check	06/24/2021		Voya	X	-366.12	-10,065.11
Total Checks and Payments					-10,065.11	-10,065.11
<b>Deposits and Credits - 39 items</b>						
Deposit	05/28/2021			X	200.00	200.00
Deposit	05/29/2021			X	300.00	500.00
Deposit	05/30/2021			X	450.00	950.00
Deposit	05/31/2021			X	800.00	1,750.00
Deposit	06/01/2021			X	1,450.00	3,200.00
Deposit	06/02/2021			X	1,075.00	4,275.00
Deposit	06/03/2021			X	550.00	4,825.00
Deposit	06/04/2021			X	1,125.00	5,950.00
Deposit	06/05/2021			X	200.00	6,150.00
Deposit	06/06/2021			X	200.00	6,350.00
Deposit	06/07/2021			X	500.00	6,850.00
Deposit	06/08/2021			X	750.00	7,600.00
Deposit	06/09/2021			X	1,225.00	8,825.00
Deposit	06/10/2021			X	850.00	9,675.00
Deposit	06/11/2021			X	650.00	10,325.00
Deposit	06/12/2021			X	450.00	10,775.00
Deposit	06/13/2021			X	100.00	10,875.00
Deposit	06/14/2021			X	800.00	11,675.00
Deposit	06/15/2021			X	950.00	12,625.00
Deposit	06/16/2021			X	450.00	13,075.00
Deposit	06/17/2021			X	1,000.00	14,075.00
Deposit	06/18/2021			X	650.00	14,725.00
Deposit	06/19/2021			X	300.00	15,025.00
Deposit	06/20/2021			X	150.00	15,175.00
Deposit	06/21/2021			X	225.00	15,400.00
Deposit	06/22/2021			X	1,025.00	16,425.00
Deposit	06/23/2021			X	1,375.00	17,800.00
Deposit	06/24/2021			X	625.00	18,425.00
Deposit	06/25/2021			X	50.00	18,475.00
Deposit	06/25/2021			X	525.00	19,000.00
Deposit	06/26/2021			X	275.00	19,275.00
Deposit	06/27/2021			X	200.00	19,475.00
Deposit	06/28/2021			X	450.00	19,925.00
Deposit	06/29/2021			X	950.00	20,875.00
Bill Pmt -Check	06/30/2021		Board of Occupation...	X	0.00	20,875.00
Bill Pmt -Check	06/30/2021		Information Technol...	X	0.00	20,875.00
Bill Pmt -Check	06/30/2021		Vital Records (was P...	X	0.00	20,875.00
Bill Pmt -Check	06/30/2021		Wells Fargo	X	0.00	20,875.00
Deposit	06/30/2021			X	0.47	20,875.47
Total Deposits and Credits					20,875.47	20,875.47
Total Cleared Transactions					10,810.36	10,810.36
Cleared Balance					10,810.36	59,792.60

8:57 AM

## State of Nevada Speech-Language Pathology Audiology and Hearing Reconciliation Detail

09/08/21

### Wells Fargo Bank - Checking, Period Ending 06/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	08/01/2019	1398	Michael Hodes		-150.00	-150.00
Check	10/22/2020	1581	Bonnie Lamping		-75.00	-225.00
Check	02/25/2021	1615	Andrea Menicucci		-75.00	-300.00
Check	06/29/2021	1651	Melissa Maestas		-100.00	-400.00
Total Checks and Payments					-400.00	-400.00
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2021				1,475.00	1,475.00
Total Deposits and Credits					1,475.00	1,475.00
Total Uncleared Transactions					1,075.00	1,075.00
Register Balance as of 06/30/2021					11,885.36	60,867.60
<b>New Transactions</b>						
<b>Checks and Payments - 31 items</b>						
Check	07/07/2021	1656	Board of Occupation...		-3,360.18	-3,360.18
Liability Check	07/07/2021		QuickBooks Payroll ...		-2,868.22	-6,228.40
Bill Pmt -Check	07/07/2021	1655	Silver State Govern...		-1,500.00	-7,728.40
Check	07/07/2021	1654	Numbers, Inc.		-750.00	-8,478.40
Bill Pmt -Check	07/07/2021	1653	Board of Occupation...		-42.91	-8,521.31
Check	07/07/2021		AT&T		-24.99	-8,546.30
Bill Pmt -Check	07/07/2021	1652	State of Nevada IT		-4.39	-8,550.69
Check	07/08/2021		Voya		-366.12	-8,916.81
Bill Pmt -Check	07/12/2021	1657	Attorney General		-818.10	-9,734.91
Check	07/12/2021	1658	Vital Records (was P...		-45.00	-9,779.91
Check	07/13/2021				-421.30	-10,201.21
Liability Check	07/21/2021		QuickBooks Payroll ...		-2,868.20	-13,069.41
Check	07/22/2021		Voya		-366.12	-13,435.53
Check	07/22/2021	1662	Michael Hodes		-75.00	-13,510.53
Check	07/22/2021	1663	Bonnie Lamping		-75.00	-13,585.53
Check	07/22/2021	1660	Tami Brancamp		-75.00	-13,660.53
Check	07/22/2021	1659	Lyn Harrelson		-75.00	-13,735.53
Check	07/22/2021	1661	Andrea Menicucci		-75.00	-13,810.53
Liability Check	07/29/2021	E-pay	US Treasury		-1,706.84	-15,517.37
Check	07/29/2021	1667	Sara Chamma		-200.00	-15,717.37
Check	07/29/2021	1665	Nanci Campbell		-100.00	-15,817.37
Check	07/29/2021	1664	Tim Hunsaker		-100.00	-15,917.37
Check	07/29/2021		Wells Fargo		-7.20	-15,924.57
Check	07/29/2021	1666	State of NV Informati...		-1.83	-15,926.40
Liability Check	08/04/2021		QuickBooks Payroll ...		-2,868.22	-18,794.62
Check	08/05/2021		Voya		-366.12	-19,160.74
Liability Check	08/17/2021	E-pay	US Treasury		-1,721.28	-20,882.02
Liability Check	08/18/2021		QuickBooks Payroll ...		-2,957.23	-23,839.25
Check	08/19/2021		Voya		-366.12	-24,205.37
Liability Check	09/01/2021		QuickBooks Payroll ...		-2,868.21	-27,073.58
Check	09/02/2021		Voya		-366.12	-27,439.70
Total Checks and Payments					-27,439.70	-27,439.70
<b>Deposits and Credits - 43 items</b>						
Deposit	07/01/2021				75.00	75.00
Deposit	07/02/2021				100.00	175.00
Deposit	07/03/2021				225.00	400.00
Deposit	07/05/2021				200.00	600.00
Deposit	07/06/2021				900.00	1,500.00
Deposit	07/07/2021				575.00	2,075.00
Paycheck	07/08/2021	DD1158	Stacey Whittaker		0.00	2,075.00
Paycheck	07/08/2021	DD1157	Jennifer Pierce		0.00	2,075.00
Deposit	07/08/2021				375.00	2,450.00
Deposit	07/09/2021				300.00	2,750.00
Deposit	07/10/2021				225.00	2,975.00
Deposit	07/11/2021				425.00	3,400.00
Deposit	07/12/2021				825.00	4,225.00
Deposit	07/13/2021				400.00	4,625.00
Deposit	07/14/2021				550.00	5,175.00

8:57 AM

**State of Nevada Speech-Language Pathology Audiology and Hea  
Reconciliation Detail**

09/08/21

**Wells Fargo Bank - Checking, Period Ending 06/30/2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Deposit	07/15/2021				575.00	5,750.00
Deposit	07/16/2021				675.00	6,425.00
Deposit	07/17/2021				350.00	6,775.00
Deposit	07/18/2021				100.00	6,875.00
Deposit	07/19/2021				575.00	7,450.00
Deposit	07/20/2021				25.00	7,475.00
Deposit	07/21/2021				250.00	7,725.00
Paycheck	07/22/2021	DD1159	Jennifer Pierce		0.00	7,725.00
Paycheck	07/22/2021	DD1160	Stacey Whittaker		0.00	7,725.00
Deposit	07/22/2021				175.00	7,900.00
Deposit	07/23/2021				1,200.00	9,100.00
Deposit	07/24/2021				325.00	9,425.00
Deposit	07/25/2021				100.00	9,525.00
Deposit	07/26/2021				300.00	9,825.00
Deposit	07/27/2021				850.00	10,675.00
Deposit	07/28/2021				700.00	11,375.00
Deposit	07/29/2021				400.00	11,775.00
Deposit	07/30/2021				900.00	12,675.00
Deposit	07/31/2021				0.47	12,675.47
Deposit	07/31/2021				0.50	12,675.97
Deposit	07/31/2021				700.00	13,375.97
Paycheck	08/05/2021	DD1161	Jennifer Pierce		0.00	13,375.97
Paycheck	08/05/2021	DD1162	Stacey Whittaker		0.00	13,375.97
Paycheck	08/19/2021	DD1163	Jennifer Pierce		0.00	13,375.97
Paycheck	08/19/2021	DD1164	Stacey Whittaker		0.00	13,375.97
Paycheck	08/19/2021	DD1165	Wayne Springmeyer...		0.00	13,375.97
Paycheck	09/02/2021	DD1167	Stacey Whittaker		0.00	13,375.97
Paycheck	09/02/2021	DD1166	Jennifer Pierce		0.00	13,375.97
Total Deposits and Credits					13,375.97	13,375.97
Total New Transactions					-14,063.73	-14,063.73
<b>Ending Balance</b>					<b>-2,178.37</b>	<b>46,803.87</b>

# State/Local Government Checking

June 30, 2021 ■ Page 1 of 4

SAVINGS ACCT



STATE OF NV SPEECH-LANGUAGE PATHOLOGY  
 AUDIOLOGY & HEARING AID DISPENSING BOARD  
 6170 MAE ANNE AVE STE 1  
 RENO NV 89523-4705

## Questions?

Available by phone 24 hours a day, 7 days a week:

We accept all relay calls, including 711

**1-800-CALL-WELLS** (1-800-225-5935)

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](https://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (825)

P.O. Box 6995

Portland, OR 97228-6995

## Your Business and Wells Fargo

Visit [wellsfargoworks.com](https://wellsfargoworks.com) to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](https://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking   
 Online Statements   
 Business Bill Pay   
 Business Spending Report   
 Overdraft Protection



## IMPORTANT ACCOUNT INFORMATION

The following dedicated text telephone/telecommunication device for the deaf (TTY/TDD) lines are being retired on March 5, 2021: 800-877-4833, 800-419-2265 and 800-600-4833. We accept relay-assisted calls, including calls from the 711 service, when customers call any Wells Fargo customer service toll-free phone number. Wells Fargo will continue to provide excellent service to our deaf or hard of hearing customers and customers with speech disorders.

### Statement period activity summary

Beginning balance on 6/1	\$102,851.59
Deposits/Credits	0.85
Withdrawals/Debits	- 0.00
<b>Ending balance on 6/30</b>	<b>\$102,852.44</b>

Account number: **6676816374**

**STATE OF NV SPEECH-LANGUAGE PATHOLOGY  
 AUDIOLOGY & HEARING AID DISPENSING BOARD**

*Nevada account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 321270742

For Wire Transfers use

Routing Number (RTN): 121000248



June 30, 2021 ■ Page 2 of 4

### Interest summary

Interest paid this statement	\$0.85
Average collected balance	\$102,851.59
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.85
Interest paid this year	\$5.10

### Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
6/30		Interest Payment	0.85		102,852.44
<b>Ending balance on 6/30</b>					<b>102,852.44</b>
<b>Totals</b>			<b>\$0.85</b>	<b>\$0.00</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

### Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](https://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 06/01/2021 - 06/30/2021	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$1,000.00	\$102,852.00 <input checked="" type="checkbox"/>
· Minimum daily balance	\$500.00	\$102,851.59 <input checked="" type="checkbox"/>
WGWG		

### Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	7,500	0	0.0030	0.00
Transactions	0	200	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

### Other Wells Fargo Benefits

Our National Business Banking Center customer service number 1-800-CALL-WELLS (1-800-225-5935) hours of operation have temporarily changed to 7:00 a.m. to 11:00 p.m. Eastern Time, Monday through Saturday and Sunday 9:00 a.m. to 10:00 p.m. Eastern Time. Access to our automated banking system, the ability to report a fraud claim on your business credit or debit card, and access to report a lost or stolen business card will continue to be available 24 hours a day, 7 days per week. Thank you for banking with Wells Fargo. We appreciate your business.

1:56 PM

**State of Nevada Speech-Language Pathology Audiology and Hea**  
**Reconciliation Detail**

07/14/21

**Wells Fargo Bank - Savings, Period Ending 06/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						102,851.59
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2021			X	0.85	0.85
Total Deposits and Credits					0.85	0.85
Total Cleared Transactions					0.85	0.85
Cleared Balance					0.85	102,852.44
Register Balance as of 06/30/2021					0.85	102,852.44
<b>Ending Balance</b>					<b>0.85</b>	<b>102,852.44</b>



State of Nevada  
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board  
Fixed Assets

FY 21							
Item Description	Cost	Date of Acquisition	Item Description	ID #	Date of Disposition	Disposition Notes	Balance
Dell Latitude 5520 Laptop	\$ 1,699.33	2/28/2012	Laptop (no staff assigned)	327070	10/22/2020	Laptop crashed; no longer functional.	\$ (1,699.33)
Dell Optiplex 3011 All-In-One	\$ 1,115.65	8/6/2014	All-In-One Desktop Computer (assigned to Licensing Coordinator)	None	10/22/2020	Sold to OT Board	\$ (1,115.65)
Dell XPS 13 7390 Laptop	\$ 1,335.99	10/15/2019	Dell Laptop (assigned to Executive Director)	None			\$ 1,335.99
VIZIO 70 Inch LED 4K HDR UHD Smart TV	\$ 779.99	10/15/2020	Television for teleconference meetings	None	10/22/2020	Sold to OT Board	\$ (779.99)
<b>Ending Asset Balance</b>							<b>\$ 1,335.99</b>



State of Nevada

**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

[www.nvspeechhearing.org](http://www.nvspeechhearing.org) Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)**Board Roster****Tami U. Brancamp, Ph.D, CCC-SLP ~ Chair***Term Expires: 7/1/2023*

580 Luciana Drive, Reno, NV 89521

[tbrancamp@med.unr.edu](mailto:tbrancamp@med.unr.edu) (775) 232-0480**Andrea Menicucci, MS, CCC-SLP ~ Vice Chair***Term Expires: 7/1/2024*

1775 Circle Drive, Reno, NV 89509

[menicucci.andrea@gmail.com](mailto:menicucci.andrea@gmail.com) (775) 287-1910**Lynee Anderson, BC-HIS***Term Expires: 7/1/2024*

P.O. Box 13170, Reno, NV 89507

[Lynee.anderson@yahoo.com](mailto:Lynee.anderson@yahoo.com) (775) 771-1903**Minnie Foxx, Public Member***Term Expires: 7/1/2023*

9602 Gray Cap Street, Las Vegas, NV 89123

[dreamvacationsdiva@gmail.com](mailto:dreamvacationsdiva@gmail.com) (310) 560-3683**Michael Hodes, AuD***Term Expires: 7/1/2020*

501 Hammill Lane, Reno, NV 89511

[silverstatehearing@gmail.com](mailto:silverstatehearing@gmail.com) (775) 530-4194**Timothy Hunsaker, AuD***Term Expires: 7/1/2022*

1262 Gallery Oaks Drive, Las Vegas, NV 89123

[tim@lasvegashears.com](mailto:tim@lasvegashears.com) (775) 605-9133**Bonnie Lamping, MA, CCC-SLP, MED***Term Expires: 7/1/2022*

1528 Sabatini Drive, Henderson, NV 89052

[lampib@nv.ccsd.net](mailto:lampib@nv.ccsd.net) (702) 499-9817**Advisory Committee on Fitting and Dispensing Hearing Aids****Michael Hodes, AuD - Board Member****Lynee Anderson, BC-HIS - Board Member****Nanci Campbell, AuD***Term Expires: 7/19/2020*

844 W. Nye Lane, Suite 203, Carson City, NV 89703

[ccaudiology@gmail.com](mailto:ccaudiology@gmail.com) (775) 883-4764**Jennifer Joy-Cornejo, MA, CCC-A/FAAA***Term Expires: 7/19/2020*

12282 Lorenzo Avenue, Las Vegas, NV 89138

[jennifer@sucasnet.com](mailto:jennifer@sucasnet.com) (702) 992-6821**Melissa D. Maestas, BC-HIS, HAS***Term Expires: 7/19/2020*

509 N. Stephanie Street, Suite C, Henderson, NV 89014

[glykamou1@gmail.com](mailto:glykamou1@gmail.com) (702) 564-1224**Board Staff****Jennifer R. Pierce, Executive Director ~ [execdirector@nvspeechhearing.org](mailto:execdirector@nvspeechhearing.org)****Stacey Whittaker, Licensing Coordinator ~ [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523 | (775) 787-3421

**Henna Rasul, Sr. Deputy Attorney General ~ [h Rasul@ag.nv.gov](mailto:h Rasul@ag.nv.gov)**

100 N. Carson Street, Carson City, NV 89701 | (775) 684-1234



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89533-4540  
(775) 787-3421 / Fax (775) 746-4105  
[www.nvspeechhearing.org](http://www.nvspeechhearing.org) Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

---

September 9, 2020

State of Nevada  
Controller's Office North  
101 N. Carson Street  
Suite 5  
Carson City, NV 89701

RE: Fines/Penalties Pursuant to NRS 628.140

To Whom It May Concern,

Please find enclosed a check totaling \$50 in administrative fines collected from the following individuals:

- **DelGiudice, Vincent**                      **\$50**  
Administrative Fine for Unlicensed Practice  
Assessed by the Board: July 22, 2020  
Payment Remitted: July 23, 2020

Thank you in advance for your assistance. If you have additional questions or concerns please do not hesitate to contact me at (775) 787-3421 or [execdirector@nvspeechhearing.org](mailto:execdirector@nvspeechhearing.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer R. Pierce", with a large, sweeping flourish extending to the right.

Jennifer R. Pierce  
Executive Director



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89533-4540  
(775) 787-3421 / Fax (775) 746-4105  
[www.nvspeechhearing.org](http://www.nvspeechhearing.org) Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

---

December 15, 2020

State of Nevada  
Controller's Office North  
101 N. Carson Street  
Suite 5  
Carson City, NV 89701

RE: Fines/Penalties Pursuant to NRS 628.140

To Whom It May Concern,

Please find enclosed a check totaling \$200 in administrative fines collected from the following individuals:

- **Butler, Ashley**           **\$200**  
Administrative Fine for Unlicensed Practice  
Assessed by the Board: October 21, 2020  
Payment Remitted: October 21, 2020

Thank you in advance for your assistance. If you have additional questions or concerns please do not hesitate to contact me at (775) 787-3421 or [execdirector@nvspeechhearing.org](mailto:execdirector@nvspeechhearing.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer R. Pierce".

Jennifer R. Pierce  
Executive Director



State of Nevada

**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

<https://www.nvspeechhearing.org> Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)**BOARD LICENSEE COMPLAINT****PART I: COMPLAINT FILED AGAINST (Respondent)****INSTRUCTIONS**

Formal complaints may be filed with our Board against any current Board licensee for the alleged unlawful, unauthorized, unqualified, or unethical practice of speech-language pathology, audiology, or fitting and dispensing hearing aids. Reports of Unlicensed Practice must be made on a separate form.

Please note that the Board does not regulate businesses. A complaint should reference at least one licensed practitioner over whom the Board has authority. The licensee against which the complaint is filed is referred to as the "Respondent."

Licensee Name: \_\_\_\_\_

Licensee Type:  SLP  AuD/Dispensing AuD  HAS/HAS-Apprentice

License Number: \_\_\_\_\_ Company/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**PART II: COMPLAINT FILED BY (Complainant)****INSTRUCTIONS**

Please note that complaint investigations are confidential, and your identity will not be disclosed during the course of the investigation unless you are a patient for whom medical records must be subpoenaed. It is likely that you will be contacted by Board staff for an interview and/or to provide additional information. Should the case proceed to a Hearing before the Board, you may also be called as a witness. The person filing the complaint is referred to as the "Complainant."

You may also choose to remain Anonymous, however per [NRS 637B.260](#) the Board may refuse to consider the complaint if anonymity makes processing the complaint impossible or unfair to the Respondent.

Name: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

OR  I wish to remain Anonymous

**PART III: COMPLAINT SUMMARY**

**INSTRUCTIONS**

*Please summarize the details of your complaint as clearly and as completely as possible. Include names of all individuals who may have relevant knowledge or information regarding the circumstances or allegations contained in the complaint. Note that the Complaint may be closed or dismissed if there is insufficient evidence provided to investigate or substantiate the claim.*

**Date/Date Range of Alleged Misconduct** (if applicable): \_\_\_\_\_

**Please describe the alleged misconduct in as much detail as possible below:**

Include enough detail to allow the Board to understand the allegations ([NAC 637B.720](#)) and to allow the Respondent to prepare a defense. ([NRS 637B.260](#)). You may attach additional pages and include any documents you believe are relevant.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**Please list all other agencies or organizations you have contacted about this Complaint:**

<i>Name/Company</i>	<i>Telephone</i>
_____	_____
_____	_____
_____	_____
_____	_____

**Is the Complaint regarding services provided to you as a Patient?**  Yes  No  
 If "yes", please complete *Release of Medical Records* on the next page.

**Is the Complaint regarding the fitting and dispensing of Hearing Aids?**  Yes  No  
 If "no", please skip to Part IV.  
 If "yes", please complete section below and attach copies of 1) the Bill of Sale, and 2) a copy of the refund response from Provider (if applicable).

**Date of Purchase of Hearing Aids:** \_\_\_\_\_

**Date Hearing Aids Received and Fitted into Ear(s):** \_\_\_\_\_

**Date Hearing Aids Returned to Provider:** \_\_\_\_\_

**Date Refund Requested from Provider:** \_\_\_\_\_

**PART IV: CERTIFICATION OF COMPLAINANT**

*I hereby certify that all information which I have given to be true, accurate and complete to the best of my knowledge.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART V: SUBMISSION AND FOLLOW-UP**

Please return this form to the Board Office via one of the following methods:

- Email:** [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)
- USPS Mail:** 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523
- Fax:** (775) 746-4105

Please also note:

- Complaints are handled by the Board’s Executive Director, Investigator, and Board Counsel.
- Details of a case are confidential and are not disclosed to the Board during an active investigation, as the Board will ultimately be the body charged with making findings of fact on the basis of the evidence if the case results in a Formal Hearing.
- Board staff cannot provide legal advice.
- Board Members, staff, and Counsel may not discuss active complaint investigations with external parties not related to the investigation.

Please visit our website at <https://www.nvspeechhearing.org/consumer/complaint/index.asp> to learn more about the Licensee Complaint process, including Board response, timeframes, and outcomes.

<b>For Official Use Only</b>	<b>Date Received:</b> _____	<b>Case #:</b> _____
------------------------------	-----------------------------	----------------------



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523  
(775) 787-3421 / Fax (775) 746-4105  
<https://www.nvspeechhearing.org> Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

**RELEASE OF MEDICAL RECORDS**

I, \_\_\_\_\_, hereby authorize any of the following: Physician, Psychologist, Health Professional, Hospital, Clinic, Hearing Aid Center, office or other related facility or provider to release information from my medical records to the State of Nevada, Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board at the above address.

It is understood that this release will be used in the following manner:

1. The information requested/received will be used only for the investigation of my Complaint filed with, and in accordance with the authorized responsibilities of the Board, and;
2. All information may be released, including, medical and/or psychological, history, physical and/or mental condition(s), diagnosis, prognosis, treatment, laboratory reports, testing results, client records and all professional(s)'s notes.
3. This release shall be valid for one year from the date of signing.
4. A copy of this release is as valid as the original.

\_\_\_\_\_  
Signature of Patient/Client/Complainant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date





State of Nevada

**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

(775) 787-3421 / Fax (775) 746-4105

<https://www.nvspeechhearing.org> Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)**REPORT OF UNLICENSED PRACTICE****PART I: REPORT FILED AGAINST (Respondent)****INSTRUCTIONS**

Per [NRS 637B.290\(1\)](#), "a person shall not engage in the practice of audiology, speech-language pathology or fitting and dispensing hearing aids in this State without holding a valid license issued pursuant to the provisions of this chapter." As such, our Board receives and investigates reports of alleged unlicensed practice and initiates administrative action as necessary to ensure the welfare and safety of the public.

Name of Individual: \_\_\_\_\_

Company/Agency (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**PART II: REPORTER FILED BY (Reporter)****INSTRUCTIONS**

Please note that It is likely that you will be contacted by Board staff for an interview and/or to provide additional information. Should the case proceed to a Hearing before the Board, you may also be called as a witness. The person filing the Report is referred to as the "Reporter."

You may also choose to remain anonymous, however the Board may refuse to consider the Report if anonymity makes processing the report impossible or unfair to the Respondent.

Name: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

OR  I wish to remain Anonymous

**PART III: SUMMARY OF ALLEGED UNLICENSED PRACTICE**

**INSTRUCTIONS**

*Please summarize the details of the alleged unlicensed practice as clearly and as completely as possible. Include names of all individuals who may have relevant knowledge or information regarding the circumstances or allegations contained in the report. Note that the case may be closed or dismissed if there is insufficient evidence provided to investigate or substantiate the claim.*

**Date/Date Range of Alleged Unlicensed Practice** (if applicable): \_\_\_\_\_

**Please describe the alleged unlicensed practice in as much detail as possible below:**

Include enough detail to allow the Board to understand the allegations and to allow the Respondent to prepare a defense. You may attach additional pages and include any documents you believe are relevant.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please list all other agencies or organizations you have contacted about this report:**

<i>Name/Company</i>	<i>Telephone</i>
_____	_____
_____	_____
_____	_____
_____	_____

Is the Report regarding services provided to you as a Patient?  Yes  No

If "yes", please complete *Release of Medical Records* on the next page.

Is the Report regarding the fitting and dispensing of Hearing Aids?  Yes  No

If "no", please skip to Part IV.

If "yes", please complete section below and attach copies of 1) the Bill of Sale, and 2) a copy of the refund response from Provider (if applicable).

Date of Purchase of Hearing Aids: \_\_\_\_\_

Date Hearing Aids Received and Fitted into Ear(s): \_\_\_\_\_

Date Hearing Aids Returned to Provider: \_\_\_\_\_

Date Refund Requested from Provider: \_\_\_\_\_

**PART IV: CERTIFICATION OF REPORTER**

*I hereby certify that all information which I have given to be true, accurate and complete to the best of my knowledge.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PART V: SUBMISSION AND FOLLOW-UP**

Please return this form to the Board Office via one of the following methods:

Email: [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

USPS Mail: 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523

Fax: (775) 746-4105

Please also note:

- Reports of unlicensed practice are handled by the Board's Executive Director, Investigator, and Board Counsel.
- Details of a case are not disclosed to the Board unless or until action is initiated pursuant to [NRS 637B.290](#).
- Board staff cannot provide legal advice.

Please visit our website at [XX](#) to learn more about the process of investigating reports of unlicensed practice, including Board response, timeframes, and outcomes.

For Official Use Only      Date Received: \_\_\_\_\_      Case #: \_\_\_\_\_



State of Nevada  
**Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board**

6170 Mae Anne Avenue, Suite 1, Reno, NV 89523  
(775) 787-3421 / Fax (775) 746-4105  
<https://www.nvspeechhearing.org> Email [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org)

**RELEASE OF MEDICAL RECORDS**

I, \_\_\_\_\_, hereby authorize any of the following: Physician, Psychologist, Health Professional, Hospital, Clinic, Hearing Aid Center, office or other related facility or provider to release information from my medical records to the State of Nevada, Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board at the above address.

It is understood that this release will be used in the following manner:

1. The information requested/received will be used only for the investigation of my Report of Unlicensed Practice filed with, and in accordance with the authorized responsibilities of the Board, and;
2. All information may be released, including, medical and/or psychological, history, physical and/or mental condition(s), diagnosis, prognosis, treatment, laboratory reports, testing results, client records and all professional(s)'s notes.
3. This release shall be valid for one year from the date of signing.
4. A copy of this release is as valid as the original.

\_\_\_\_\_  
Signature of Patient/Client/Reporter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 10

### Review of FY22 Budget to Consider and Approve Board Staff COLA/Merit Raises

During the October 21, 2021 meeting, the Board conducted a performance review of the Executive Director, and it was suggested that an agenda item should be added to the next meeting to consider COLA/merit raises for Board staff. The following compensation changes are proposed, with a revised FY22 budget attached to demonstrate the difference. It should be noted that the approved FY22 budget included a calculation error totaling personnel costs at \$114,000, though the actual budgeted line items only total \$108,476, **thus the proposed raises only increase approved budgeted costs by less than \$2,000.**

1. A 6% COLA increase for the Executive Director and Licensing Coordinator, effective immediately. This would take effect on the next pay date (2/3/2022) and cover the remaining 11 pay periods for FY22 at an increase of \$5,631.12 to the FY22 budget. The cost of additional PTO liability to reserves is negligible (<\$600 annually) and only a factor if a staff member resigns and PTO is paid out). This percentage is proposed based on recent, significant increases in inflation and aligns with a federal COLA increase of 5.9% taking effect in 2022. (No current information was found regarding planned State of Nevada COLA increases). A review of pay grade and compensation rates for similar state positions confirms that these new annual salary totals are commensurate with comparable positions and appropriate and are prorated to reflect the part-time hours provided the Board by both staff.
2. A one-time merit bonus to the Executive Director in the amount of \$3,000 to reflect two years of service with excellent performance reviews and no increases since her hire in 2019. The payment is proposed as a bonus (equivalent to 2.5% of salary for each year of service), rather than a salary increase to limit this cost to the current fiscal year. This will allow future increases/bonuses to be considered in the context of the Board's current financial position at that time.

As discussed earlier in the review of the Board's Q2 financials, revenue and expenses are commensurate with projections and the Board's reserves have increased almost \$23,000 since this quarter last year. These numbers support a staff increase and parallel FY22 budget projections. Given the reserve total of over \$93,000 at the end of this past quarter, it is possible for the Board to continue towards a goal of holding one-year's operating costs. The impact of the COLA increase to future budgets totals \$6,219 annually, which is easily supported with continued fiscal responsibility.

	Current Annual	New Annual (6% COLA)	Merit Bonus	Annual Increase	FY22 Increase (11 paydays)	Revised FY22 Total
ED	\$ 60,775.00	\$ 64,421.50	\$ 3,000.00	\$ 3,646.50	\$ 4,542.75	\$ 65,317.75
Licensing Coord	\$ 32,760.00	\$ 34,725.60	-	\$ 1,965.60	\$ 831.60	\$ 33,591.60
Payroll Taxes	\$ 7,308.00	\$ 7,584.75	-	\$ 276.75	\$ 117.09	\$ 7,425.09
Deferred Comp	\$ 5,500.00	\$ 5,830.15	-	\$ 330.15	\$ 139.68	\$ 5,639.68
<b>TOTAL</b>	<b>\$ 106,343.00</b>	<b>\$ 112,562.00</b>	<b>\$ 3,000.00</b>	<b>\$ 6,219.00</b>	<b>\$ 5,631.12</b>	

**ACTION:** Take action, table the matter, or take no action.

**ATTACHMENT(S):** *Proposed Revised FY22 Budget*

**State of Nevada**  
**Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board**  
**PROPOSED REVISED FISCAL YEAR 2022 BUDGET**

REVENUE			Approved	Proposed Revision	
<b>Fees</b>	New applications & late renewals		\$ 31,028.00		
<b>License Fees</b>	New, renewals, reinstatements, & conversions		\$ 152,496.00		
<b>Exams, List and Interest</b>	Exams, mailing lists, verifications, bank interest		\$ 8,771.00		
<b>Total Revenue</b>			\$ 192,295.00		
EXPENSES					
<b>Personnel/Payroll</b>		\$ 108,476.00	\$ 114,000.00		\$ 114,107.12
	Executive Director	\$ 60,775.00		\$ 65,317.75	
	Licensing Coordinator	\$ 32,760.00		\$ 33,591.60	
	Investigator	\$ 2,000.00		\$ 2,000.00	
	Payroll Taxes	\$ 7,308.00		\$ 7,425.09	
	Deferred Compensation	\$ 5,500.00		\$ 5,639.68	
	Direct Deposit Fees	\$ 133.00		\$ 133.00	
<b>Legal Fees</b>	Attorney General		\$ 8,000.00		\$ 8,000.00
<b>Bank Fees</b>	Merchant Services/Checking		\$ 4,000.00		\$ 4,000.00
<b>Board Compensation</b>	Salary		\$ 2,700.00		\$ 2,700.00
<b>Dues</b>	NCSB; RAN		\$ 700.00		\$ 700.00
<b>Equipment</b>			\$ 200.00		\$ 200.00
<b>Examinations</b>			\$ 3,630.00		\$ 3,630.00
Exam Proctors	Various	\$ 2,400.00		\$ 2,400.00	
Exam Materials	IHS	\$ 1,230.00		\$ 1,230.00	
<b>Insurance</b>	Tort & Liab/Worker's Comp		\$ 1,250.00		\$ 1,250.00
<b>Lic Database/Website</b>	Albertson Consulting		\$ 7,650.00		\$ 7,650.00
<b>Meeting Expense</b>	Rooms/lunches		\$ 100.00		\$ 100.00
<b>Office Lease &amp; Cost Share</b>	OT Board		\$ 3,360.00		\$ 3,360.00
<b>Office Supplies/Storage</b>	ZOOM, Office 365, VRC, Staples		\$ 1,300.00		\$ 1,300.00
<b>Postage</b>	USPS		\$ 400.00		\$ 400.00
<b>Printing</b>	State Printer		\$ 200.00		\$ 200.00
<b>Professional Fees</b>			\$ 3,500.00		\$ 3,500.00
Accounting	Numbers Inc.	\$ 3,000.00		\$ 3,000.00	
Legislative Services	None	\$ -		\$ -	
IT Technical Support	IT NV	\$ 500.00		\$ 500.00	
<b>Telephone/Technology</b>	AT&T		\$ 600.00		\$ 600.00
<b>Travel</b>			\$ 200.00		\$ 200.00
	Travel - In State	\$ 200.00		\$ 200.00	
	Travel - Out of State	\$ -		\$ -	
<b>Total Operating Expenses</b>			\$ 151,790.00		\$ 151,897.12
<b>Revenue in Excess of Operating Expense</b>			\$ 40,505.00		\$ 40,397.88

Revenue difference                   \$       107.12



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 11

### Work Session on Future Legislative Efforts (*Standing Agenda Item*):

---

**a. Consideration to Revise NRS 637B to Add Licensing of Speech-Language Pathology Assistants**

At the Board's January 20, 2021 meeting it was decided that this matter would be included as a standing agenda item in future meetings but tabled for the foreseeable future, based on concurrent work between NSHA and the Nevada Department of Education to "sunset" Bachelor's level SLP providers in school settings. Kim Reddig and Nancy Kuhles of NSHA/NV Coalition have been invited to update the Board on this initiative.

**b. Consideration to Revise NRS 637B to Add Licensing of Audiology Assistants**

At the Board's April 21, 2021 meeting it was decided that this matter would be included as a standing agenda item in future meetings but tabled for the foreseeable future, with potential legislative efforts on this issue aligned with consideration for licensing SLP Assistants.

**c. Consideration to Revise NRS 637B to Address Telehealth and Telesupervision**

At the Board's July 21, 2021 meeting it was decided that this matter would be included as a standing agenda item in future meetings.

---

**ACTION:** Take action, table the matter, or take no action.

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## **AGENDA ITEM 12**

### **Report from Legal Counsel**

---

Henna Rasul, Board Counsel will provide the Board with a general update on legal activities.

---

**ACTION:** None – INFORMATIONAL ONLY.

**ATTACHMENT(S):** None.





State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 13

### Reports from Board Chair and Board Members

---

- a. Report from Board Chair and Board Members
- b. 2022 Proposed Meeting Schedule: Next Meeting: Wednesday, April 20, 2022 at 4:30pm. Teleconference hosted in-person at the Board Office and virtually via ZOOM.
- c. Future Agenda Items:
  - (1) Public Hearing on Proposed Revisions to *NAC 637B.400 Licensee Continuing Education Requirements*
  - (2) Work Session on Future Legislative Efforts (Standing Agenda Item):
    - a. Continued work on Future Legislative Efforts to Consider Licensing Speech-Language Pathology Assistants
    - b. Continued work on Future Legislative Efforts to Consider Licensing Audiology Assistants
    - c. Continued work on Future Legislative Efforts to Address Telehealth and Telesupervision
    - d. Adopted issues from Advisory Committee if approved

---

**ACTION:** Take action, table the matter, or take no action.

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## AGENDA ITEM 14

### Public Comment

---

*No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)*

---

**ACTION:** None – INFORMATIONAL ONLY.

**ATTACHMENT(S):** None.



State of Nevada  
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

## **AGENDA ITEM 15**

### **Adjournment**

---

**ACTION:** Meeting adjourned.

**ATTACHMENT(S):** None.